

**Meeting Minutes
November 7th, 2018**

The City of Manassas Electoral Board held a meeting Wednesday, November 7th, 2018 at the Voter Registration & Elections Office, 9025 Center Street to ascertain results of November General 2018.

In attendance were Chairman John Snider, Vice Chair Pamela Kincheloe, Secretary Patricia Fields and Susan N. Reed, General Registrar.

Chairman Snider called the meeting to order at 9:00 AM and Vice Chair Kincheloe moved to convene a closed meeting for Provisional Precinct canvass at 9:04 AM as authorized in subsection A of §2.2-3711, motion seconded by Secretary Fields. Motion carried.

Vice Chair Kincheloe asked for a recess of the Provisional Precinct canvass for a 10 minute break at 10:20 AM.

Chairman Snider called the closed session back to order at 10:45 AM.

Vice Chair Kincheloe moved to end closed meeting and certified only such business matters identified in prior motion to close the meeting were discussed. Secretary Fields seconded, all in favor, motion passed at 11:06 AM.

Chair Kincheloe moved to accept Provisional Ballots counted as certified. Secretary Fields seconded; all in favor. Motion passed.

Precinct envelopes inspected with results as follows: Dean - 5 missing signatures on 2A, correction made on PCC form and SOR Outside Polls number; Weems – all envelopes correct; Metz – all envelopes correct; Haydon – all envelopes correct.

Board recessed for lunch at 12:00 PM and reconvened at 1:00 PM. Precinct envelope inspection continued: Baldwin – all envelopes correct; Round – all envelopes correct and CAP – all envelopes correct.

Electoral Board recessed for results to be entered by General Registrar Reed into VERIS at 2:10 PM. Chair Snider called the meeting back to order at 2:45 PM to certify Abstract of Votes. Vice Chair made a motion to accept certification of Abstracts, Secretary Fields seconded and all approved. Electoral Board signed Abstracts.

The meeting was adjourned at 3:00 PM.



Patricia E. Fields, Secretary