

**FINANCE COMMITTEE
WEDNESDAY, MARCH 14, 2012
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VIRGINIA
AGENDA**

8:15 PM CALL TO ORDER

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. Approve Minutes of the February 22, 2012 Finance Committee Meeting | 1 Minute |
| | Page 1 |
| 2. Resolution 2012-64-R Amending the FY 2012 Budget by Budgeting and Appropriating \$4,000 of Federal Revenue to Fund the Refugee Resettlement Program (King / Bell) | 5 Minutes |
| | Page 3 |
| 3. Resolution 2012-65-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$3,645 Reimbursement from Fairfax County's Urban Area Securities Initiative Grant for 67% of the Maintenance Costs for the LiveScan Fingerprinting Machine (Sturm / Lawler) | 2 Minutes |
| | Page 7 |
| 4. Resolution 2012-66-R Amending the FY 2012 Budget by Budgeting and Appropriating \$10,635 from the Federal Drug Seizure Funds for the Purchase of LED Light Bars for Police Cruisers (Sturm / Lawler) | 2 Minutes |
| | Page 13 |
| 5. Resolution 2012-67-R Amending the FY 2012 Budget by Budgeting and Appropriating \$6,000 from Animal Shelter Donations for Animal Adoption Micro-Chipping (Sturm / Lawler) | 2 Minutes |
| | Page 17 |
| 6. Resolution 2012-68-R Amending the FY 2012 Budget by Transferring \$15,000 from General Fund Contingency to Modify Stonewall Park Pool to Become Compliant with the American Disability Act Amended Regulations (Wilson-Sogunro) | 10 Minutes |
| | Page 21 |
| 7. City Manager's Time | |

ADJOURNMENT

PAW/sjt

cc: Mayor
Council Members
City Manager

Pat Weller
Diane Bergeron
Francis Denlega

PAW
3/8/2012

**MINUTES OF THE CITY COUNCIL FINANCE COMMITTEE
WEDNESDAY, FEBRUARY 22, 2012
SECOND FLOOR CONFERENCE ROOM
CITY HALL - MANASSAS, VA**

COMMITTEE MEMBERS PRESENT: Council Member Marc Aveni, Chairman
Vice Mayor Andrew Harrover (5:35 PM)
Council Member J. Steven Randolph
Council Member Sheryl L. Bass (alternate)

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Mayor Harry J. Parrish II, Council Member Jonathan Way, City Treasurer Robin Perkins, Police Chief Doug Keen, Airport Operations Specialist Jolene Berry, Utilities Services Manager Ana Davis, Budget Manager Diane V. Bergeron and Interim City Manager Pat Weiler.

The meeting was called to order at 5:30 PM by Chairman Aveni.

AGENDA ITEM #1 Approve Minutes of the February 8, 2012 Finance Committee Meeting

A motion was made by Council Member Randolph; seconded by Council Member Bass to approve the minutes of the February 8, 2012 Finance Committee meeting, as amended. The Committee approved (3 / 0).

AGENDA ITEM #2 Resolution 2012-62-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$16,850 State Grant for the Replacement of the Access Control System at the Manassas Regional Airport and Accepting the Virginia Department of Aviation Grant and Authorizing the Mayor to Sign the Grant Agreement

Jolene Berry presented Staff's recommendation to amend the FY 2012 Budget by budgeting and appropriating a \$16,850 State Grant for the replacement of the access control system at the Manassas Regional Airport and accepting the Virginia Department of Aviation Grant and authorizing the Mayor to sign the grant agreement. The Committee approved (3 / 0 Randolph / Bass / Aveni). This item will be forwarded to the March 12, 2012 City Council meeting.

Vice Mayor Harrover arrived at this time.

AGENDA ITEM #3 Resolution 2012-63-R Amending the FY 2012 Budget by Budgeting and Appropriating \$2,475 of Additional State Grant Funds for Rehabilitation and Maintenance of Portions of the West Ramps as Part of the Airport Paving Program at the Manassas Regional Airport and Accepting the Virginia Department of Aviation Grant and Authorizing the Mayor to Sign the Grant Agreement

Jolene Berry presented Staff's recommendation to amend the FY 2012 Budget by budgeting and appropriating \$2,475 of additional state grant funds for rehabilitation and maintenance of portions of the west ramps as part of the Airport Paving Program at the Manassas Regional Airport and accepting the Virginia Department of Aviation Grant and authorizing the Mayor to sign the grant agreement. The Committee approved (3 / 0 Randolph / Harrover / Aveni). This item will be forwarded to the March 12, 2012 City Council meeting.

