

VILLAGE OF JUSTICE  
PRESIDENT AND BOARD OF TRUSTEES  
7800 ARCHER ROAD, JUSTICE, IL  
SECOND REGULAR BOARD MEETING  
OF FEBRUARY  
Minutes of Monday, February 24, 2014

The Meeting was called to order at 7:30 pm.

**PLEDGE:**

Village President Krzysztof Wasowicz led the reciting of the Pledge of Allegiance.

**ROLL CALL:**

Clerk Kathy Svoboda called the roll. Present are Village President Kris Wasowicz; Trustees: Rich Sparr, Rick Symonds, Ed Rusch, Melanie Kuban, Hank Oszakiewski and Sue Small. Attorney Michael Cainkar of the firm of Louis F. Cainkar Ltd. is also present.

**APPROVAL OF MINUTES:**

The Chair will entertain a Motion: To approve the minutes of the First Regular Board Meeting of February 10, 2014 as submitted, or if necessary as corrected.

MOTION: Trustee Sparr so Moves: To approve the minutes as submitted.

SECOND: Trustee Oszakiewski

VOTE: Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All Ayes. Motion passed.

**VILLAGE PRESIDENT'S REPORT:**

Village President Kris Wasowicz read a Proclamation Establishing the Week of March 2, 2014 to March 8, 2014, as "National Severe Weather Awareness Week" in the Village of Justice.

The village will participate in a State-wide Tornado Drill on Tuesday, March 4, 2014, at 10:00 am.

**VILLAGE CLERK'S REPORT:**

Clerk Kathy Svoboda quoted a thank you card from Trustee Melanie Kuban expressing gratitude for the flowers and photo box sent to her following her recent surgery.

Clerk Svoboda announced the receipt of two, informational flyers forwarded from the office of Cook County Commissioner Joan-Patricia Murphy. One outlines a program to assist with expenses for rental of dwellings for low income families sponsored by CEDA. The other offers opportunities for free mammograms.

Flyers for both programs will be available for pick up in the vestibule.

**COMMITTEE REPORTS:**

**FINANCE AND INSURANCE – Trustee Ed Rusch Jr.**

MOTION: Trustee Rusch Moves: To approve payables numbers 1-27, in the amount of \$22,812.43, recurring expenses of \$86,611.53, MFT Expenses of \$19,262.51 and TIF #3 expenses of \$1,511.43, for a total of \$130,197.90.

SECOND: Trustee Symonds

VOTE: Trustees Symonds, Rusch, Kuban, Oszakiewski, Small and Sparr, aye. All ayes. Motion passed.

Trustee Rusch commented that effective as of the last draft of the budget, we are in a deficit position of \$95,000.00. This is less than 1.5% of our total budget. Considering we are starting the year with a healthy surplus, we are in good shape.

Our sewer accounts arrears collection program is proceeding with much success. We may need some advice from our attorneys regarding how to proceed with regard to those customers who have ignored our correspondence altogether.

#### **ADMINISTRATION BUILDING & RECREATION – Trustee Sue Small**

**MOTION:** Trustee Small Moves: To ratify the hire of Ms. Brittany Abrams to the position of Economic Development Coordinator/Finance Office Assistant, effective February 24, 2014.

**SECOND:** Trustee Kuban

**VOTE:** Trustees Rusch, Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

The date for the action quoted in the agenda and in the subsequent motion for the hire date of Ms. Abrams was a typo and should have reflected the actual hire date of February 17, 2014.

**MOTION:** Trustee Rusch Moves: To amend the action to ratify the hire of Ms. Brittany Abrams to the position of Economic Development Coordinator/Finance Office Assistant, to an effective date of February 17, 2014.

**SECOND:** Trustee Oszakiewski

**VOTE:** Trustees Kuban, Oszakiewski, Small, Sparr, Symonds and Rusch, aye. All ayes. Motion passed.

Trustee Small explained that Ms. Abrams will be working 20 hours per week in the Finance Office performing day to day tasks and allowing cross-training to occur between the office staff members. She will provide 20 hours per week focusing strictly on Economic Development initiatives and support. Brittany will be tracking her hours to adhere to the premise of splitting her time between the two functions.

