

**VILLAGE OF JUSTICE
PRESIDENT AND BOARD OF TRUSTEES
7800 ARCHER ROAD, JUSTICE, IL
BOARD MEETING MINUTES
MONDAY, OCTOBER 28, 2019
7:30 PM**

**ORDINANCES #2019- 34
RESOLUTION #2019- 16**

CALL TO ORDER: President Wasowicz called the meeting to order at 7:30 pm

PLEDGE OF ALLEGIANCE: President Wasowicz led the reciting of the pledge of Allegiance

ROLL CALL: Clerk Suzanne Small

PRESENT:

MAYOR WASOWICZ	CLERK SMALL	ATTORNEY CAINKAR	POLICE / KURCHNER
TRUSTEE RUSCH	TRUSTEE OBROTCHA	TRUSTEE ALLEN	
TRUSTEE MILLS	TRUSTEE OSZAKIEWSKI	TRUSTEE KUBAN	
DEPT HEAD CEKUS	DEPT HEAD ZARBE CZAN	DEPT HEAD SHILKA	

ELECTED ABSENT

NONE

PUBLIC COMMENTS: Individuals are given the opportunity to comment or ask questions about the agenda for tonight's meeting. Comments related to topics other than those on this agenda will be given time at the end of the meeting to discuss.

APPROVAL OF MINUTES:

MOTION: To approve the minutes of the October 14, 2019 board meeting as submitted or, if necessary as corrected.

Corrections to the minutes of 10-14-19

***These are the corrections from Trustee Kuban; seconded by Trustee Mills**

- Under roll call – Chief McDermott is listed as in attendance; it was Deputy Chief Kurschner
- there was not a mention of Trustees Rusch, Obrochta and Oszakiewski not at the meeting.
- Information for the motions for minutes with corrections from Kuban
- page 2: The Home town heros should read Cross-Mark
- last page adjournment was made my trustee Kuban and seconded by Trustee Mills

Yes: Kuban, Mills, Allen, Obrochta

Abstain: Oszakiewski, Rusch

VILLAGE PRESIDENT'S REPORT: President Kris Wasowicz

- Any matters for the record including:
- Very happy after 3 years of going back and forth the frontage road sidewalk project is now underway

VILLAGE CLERK'S REPORT: Suzanne Small, Village Clerk

- Any matters for the record including:
- Clerk Small provided Recap of information learned at the 2019 IIMC (Illinois Institute of Municipal Clerks) Conference. She explained to the audience what the annual conference (For the minutes: the recap report is given in its original format*)

COMMITTEE REPORTS:

PUBLIC UTILITIES & INFRASTRUCTURE: Trustee Allen

Any matters for the record including:

- **Trustee Allen provided the following Updates:**
 - *Public Works is preparing the equipment for the winter season;*
 - *Last chipping and yard waste dates have been communicated to the village residents*
 - *Memo related to the televising emergency needed for sewer. The CDBG grant will cover the work however the televising work is needed ASAP. Possible approval by trustee with a ratification at the next board meeting*

FINANCE & INSURANCE: Trustee Kuban

- Any matters for the record including:
- **Trustee Kuban moved** to approve posted payables 1-21 of \$14,806.41; TIF#4 expenses of \$145,566.18 and Recurring Expenses of \$75,272.95 for a total of \$235,645.54
- **2nd: Mills**
- **Yes: Kuban, Mills, Allen, Oszakiewski, Rusch, Obrochta**
- **Trustee Kuban moved** to approve the proposal from the Assurance Agency to renew property, casualty and liability insurance, and workers compensation insurance for the period beginning December 1, 2019 and January 1, 2020, respectively. These are annual renewals at the combined cost of \$329,687.00
- **2nd: Mills**
- **Yes: Kuban, Mills, Allen, Oszakiewski, Rusch, Obrochta**

This was a 5% increase from last year although the total was less than originally projected since the Child Advocacy Center is no longer insured under the village

- **The following updates were shared by Trustee Kuban:**
 - *An employee benefits workshop will be conducted on November 26, 2019. All village employees are encouraged to attend. There will be more information to follow as well as public notification of possible village building closures on that day*
 - *Christmas barrels will be dropped off at the schools on Friday, Nov 1st. Trustee Kuban has made all of the arrangements through district 109. Thanks Public Works in advance*

ADMIN, COMMUNICATIONS & RECREATION: Trustee Mills

- Any matters for the record including:
- **The following Updates were shared by Trustee Mills**
- *The Veteran's Day Dinner planning is complete and set for Sunday, November 10 at the Lipinski Center @ 1:00pm*
- *The Winter Wonderland event planning is in process. The event will take place on Saturday, December 7, 2019*