AGENDA ITEM #4 Delinquent Real Estate Tax List

Robin Perkins presented the delinquent real estate tax list. The Finance Committee will look at the policy and state code and bring this item back to the Finance Committee in a month to discuss changing the policy.

AGENDA ITEM #5 City Manager's Time – No Items

The meeting was adjourned at 6:26 PM by Chairman Aveni.

PAW

AGENDA STATEMENT

PAGE NO. 3

ITEM NO. 2

MEETING DATE: March 14, 2012 – Finance Committee

TIME ESTIMATE: 5 Minutes

AGENDA ITEM TITLE: Resolution 2012-64-R Amending the FY 2012 Budget by Budgeting and Appropriating \$4,000 of Federal Revenue to Fund the Refugee Resettlement Program

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC:

The Virginia Refugee Resettlement Program is administered by the Office of Newcomer Services, which is in the Division of Community and Volunteer. The populations eligible for refugee resettlement services are refugees, asylees, Cuban/Haitian entrants, Amerasians, unaccompanied refugee minors, and victims of human trafficking. Cash assistance payments are for eligible refugee populations that meet TANF program financial requirements, but do not meet nonfinancial requirements. Refugee populations must be screened for TANF before being determined eligible for refugee cash assistance.

The Refugee Resettlement Program is 100% funded by Federal dollars. The State's FY 2012 allocation from the Federal Government is \$4,000. No additional local match is required.

This Resolution will budget and appropriate \$4,000 of Federal Revenue in the Family Services Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-64-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: *PAW* \$4,000 – Federal Revenue

STAFF: Ronald King, Family Services Director, (703) 257-2329
LaTanya Bell, Fiscal Services Manager, (703) 257-2330

RESOLUTION 2012-64-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 26th day of March 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
FAMILY SERVICES FUND		
<u>Revenue:</u>		
102-0000-333-27-33	Federal Revenue - Refugee Assistance	\$ 4,000
<u>Expenditure:</u>		
102-2771-444-57-07	Refugee Resettlement Program	\$ 4,000

For: Refugee Resettlement Program

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

Prepared By: LaTanya Bell
 From FIPS: 0683 To FIPS: 0683
 From Budget Line: All To Budget Line:
 Fiscal Year Date: 01-Jan-00

BRS Summary Report

Fips: 0683 Manassas City

Budget Line	Budget Line Name	Original Allocation	Current Allocation	Ytd Expenditures	Funds Available	Pending Requests	Funds Remaining
000	Unspecified	2,000,000.00	2,000,000.00	0.00	2,000,000.00	0.00	2,000,000.00
217	Guardianship Petitions	0.00	0.00			0.00	
804	Auxiliary Grants	24,331.00	24,331.00	16,026.00	8,305.00	0.00	8,305.00
808	TANF - Manual Checks	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
810	TANF - Emergency Assistance	500.00	500.00	0.00	500.00	0.00	500.00
811	AFDC - Foster Care	50,230.00	105,430.00	66,101.92	39,328.08	0.00	39,328.08
812	Adoption Subsidy	102,269.00	124,269.00	80,647.00	43,622.00	0.00	43,622.00
813	General Relief	0.00	0.00	0.00	0.00	0.00	0.00
816	International Home Studies	0.00	0.00			0.00	
817	Special Needs Adoption	59,038.00	59,038.00	23,596.00	35,442.00	0.00	35,442.00
819	Refugee Resettlement	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00
820	Adoption Incentive	0.00	0.00	0.00	0.00	0.00	0.00
821	Other Purchased Services	0.00	0.00	0.00	0.00	0.00	0.00
829	Family Preservation (SSBG)	3,099.00	3,919.00	1,518.30	2,400.70	0.00	2,400.70
833	Adult services	8,182.00	8,182.00	1,357.39	6,824.61	0.00	6,824.61
843	Central Service Cost Allocation	0.00	0.00	0.00	0.00	0.00	0.00
844	Food Stamps Emp & Trng P/S & Admin	0.00	0.00			0.00	
848	TANF - Up Manual Checks	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00
853	Eligibility Determination Services	553,182.00	553,182.00	551,456.14	1,725.86	0.00	1,725.86
854	Direct Services Staff	658,353.00	658,353.00	658,352.97	0.03	0.00	0.03
856	Eligibility Determ Services PT	544,503.00	544,503.00	129,961.56	414,541.44	0.00	414,541.44
857	Direct Services Staff PT	338,625.00	338,625.00	114,667.16	223,957.84	0.00	223,957.84
861	ILP Education and Training Vouchers	2,038.00	2,038.00			0.00	
862	Independent Living - Purchase	2,908.00	2,908.00	69.60	2,838.40	0.00	2,838.40
863	Independent Living -Spec Initiatives	0.00	0.00			0.00	
864	Respite Care	0.00	0.00			0.00	
866	Family Preservation / Support - Serv	1,136.00	27,997.00	13,857.94	14,139.06	0.00	14,139.06
867	TANF Competitive Grant	0.00	0.00			0.00	
871	View Working and Trans Day Care	544,858.16	355,866.62	323,481.48	32,385.14	0.00	32,385.14
872	View Purch Serv & Administration	81,747.00	111,747.00	65,163.93	46,583.07	0.00	46,583.07