Trustee Small reminded all that along with the Proclamation for Severe Weather Preparedness, we do have an Emergency Preparedness Plan in place in the village. There is considerable information on the website regarding shelters and home-kits in the event of an emergency. The Village Hall is our primary shelter if residents are unable to shelter at home. We have a roster of twenty volunteers who will mobilize in the event a shelter must open to respond to an emergency.

Saturday, April 5<sup>th</sup> from 3:00 pm until 5:00 pm the first Strategy Session will occur for Economic Development. Elected officials, Department Heads, employees, Economic Development Commissioners and Zoning Board Members will be in attendance. All those interested are invited to attend.

Mayor Wasowicz added that the food distribution from the Lyons Township Greater Chicago Food Depository occurred here at the village hall on Tuesday, February 18<sup>th</sup>. He would like to express his sincere gratitude to Janet Cervantes, our Special Events Coordinator, and all of the volunteers that participated. Thank you to the trustees who pitched-in and particularly Trustee Rusch who mobilized the Wilkins school children to help. More than 150 individuals benefited from the distribution.

Trustee Small added that the next distribution here in Justice will be in May.

## **PUBLIC UTILITIES – Trustee Rick Symonds**

Trustee Symonds quoted the report from Director Joe Cekus and Deputy Director Ken White for the dates of February 10<sup>th</sup> to February 21<sup>st</sup>:

Repairs to the stand-up mower are completed. A new engine, battery and electric-starter were installed and the unit was painted.

Springs were replaced on unit #5 by Southwest Spring Corp.

The grinder is ready for repairs.

Considerable snow removal was accomplished on multiple occasions.

Senior's driveways were plowed several times. .

A minor accident occurred with a snow plow damaging a parked car, but there were no injuries or damage to village equipment. We currently have 80 tons of salt on hand.

A number of sewer repairs were performed.

Two new garbage cans were installed at the Lipinski center walking path.

Collaboration occurred with Pro-pump conducting flow-testing over the past two weeks.

The flow meters were checked at the lift stations and data is being collected.

Three stop signs and several street signs were repaired. The Gator has been repaired and had a new battery installed.

Work was completed on several squad cars.

Repairs were completed on truck no. 4, installing a switch for the lights.

Cold-patching of pot holes continued throughout town.

**MOTION:** Trustee Symonds Moves: To approve Resolution 2014-01, a Resolution revising Resolution 2013-18, For the Maintenance of Streets and Highways by the Municipality under the Illinois Highway Code, to Appropriate \$428,370 of Motor Fuel Tax funds for the purpose of Maintaining Streets and Highways from January 1, 2014 to December 31, 2014.

**SECOND:** Trustee Sparr

**VOTE:** Trustees Oszakiewski, Small, Sparr, Symonds, Rusch and Kuban, aye. All ayes. Motion passed.

**MOTION:** Trustee Symonds Moves: To approve the purchase of an asphalt recycler & hot box trailer from Falcon Road Maintenance Equipment for \$26,976; a leveler for the asphalt grinder from Roland Machinery Company for \$10,952.97; and a canvas safety tarp for the asphalt grinder from Little Joe's Canvas & Upholstery, Inc. for \$550.

**SECOND:** Trustee Sparr

**VOTE:** Trustees Small, Sparr, Symonds, Rusch, Kuban and Oszakiewski, aye. All ayes. Motion passed.

We have been informed of a new MWRD Mandate. The INI Program requires that sewers be inspected for infiltration. Within 6 mos. we are required to have a plan in place to effect the inspections. We expect the cost of video camera inspections to be around \$1.50 per linear foot and re-lining when necessary costs around \$35.00 per linear foot. There is no funding available for this mandate, but we are expected to comply.