- *Any donations should be given to Fran directly.*
- *Jeff stated the tractor and the trailer are a go for Winter Wonderland transportation.*

PUBLIC SAFETY AND HUMAN SERVICES: Trustee Obrochta

- Any matters for the record including:
- **The following updates were shared by Trustee Obrochta:**
 - *Restated Halloween hours for everyone*

ECONOMIC DEV. & BUSINESS LICENSES: Trustee Rusch

- Any matters for the record including:
- *Trustee Rusch asked Director of Economic development do explain what a hazard mitigation plan is. The plan was explained and trustee Rusch explained the need for this type of plan; especially when disasters happen*
- **Trustee Rusch then moved to approve: RESOLUTION No. 2019 – 16: A RESOLUTION ADOPTING THE UPDATE OF THE COOK COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**
2nd: Trustee Kuban
Yes: Kuban, Mills, Allen, Oszakiewski, Rusch, Obrochta

- **BUILDINGS, ZONING AND ORDINANCES:** Trustee Oszakiewski
- **Trustee Oszakiewski provided the following Updates:**
Updates from Building Commissioner Ed Shilka; There were none
Kelly Rosales sent a note to thank the board and public works crew for hanging the signs
Congressman Lipinski awarded Orella Good the senior of the year award.
Hank gave a brief description of accolades about Orella who just turned 90 years old.

Trustee Oszakiewski has sent a message to Zoning chair John Bruce to schedule a Zoning Hearing to discuss zoning requirements and other information related to the January 1, 2020 start date for Recreational Cannabis in Illinois. The village needs to decide this issue within the next two months. Hank Spoke to John Bruce to schedule a meeting

ATTORNEYS' REPORT:

CORRESPONDENCE:

Note from the Stagg High School Music Boosters have asked us to announce a craft show coming up in November

OLD BUSINESS:

Ed Rusch announced he will not be leading the Holiday Basket drive at Wilkins Jr. High. Trustee Rusch described the poor treatment of his students by a member of the board last year has lead him to this decision. Special Events Coordinator, Janet Cervantes asked him to reconsider since it is the families that will suffer.

NEW BUSINESS: Scheduling of Committee Meetings

FINANCE & INSURANCE: Trustee Kuban

- Any matters for the record including:
ADMIN, COMMUNICATIONS & RECREATION: Trustee Mills
- Any matters for the record including:
PUBLIC SAFETY AND HUMAN SERVICES: Trustee Obrochta
- Any matters for the record including:
ECONOMIC DEV. & BUSINESS LICENSES: Trustee Rusch
- Any matters for the record including:
• Update from Business Appreciation Dinner
- Any matters for the record including:
BUILDINGS, ZONING AND ORDINANCES: Trustee Oszakiewski
- Any matters for the record including:
• Two Zoning Board Positions
• Weather will have Snow; discussion about RATS and Code Enforcement
• Kelly Zabinski for a Budget Timeline
- Any matters for the record including:
PUBLIC UTILITIES & INFRASTRUCTURE: Trustee Allen
- Any matters for the record including:
• Ratify at board meeting for televising

Trustee Rusch asked about the family signs; his family would like to have their family sign placed back up on the sign since his family has donated 60 years of community service

Trustee OSZAKIEWSKI is looking for a budget timeline

Clerk Small asked again about the audit letter. She has not received the letter, which is over 4 months late. Trustee Kuban stated that the state knows what is happening since there are waiting for changes in requirements

PUBLIC COMMENTS:

Resident John Small asked about a bakery license that was issued and trustee Kuban stated a license was issued and now no inspections can be completed. Trustee Rusch asked about health standards and the Mayor stated the health officer has the right to go in if there is a complaint.

Trustee Kuban stated the license was passed before there was an ordinance. The attorney stated that a home occupation can be inspected each year

Dave Kroll discussed snow removal in the Arbors. He asked Public works take better care of the cul-de-sac where he lives. Each year he has to fix his parkway.

POSSIBLE EXECUTIVE SESSION: NONE

ADJOURNMENT:

Mayor Wasowicz Called for Motion to adjourn

So Moved: Trustee Oszakiewski

Second: Trustee Allen

All Ayes

Meeting adjourned @ 8:15 pm

Submitted By:

Suzanne Small
Village Clerk, Village of Justice

***Clerk's MCI Report**

October 28, 2019

To: Village of Justice: Residents and Elected
Officials From: Village Clerk, Suzanne Small
RE: Notes from 2019 Municipal Clerks Institute Training

Each year, the State of Illinois sponsors a one-week training and update for the municipal Clerks in Illinois. Since my election to clerk in 2017, I have attended the workshop each year, now totaling three years.

