

**Meeting Minutes
July 11, 2017**

The City of Manassas Electoral Board held a meeting Tuesday, July 11th, 2017 at the Voter Registration & Elections Office, 9025 Center Street.

In attendance were John Snider, Chair; Pamela Kincheloe, Vice Chair; Patricia Fields, Secretary and Susan N. Reed, General Registrar.

Chair, John Snider called the meeting to order at 9:31 AM.

John Snider, Chair moved to direct General Registrar Reed to research 'Provisional Precinct' and report back with how this may help with Canvass to keep provisional votes private. Clerk of Court 'Receipt' for Envelopes was approved by all in attendance. Minutes from the last meeting were accepted and signed.

Pam Kincheloe, Vice Chair moved to go into closed session to discuss Personnel matters, Pat Fields seconded and closed meeting started at 9:39 AM.

Chair Snider reconvened open meeting at 10:04 AM and certified nothing was discussed except the matter identified in the motion to convene closed meeting.

Electoral Board requested General Registrar Reed to list any goals and objectives for Voter Registration in FY2018. Electoral Board decided to meet in one week on July 21, 2017 9:30 AM.

Pamela Kincheloe, Vice Chair motioned to close meeting. Motion seconded by Secretary Fields.

The meeting was adjourned at 10:21 AM.



Patricia E. Fields, Secretary