Mayor Wasowicz added that our sewers are quite old and will likely require some relining or point of origin repairs. The televising will be necessary to identify problem areas. The cost will be considerable.

## **PUBLIC SAFETY – Trustee Melanie Kuban**

**MOTION:** Trustee Kuban Moves: To approve the promotion of Cpl. Joseph Malloy to the rank of Sergeant effective March 1, 2014. A formal swearing-in ceremony will occur in March.

**SECOND:** Trustee Symonds

**VOTE:** Trustees Sparr, Symonds, Rusch, Kuban, Oszakiewski and Small, aye. All ayes. Motion passed.

**ORDINANCES, LICENSES & PUBLIC PRINTING – Trustee Henry Oszakiewski**

- MOTION:** Trustee Oszakiewski Moves: To approve the Business License of Pure Air Specialists doing business at 8646 S. Roberts Road Suite 107, having passed all inspections and being in compliance with all codes and ordinances.
- SECOND:** Trustee Kuban
- VOTE:** Trustees Rusch, Kuban, Oszakiewski, Small, Sparr and Symonds, aye. All ayes. Motion passed.

will  
On Tuesday, March 4<sup>th</sup>, six candidates for five Economic Development Commissioner positions be interviewed.  
Formal training of our new, Economic Development Coordinator, Brittany Abrams, and our Website Development Coordinator, Matt Zarebczan, will occur this Thursday by highly qualified instructors contracted for such training from MVCC.

On May 3<sup>rd</sup> and 10<sup>th</sup> training for elected officials, department heads, employees, Economic Development Commissioners and Zoning Board members will be provided by the very same professional instructors. The public is welcome to sit in and observe this training that will occur from 9:00 am until 1:00 pm on those Saturdays.

**BUILDING, PLATS AND ZONING –Trustee Rich Sparr**

Trustee Sparr added his own personal thanks to Janet Cervantes and the food distribution volunteers. It is a truly worthwhile program.

**ATTORNEY’S REPORT:** Attorney Michael Cainkar  
Attorney Michael Cainkar had no formal report.

**CORRESPONDENCE:**  
There was none of note.

**OLD BUSINESS:**  
Mayor Wasowicz stated that questions came up at the last committee meeting with regard to the number of currently held and available liquor licenses, by class, in the village.

The totals are:  
**Class A (Maximum 11) Packaged Goods**  
J.J. Peppers  
Ray’s  
Jay Ambe (E&M)  
Justice Groceries & Liquors  
Manester Group/United  
Zippee Mart  
Daylight

**Class A-1 (Maximum 3) Packaged Beer & Wine**  
Go-Lo  
Eternal Inc. – Citgo

**Class B. (Maximum 4) Consumption on Premises & Packaged Goods**  
Chet’s Melody Lounge

**Class E (Maximum 6) Consumption on Premises where food is available**  
Davern’s

Bridges  
Duett  
Just Us  
Canterbury  
Szarotka's

**Class F (Maximum 4) Consumption on premises, Beer & Wine with food**

The Players Club  
Sandy's  
Granny's Country Kitchen  
Elsie's Place (Going in where Chino's was)

**Class H (Maximum 2) Brewery/ Winery Tasting on premises & sales**

Blue Nose Brewery

Trustee Rusch commented that we seem to have a lot of liquor licenses and he would recommend that we cap the available licenses to the numbers that are currently in use to better control any additional requests for licenses.

Mayor Wasowicz stated that he is fine with reducing the number of available licenses if it is the consensus of the board.

Trustee Rusch added that having had experience with the process for relining pipes similar to our sewer lines, that it quickly gets quite expensive.

**NEW BUSINESS:**

**SCHEDULE OF COMMITTEE MEETINGS:**

**Wednesday, March 5, 2014**

**7:00 pm**

**FINANCE & INSURANCE: Trustee Rusch**

Review of posted payables, the Guardian Dental Insurance renewal, and other matters before the committee including continuing discussion regarding the progress of the sewer collection initiative.