Known as "The Clerks Conference" by those attending, the week is action packed and provides great information for clerks to take back to their respective municipalities. The conference also provides the group with a "full-day" of information related to changes in laws, issues facing residents and a host of other "hot topics."

There were several "hot topics" discussed this year. These topics were categorized as the following:

- Recreational cannabis
- Expanded Gaming
- The 2020 Census
- Strengthening of Ethics Compliance
- Changes to FOIA and OMA

As part of this report, I will provide some of the high level "take-aways" from these topics.

RECREATIONAL CANNABIS

As everyone knows, the State passed the recreational marijuana bill which goes into effect on January 1, 2020. Since most municipalities have not dealt with the issues surrounding a marijuana dispensary, this session was quite interesting.

The person leading the training for this class was the director of the medical marijuana dispensary; The village of Justice had actually worked with him when the medical dispensary was opening here. He currently oversees the growing/testing facilities in the state.

Key points for this class included:

- A tax that municipalities needed to "opt-in" by October 1
- Villages that have Medical dispensaries are the first to be eligible to have recreational facilities. If the board "opts out" of recreational marijuana, the medical dispensary will automatically (By State Law) have a license to sell recreational marijuana in two years.
- Villages need to decide whether or not to allow recreational marijuana licenses by the end of November. This includes zoning requirements, number of dispensaries as well as any rules related to public use.
- The State is focused on creating a "code of standards" for its employees related to consumption/use of recreational cannabis. They strongly urge all municipalities to do the same.

EXPANDED GAMING

This class was conducted by the State Police who are currently in charge of monitoring the current gaming rules and vetting the current holders of licenses. The overview of the expanded gaming was given to the group. Currently, the subject most concerning for the local enforcement is about the Sports Betting that has been approved by the State legislators.

Also discussed during this class was the 6th video terminal which is now allowed for. A question about license fees for gaming machines was brought up by several clerks that work in non-home rule communities. They are concerned that each machine is taxed a mandatory \$25 per machine. Home rule communities are allowed to charge a tax to the vendor per machine, whereas non-home rule communities are not. I was personally confused since Justice is non-home rule yet charges a significantly higher fee for each machine. I encourage our board to re-visit the rules concerning this tax.

The question of gaming vendors contributing to political parties in a municipality was also asked. A show of hands in the room related to those communities that allow for this proved it is a big problem and the attorneys agreed to look into this. It seemed about 20 of us raised our hands saying that yes, the liquor commissioner accepts donations from gaming companies.

Finally, the subject of faded casinos entering the state was a lengthy subject. At the time of the class, the Tinley Park casino had just been nixed.

THE 2020 CENSUS

The biggest take-away for the census for 2020 is the ability for each community to get a total count. The state of Illinois has steadily lost at least one seat in the house of representatives in each of the past 4 census counts. The fear is that in the 2020 census, we will lose two seats. As you'd expect, the clerks offered several thoughts of why people are leaving Illinois however the sad fact is the federal funding dollars that are lost per capita is extreme. Because of this, the governor has allocated 19 million in grant funding to help Illinois ensure a total count.

In most communities, the municipal clerk is charged with managing the census. Not the case here in Justice. I was removed from participation or management of the census, so I am hoping the mayor and his team take advantage of the monies available to help get this important count complete. Our tax revenue is "counting" on it.

STRENGTHENING OF ETHICS COMPLIANCE / FOIA & OMA UPDATES

Well-known and respected attorneys from Ancel Glink led this discussion. The updates and information took nearly two hours. Here are the highlights:

- The gift ban / rules were reviewed and clarified by questions from the group
- Conversation around who needs to complete the statement of economic interest surfaced. Those needing to file were then reviewed with the group. The rules are found in the IML handbook, 2018 edition. Two case studies were talked about during the sessions; How are elected and appointed officials held accountable to answer to the SOEI honestly and What responsibility does the mayor and board have to ensure the statements are completed and completed accurately.
- FOIA and OMA laws are being updated to ensure open meetings error on the side of the resident. If a municipality does not have meeting rules in place and in the code book, rules cannot be changed per meeting. If no rules exist, none can be implemented, even by the chairperson of the meeting. This has happened in several municipalities as they conduct informational and board meeting sessions regarding recreational marijuana.
- It was suggested that members of the board or appointed officials not bring cell phones into scheduled meetings. All texts sent/received in an open meeting are subject to FOIA. This included those on personal devices.
- The closed session was discussed and a whole training of parliamentary procedures was reviewed. A closed session for the purpose of board evaluation has been approved as long as a third-party facilitator, the village attorney and the elected officials participate.

Please let me know if you'd like additional information. Very good use of my time and the taxpayers' expense

Thanks,
Sue
708.458.2655