

VILLAGE OF JUSTICE  
PRESIDENT AND BOARD OF TRUSTEES  
7800 ARCHER ROAD, JUSTICE, IL  
FIRST REGULAR BOARD MEETING  
OF OCTOBER  
Minutes of Monday, October 27, 2014

The Meeting was called to order at 7:30 pm.

**PLEDGE:**

Village President Krzysztof Wasowicz led the reciting of the Pledge of Allegiance.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Village President Kris Wasowicz; Trustees: Rich Sparr, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Sue Small. Trustee Rick Symonds is absent with notice. Attorney Michael Cainkar of the firm of Louis F. Cainkar Ltd. is also present.

**APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the minutes of the Regular Board Meeting of October 13, 2014 as submitted, or if necessary as corrected.

MOTION: Trustee Sparr Moves: To approve the minutes as submitted.

SECOND: Trustee Oszakiewski

VOTE: Trustees Sparr, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

**VILLAGE PRESIDENT'S REPORT:**

Village President Kris Wasowicz reported that we are excited to have received a letter from the Illinois Toll Highway Authority expressing their willingness to proceed with the necessary steps to evaluate and establish a plan to construct on and off ramps to and from I294.

**VILLAGE CLERK'S REPORT:**

Clerk Kathy Svoboda had no formal report.

**BIENNIAL REPORT OF THE ECONOMIC PLANNING BOARD: Chairman Jim Lurquin**

Chairman Lurquin noted that by ordinance, the Economic Planning Board is required to make, twice-annually, reports to the board of trustees of the village.

Chairman Lurquin outlined the recommendations of the Economic Planning Board to establish a Mission Statement, a Scope of Mission and to define the Rules and Regulations.

Chairman Lurquin reported on discussion that occurred regarding the Ex-officio Consultants, the village president, chairpersons of the Ordinances, Licenses & Public Printing and Building Plats & Zoning Committees of the village board, and the potential for non-voting adjunct consultants.

The Planning Board agreed that one, sub-committee being the Business Retention and Expansion Committee shall be formed and may consist of individuals and or volunteers that are not on the board itself.

The role of village staff such as the Economic Development Coordinator was explored as well.

**COMMITTEE REPORTS:**

**FINANCE AND INSURANCE –Trustee Ed Rusch Jr.**

MOTION: Trustee Rusch Moves: To approve payables, numbers 1-32 in the amount of \$66,870.34, recurring expenses of \$59,700.25 and MFT expenses of \$22,671.25 for a total of \$149,241.84.

SECOND: Trustee Sparr

VOTE: Trustees Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes. Motion passed.

Trustee Rusch reported that of 159 accounts targeted for collection of their arrears, 75 paid in full and 68 entered into installment agreements, 8 are shut-off and vacant, 1 is in bankruptcy, 4 are in default of their agreements to pay in installments, and 3 are in the process of being shut off.

More than \$170,000.00 has been collected to date.

We await Treasurer/Financial Consultant Kelly Zabinski's response to a request to provide available dates for our budget workshops. Trustee Rusch is working to insure all revenues and expenses are recorded for access by department heads and trustees, no more than one month from the end of the month following the collection or expenditure. In other words, financial reports should be current to the end of the prior full month, at the close of the next month.

Currently we are in a surplus position of at least \$200,000.00 with 75% of our revenues and expenses recorded.

#### **ADMINISTRATION BUILDING & RECREATION – Trustee Sue Small**

- MOTION:** Trustee Small Moves: To approve an expenditure of up to \$3000.00 in total for Holiday decorations and a Holiday tree trimming contest culminating in a Tree Lighting Ceremony with children's activities and refreshments.
- SECOND:** Trustee Oszakiewski
- VOTE:** Trustees Kuban, Oszakiewski, Small, Sparr and Rusch, aye. All ayes. Motion passed

The Tree Decorating Contest and Village Christmas Tree Lighting is planned for Friday, December 5, 2014 from 6:00 to 9:00 pm. Applications are being forwarded to community organizations, village departments and other taxing bodies within the village. Our goal is to have at least 12 trees decorated. We will provide a tree, mounted and lit for the use of the contestants.

The date to distribute Christmas Baskets this year is Saturday, December 20<sup>th</sup>. Applications will be available by November 17<sup>th</sup> and are due in by the December 5<sup>th</sup>.

Invitations are out and veterans are responding for a Veterans' Dinner to honor our own veterans on Sunday, November 9<sup>th</sup> at 1:00 pm at the Lipinski Community Center. Please rsvp early, it promises to be a well-attended event. Also let us know if you are an armed forces veteran and were not invited. You may not be on our list.

#### **PUBLIC SAFETY – Trustee Melanie Kuban**

Trustee Kuban reminded all that the next Neighborhood Watch Meeting will be held on Thursday, October 30th at 7:30 pm here at the village hall.

Trick-or-Treat hours were established from 3:00 pm until 7:00 pm on Friday, October 31<sup>st</sup>.

#### **ORDINANCES, LICENSES & PUBLIC PRINTING – Trustee Henry Oszakiewski**

- MOTION:** Trustee Oszakiewski Moves To approve a Business License reflecting the change in ownership for the Tattoo Shop doing business at 8118 S. Roberts Road being in compliance with all codes and ordinances.
- SECOND:** Trustee Kuban
- VOTE:** Trustees Oszakiewski, Small, Sparr, Rusch and Kuban, aye. All ayes. Motion passed.
- MOTION:** Trustee Oszakiewski Moves: To approve the Business License of the Continental Bullet, Inc. a transportation business at 8249 86<sup>th</sup> Court being in compliance with all codes and ordinances
- SECOND:** Trustee Small
- VOTE:** Trustees Small, Sparr, Rusch, Kuban and Oszakiewski, aye. All ayes. Motion passed.