**ADMINISTRATION BLDG. & RECREATION: Trustee Small**

Any matters before the committee including discussion regarding requirements for additional technology (computers and/or tablets) equipment in the PW/Building Departments and in the Finance/Economic Development Departments.

**PUBLIC SAFETY: Trustee Kuban**

Any matters before the committee.

**ORDINANCES, LICENSES & PUBLIC PRINTING: Trustee Oszakiewski**

Review of the Vehicle Sticker Designs from the sixth grade students at ISD #109.  
Review of any new ordinances and any new businesses. Updates on the progress of Justice Smoke Shop, Inc. 8027 W. 79<sup>th</sup> Street, AAA Freight, Inc. 8249 S. 86<sup>th</sup> Court, Automotive/Truck Repair – Tire sales, Suite 107 – Construction (HVAC) Dispatch Office, Cuts N Glan, 8646 S. Roberts Road, Suite 111, Barber/Beauty Salon and Quick Trip Mini Mart, 8401 W. 79<sup>th</sup> Street, Grocery without meat / Tobacco – This is a purchase of an existing business, Zipee Mart. Also an Economic Development Initiatives update will occur.

**PUBLIC UTILITIES: Trustee Symonds**

Any matters before the committee.

**BUILDING, PLATS & ZONING: Trustee Sparr**

Any matters before the committee.

**Executive Session: To review Executive Session Minutes for possible release, or to continue to be held.**

**Any other matters that meet an appropriate exception for Closed Session.**

**PUBLIC COMMENTS:**

Mrs. Liz Chicola asked for an update on the Illinois Jobs funding we have been waiting for. Mayor Wasowicz replied that IDOT provided a contract for execution by the village for the Jobs Program money. We are still waiting for notice from the Governor's Office that the funds are indeed available to draw on.

Mrs. Chicola then asked if there was a cost to the village for the Economic Development assistance and training we are receiving from Moraine Valley.

Mayor Wasowicz replied that yes, we entered into a contract for services with MVCC last December, and the cost is not to exceed \$30,000.00.

Trustee Oszakiewski added that the MVCC fees are charged on a project/time expensed basis and is not a reoccurring bill.

For those dollars we will receive training, website development assistance, database creation assistance and marketing tools and training.

Trustee Small added that the two instructors are credited with leading economic development in Rockford and DeKalb and their credentials are outstanding.

Mr. John Small stated that some surveying has been occurring at the western edge of the Arbors.

Do we know who is performing the surveying and why?

No, we are unaware of who is surveying, but it could be one of the utility companies or cable companies. We will try to find out.

President Wasowicz remembered that we will need to acquire some property in order to reconstruct 86<sup>th</sup> Ave. and he instructed our engineer to go ahead and start the process of determining the legal descriptions for the properties we need to acquire. That may have been the reason for the surveying.

Mrs. Edwina Gaskin asked if we might purchase the necessary equipment to plow the village sidewalks, especially those along 88<sup>th</sup> Ave. People are being forced to walk in the street and it is unsafe. Also, they are un-cleared in front of the bus stops.

Mayor Wasowicz added that on Archer Ave. where sidewalks exist in front of many of the businesses, the sidewalks are the responsibility of the businesses to clear. The village would however be responsible for the sidewalk along the Asbury Woods frontage.

Mayor Wasowicz invited all to attend the Town Hall Meeting on Thursday, February 27<sup>th</sup> here at the village hall. It is a great opportunity to informally discuss your concerns, suggestions and complaints with members of the board.

**ADJOURNMENT:**

The Chair will entertain a Motion: To Adjourn.

**MOTION:** Trustee Sparr so Moves.

**SECOND:** Trustee Kuban

**VOICE VOTE:** All ayes.

Meeting adjourned at 8:15 pm.

Respectfully Submitted,  
*Kathleen M. Svoboda*  
Village Clerk