Prepared By: LaTanya Bell

BRS Summary Report

From FIPS: 0683 To FIPS: 0683

From Budget Line: All To Budget Line:

Fiscal Year Date: 01-Jan-00

Fips: 0683 Manassas City

Budget Line	Budget Line Name	Original Allocation	Current Allocation	Ytd Expenditures	Funds Available	Pending Requests	Funds Remaining
873	Foster Parent Training	10,650.00	10,650.00	0.00	10,650.00	0.00	10,650.00
875	IV-E Approved Training	1,250.00	1,250.00			0.00	
878	Head Start Transition To Work	114,519.29	127,983.20	124,768.20	3,215.00	0.00	3,215.00
881	Non-View Day Care	16,462.50	16,362.50	11,902.00	4,460.50	0.00	4,460.50
883	Non-View Day Care 100% Federal	174,429.00	104,021.00	96,280.00	7,741.00	0.00	7,741.00
890	CDC - Quality Initiative Program	9,900.00	9,900.00	0.00	9,900.00	0.00	9,900.00
895	Adult Protective Services	7,025.00	7,025.00	2,598.43	4,426.57	0.00	4,426.57
897	FSET - Admin Pass-Thru	0.00	0.00			0.00	
Locality Total:		5,311,234.95	5,204,080.32	2,281,806.02	2,918,986.30	0.00	2,918,986.30
Report Total:		5,311,234.95	5,204,080.32	2,281,806.02	2,918,986.30	0.00	2,918,986.30

AGENDA STATEMENT

PAGE NO. 7

ITEM NO. 3

MEETING DATE: March 14, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-65-R Amending the FY 2012 Budget by Budgeting and Appropriating a \$3,645 Reimbursement from Fairfax County's Urban Area Securities Initiative Grant for 67% of the Maintenance Costs for the LiveScan Fingerprinting Machine

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC:

In July 2010, the City of Manassas received an additional allocation from the 2007 Urban Area Securities Initiative (UASI). As part of this funding, the City requested reimbursement for the LiveScan fingerprinting machine which was initially purchased with 33% grant revenue and 67% general funds. With the approval of this reimbursement, 33% of the annual maintenance cost is also eligible for funding under UASI Grants. Fairfax County manages the UASI grant for the region and continues to fund the maintenance for the City's LiveScan machine in their grant budget. The City has already paid the full annual maintenance cost, \$5,440, and has received reimbursement from Fairfax County for 67% through the UASI Grant.

This resolution will budget and appropriate \$3,645 of Federal Revenue in the General Fund.

STAFF RECOMMENDATION:

Approve Resolution 2012-65-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT:

Law

\$3,645 – Federal Revenue

STAFF: Tamara Sturm, Fiscal Specialist, (703) 257-8065
Captain Quentin F. Lawler, Administrative Services Division, (703) 257-8003

RESOLUTION 2012-65-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 26th day of March 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GENERAL FUND			
<u>Revenues:</u>			
100-0000-333-17-99	Federal Police Grants	\$	3,645
<u>Expenditures:</u>			
100-1701-421-39-00	Police Purchased Services	\$	3,645

For: LiveScan Fingerprint Machine Maintenance Cost Reimbursement

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

INVOICE

DATE: December 27, 2011

INVOICE: PD12-083

CITY OF MANASSAS POLICE DEPARTMENT 9027 CENTER ST P O BOX 560 MANASSAS VA 20110 (703) 257-8065	To: Fairfax County Attn: Bob Fitzpatrick
----------------------------------------------------------------------------------------------------------------------	----------------------------------------------------

DESCRIPTION:

This invoice is for the reimbursement of 67% of the maintenance cost for the LiveScan machine located at the Prince William County Adult Detention Center in Manassas, Virginia.