- MOTION:** Trustee Oszakiewski Moves: To approve the purchase of tickets for up to two tables of attendees from the Village Board, staff and the Economic Planning Board at the MVCC Business Champions Awards Dinner on November 6, 2014.
- SECOND:** Trustee Sparr
- VOTE:** Trustees Sparr, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

Trustee Oszakiewski explained that we were nominated for the 2014 MVCC Business Champion Award in the government category. We did not win, but are truly honored to have been nominated. The dinner on November 6<sup>th</sup> is when the winner will be announced and the nominees will be recognized. We have approved a delegation to attend.

### **PUBLIC UTILITIES –Trustee Rich Sparr for Trustee Rick Symonds**

Public Works Work Schedule for weeks of:

October 13, 2014 to October 17, 2014

October 20, 2014 to October 24, 2014

Chipping continued. Grass cutting continued. Pothole repairs are continuing.

There were a few sewer rod outs and storm sewer maintenance was performed.

A few street signs were replaced and maintenance of numerous Public Works vehicles was accomplished. Maintenance on Police Dept. vehicles was performed as well.

Trustee Sparr welcomed Director Joe Cekus back from his sick leave. We're glad to see him feeling better!

### **BUILDING, PLATS AND ZONING – Trustee Rich Sparr**

Trustee Sparr expressed his pleasure that the tollway is confirming they are on board with the proposed ramps to and from I294. This is great news.

Trustee Sparr is continuing to work on the proposed sign for the Industrial area on 86<sup>th</sup> Court.

Trustee Rich Sparr encouraged all to donate generously to the upcoming Christmas Baskets for the needy program.

- MOTION:** Trustee Sparr Moves: To approve Resolution 2014-12, A RESOLUTION AUTHORIZING CERTAIN BENEFITS UPON THE RETIREMENT OF THE MUNICIPAL SERVICES ADMINISTRATOR.
- SECOND:** Trustee Oszakiewski
- VOTE:** Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes. Motion passed.

**ATTORNEY'S REPORT:** Attorney Michael Cainkar  
Attorney Mike Cainkar had no formal report.

### **CORRESPONDENCE:**

There was none of note except the letter from the Illinois Toll Highway Authority already highlighted by Mayor Kris Wasowicz.

### **OLD BUSINESS:**

Around 145 families including countless more individuals were served by the Food Distribution from Lyons Township and the Greater Chicago Food Depository last Tuesday. Thanks so much to our volunteers for the assistance.

**NEW BUSINESS:**

**SCHEDULE OF COMMITTEE MEETINGS:**

**Wednesday, November 5, 2014**

**7:00 pm**

**COMMITTEE OF THE WHOLE:** A Presentation of a Senior Housing/Commercial Development Proposal for the Asbury Woods Park Property.

**ADMINISTRATION BLDG. & RECREATION: Trustee Small**  
Final review of plans for the Veterans Dinner and other matters before the committee.

**FINANCE & INSURANCE: Trustee Rusch**  
Review of posted payables, updates on the Sewer Collections initiative, discussion of the budget process timeline and any other matters before the committee.

**PUBLIC SAFETY: Trustee Kuban**  
Any matters before the committee.

**ORDINANCES, LICENSES & PUBLIC PRINTING: Trustee Oszakiewski**  
Any new businesses available for review, in particular, D.A.J. Truck Service Inc. at 8243 S. 86<sup>th</sup> Court, review of recommendations from the Economic Planning Board; specifically to amend the Rules of Regulations of the Planning Board, to review for approval the proposed Mission Statement and the Scope of the Mission.

**PUBLIC UTILITIES: Trustee Symonds**  
Any matters before the committee including an update on asphalt street paving

**BUILDING, PLATS & ZONING: Trustee Sparr**  
Any matters before the committee including updates regarding Holiday Decorations and the Tree Lighting and Tree Decorating Contest. .

**Executive Session: If necessary.**

**VOICES FROM THE FLOOR:**

Mr. John Small asked about the progress for the 86<sup>th</sup> Ave. Reconstruction Project. We are in the process of engineering for the project and our attorneys are working with Jim Lurquin on procuring the necessary right of way on 86<sup>th</sup> Ave. An appraisal has been ordered to determine the value of the land.

Mrs. Diane Powers asked about the likelihood of the tollway ramps. The \$1.25 million being spent on feasibility studies and engineering is a very good sign that we, our neighboring communities and the tollway all want to proceed. We are in the tollway's long range plans.

Mrs. Powers asked what our plans are to replace our Municipal Services Administrator, Jim Lurquin, when he retires at the end of this year. Succession planning is in place as we train a newly hired Finance office employee to replace Matt Zarebczan who is moving over to the Building Department/Public Works Building to work with Jim and to learn his role.

Mrs. Barb Plachta commented about the excellent event by the Park District, the Justice Park Fest. There was much to entertain the kids and all had a great time. She was surprised not to see more village officials attending.

Sometimes schedules conflict and many are unable to attend. We congratulate the Park District on their successful event!

In response to a request for an update on the digital sign, Jim Lurquin commented that the concrete is in for the sign, electric is being updated and we hope that installation of the sign may occur as early as next Tuesday.

The Chair will entertain a Motion: To Adjourn

MOTION: Trustee Sparr so Moves.

SECOND: Trustee Symonds

VOICE VOTE: All ayes.

Meeting Adjourned at 7:55 pm.

Respectfully Submitted,

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Kathleen M. Svoboda  
Village Clerk