

**Meeting Minutes
September 25th, 2019**

The City of Manassas Electoral Board held a meeting Wednesday, September 25th, 2019 at the Voter Registration & Elections Office, 9025 Center Street.

In attendance were John Snider, Chair; Pamela Kincheloe, Vice Chair; Patricia Fields, Secretary; John Lavery and Susan Reed, General Registrar.

Chair, John Snider called the meeting to order at 9:00 AM.

Chair Snider asked for any public comments: No public comments.

Approval of Minutes:

Vice Chair Kincheloe made a motion to approve the September 6, 2019 minutes. Secretary Fields seconded and all were in agreement.

Directors Report:

None.

Old Business:

None

New Business:

Electoral Board discussed the moving of Voter Registration office to accommodate no excuse voting. Board will contact City Manager to arrange a tour of old DMV building located at 9800 Godwin Dr., Manassas, VA. Board directed General Registrar Reed to look into costs for minor changes to Old Town Hall that would help in accommodating increase in voter turnout at office due to no excuse.

Board suggested a presentation be made at a City Council work session on potential impact of voter turnout.

The City of Manassas School Board revised their policy on candidate signs. The Electoral Board requested General Registrar Reed to inform the local party chairs of the revision by email. Chair Snider agreed to send a letter to School Board Chairman clarifying Voter Registration's responsibilities on candidate signs.

Elect Memo on §24.2-410.2 ensuring security of the voter registration system was reviewed and discussed. Electoral Board will wait for release of checklist on security guidelines before arranging a meeting with City of Manassas IT Manager.

Chair Snider reopened Public Comments: Mike Lavery is concerned about sign removal by 8:00 PM on Election Day due to possible tallying by Election Officials and other business associated with Election Day. Mr. Lavery agrees with Electoral Boards steps to resolve any sign issues.

Electoral Board moved to adjourn meeting.

The meeting was adjourned at 10:48 AM.

Patricia E. Fields, Secretary