DESCRIPTION	AMOUNT
Maintenance 01/01/2012 - 12/31/2012	\$5,440.00
Less: 33% per UASI	(1,795.20)
TOTAL	\$3,644.80

DUE UPON RECEIPT

PLEASE SUBMIT (1) COPY OF BILLING WITH YOUR REMITTANCE TO THE ABOVE ADDRESS

ACCOUNT TO CREDIT: 100-0000-333-1799

TOTAL \$3,644.80

If you have any questions, please feel free to contact Tamara Sturm, Fiscal Specialist, (703) 257-8065



INVOICE NUMBER 106898

RECEIVED

Invoice Date: 12/2/2011
Payment Terms: Net 20
Customer Reference: 120403
Customer ID: MA040C

33405 8th Avenue S
Federal Way, Washington 98003
Tel: (206) 383-3612
Fax: (206) 271-2904

CITY OF MANASSAS
PO BOX 580
MANASSAS, VA 20108

BY ACCOUNTING

PLEASE REMIT TO:
MORPHOTRAK, INC.
33405 8TH AVE S
FEDERAL WAY, WA 98003
FEIN: 33-0154789

Finance contact: Carol Schroeder (253)591-8864

INVOICE TO

Attn:

CITY OF MANASSAS
PO BOX 580
MANASSAS, VA 20108

Handwritten notes: "PLEASE SEND YOUR COPY TO PIR"

DELIVER TO

Attn:

Line	Part No Source Doc	Ship Date Ship Type	Item Description	USD Unit Price Qty Ship	USD Total	Tax
	MAINT		LIVESCAN MAINTENANCE & SUPPORT AGREEMENT #003928-000 ON LSS-R (MCLS01) & PRINTER (MCLP01) COVERAGE: JANUARY 1, 2012 TO DECEMBER 31, 2012	\$453.33 12	\$5,440.00	

TEL: 703-257-8027
E-MAIL: WHUTCHINSON@CI.MANASSAS.VA.US

100-1701-421-3300

#412553
12/16/11

Invoiced Lines:

1

Freight	Tax	Sales Total
		\$5,440.00
TOTAL DUE:		\$5,440.00

CORPORATE HEADQUARTERS
193 South Columbus Street, Suite 400
Alexandria, Virginia 22314

Send ACH/Wire to: Swift Code: CHASUS33
Acct: 8260 77042 ACH Routing: 071000013 Wire Routing: 021000021

Tel: (703) 751-2800
Fax: (703) 706-9549
www.morphotrak.com

PREPARED 12/27/2011, 11:06:39

ACCOUNT ACTIVITY LISTING

PROGRAM GM360L

FISCAL YEAR: 2012

ACCOUNT NUMBER SELECTION

FROM: 100-1701-421.33-00

TYPE: O (O-ONLY, R-RANGE, S-SELECTIVE)

TRANSACTION SELECTION

TYPES... AJ X CR X BA X TF X EN X AP X

DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

PERIOD...FROM: 06 TO: 06

POSTING DATE RANGE...FROM: 0/00/0000 TO: 99/99/9999

SUPPRESS PRINTING OF ACCOUNTS WITHOUT TRANSACTIONS (N/Y): N

PRINT DEBIT/CREDIT COLUMNS, SUPPRESS BUDGET . . . (N/Y): N

PRINT ENCUMBRANCE (N/Y): Y

PAGE BREAK BY FUND: N

PAGE BREAK BY ACCOUNT: N

PAGE BREAK BY DPT/DIV: N

USE CURRENT BUDGET FOR ESTIM/APPROP TOTAL: Y

ACCOUNT ACTIVITY LISTING

GROUP NBR	PO NBR	ACCTG PER.	---TRANSACTION---		DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 100 General Fund									
						3,540	.00	6,980.00	3,440.00-
100-1701-421.33-00					Public Safety / Maintenance Services				
5638	120403	06/12	AP	12/02/11	0412553 MORPHOTRAK INC		5,440.00-	5,440.00	
					C#MA040C LIVESCAN CY2012				
					ACCOUNT TOTAL	3,540	5,440.00-	5,440.00	3,540.00
					FUND TOTAL	3,540	5,440.00-	5,440.00	3,540.00
					GRAND TOTAL	3,540	5,440.00-	5,440.00	3,540.00

AGENDA STATEMENT

PAGE NO. 13

ITEM NO. 4

MEETING DATE: March 14, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-66-R Amending the FY 2012 Budget by Budgeting and Appropriating \$10,635 from the Federal Drug Seizure Funds for the Purchase of LED Light Bars for Police Cruisers

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC:

The Police Department would like to replace eight (8) LED light bars for marked police cruisers. The light bars are the primary piece of emergency equipment on police vehicles, making them visible in traffic and enhancing the safety of the officers. The light bars currently in use are 10-13 years old with faded lenses that diminish the brightness of the lights, ultimately limiting their effectiveness. The new light bars are LEDs, making them much brighter, more energy efficient, and more durable.

When replacing cruisers, the maintenance shop typically moves old light bars to the new vehicles instead of purchasing new ones. As such, when the cost of new cars was included in the FY 2012 Adopted Budget, it did not include the cost of new light bars. The cost of new light bars will be included in future requests for new vehicles. The cost of eight LED light bars is \$10,634.42.

This resolution will budget and appropriate \$10,635 of Federal Drug Seizure Funds in the General Fund.

STAFF

RECOMMENDATION: Approve Resolution 2012-66-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS:

DISCUSSION (IF NECESSARY):

The balance in the Federal Drug Seizure Liability Account is \$14,252.97.

BUDGET/FISCAL IMPACT:

\$10,635 – Federal Drug Seizure Funds

STAFF:

Tamara Sturm, Fiscal Specialist, (703) 257-8065
Captain Quentin F. Lawler, Administrative Services Division, (703) 257-8003

RESOLUTION 2012-66-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 26th day of March 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GENERAL FUND			
<u>Revenues:</u>			
100-0000-334-17-01	NTE	Federal Drug Seizure Funds	\$ 10,635
<u>Expenditures:</u>			
100-1701-421-42-19	NTE	Vehicle Purchases Mid-Year	\$ 10,635
VEHICLE MAINTENANCE FUND			
<u>Revenues:</u>			
605-0000-319-42-19	NTE	Mid-Year Vehicle Purchases	\$ 10,635
<u>Expenditures:</u>			
605-2555-419-38-01	NTE	Vehicle Equipment/Parts	\$ 10,635
<u>Actual Transfers</u>			
100-0000-221-17-33		\$10,634.42	

For: Federal Drug Seizure Funds for LED Light Bars for Police Cars

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

CITY OF MANASSAS
Account Balance Inquiry

Account number . . . : 100-0000-221.17-33 Db/Cr . . : C
 Fund : 100 General Fund
 Department : 00
 Division : 00
 Activity basic . . . : 22 Current Liability
 Sub activity : 1 Other Deposits
 Element : 17 Police Department
 Object : 33 Federal Drug Seizure Fund

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			14,252.97
Current :	.00	.00	
Unposted :	.00	.00	
Total :	.00	.00	14,252.97

F7=Project data **F8=Misc inquiry** **F9=Misc update** **F10=Detail trans**
F11=Account activity **F12=Cancel** **F16=Pending trans** **F24=More keys**

AGENDA STATEMENT

PAGE NO. 17

ITEM NO. 5

MEETING DATE: March 14, 2012 – Finance Committee

TIME ESTIMATE: 2 Minutes

AGENDA ITEM TITLE: Resolution 2012-67-R Amending the FY 2012 Budget by Budgeting and Appropriating \$6,000 from Animal Shelter Donations for Animal Adoption Micro-Chipping

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: The City of Manassas Animal Shelter would like to use \$6,000 from the donations received by the Shelter for the City's Micro-Chipping Program. The program provides for the permanent identification of all dogs and cats adopted out of our shelter. This donation will be used to purchase 500 micro-chips with registrations for adopted animals and to replace three (3) microchip scanners. The scanners are used to retrieve the information off the microchips. The 500 micro-chips should last the shelter around 24 months. This shelter and others in the region are equipped with the technology to read the micro-chips.

This resolution will budget and appropriate \$6,000 of Animal Shelter Donations in the General Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-67-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: Approve Disapprove Reviewed See Comments

CITY MANAGER: Approve Disapprove Reviewed See Comments

COMMENTS: _____

DISCUSSION (IF NECESSARY): The balance in the Animal Shelter Donations Liability Account is \$12,023.64.

BUDGET/FISCAL IMPACT: \$6,000 – Animal Shelter Donations

STAFF: Tamara Sturm, Fiscal Specialist, (703) 257-8065
Captain Quentin F. Lawler, Administrative Services Division, (703) 257-8004

RESOLUTION 2012-67-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 26th day of March 2012, that the following funds be budgeted and appropriated as shown.

<u>ACCOUNT NO.</u>			<u>AMOUNT</u>
GENERAL FUND			
<u>Revenues:</u>			
100-0000-318-17-17	NTE	Animal Shelter Donations	\$ 6,000
<u>Expenditures:</u>			
100-1745-421-62-26	NTE	Animal Micro-Chips	\$ 6,000
<u>Actual Transfers</u>			
100-0000-221-17-23		\$6,000.00	

For: Animal Shelter Donations for Animal Adoption Micro-Chipping

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk

CITY OF MANASSAS
Account Balance Inquiry

Account number . . : 100-0000-221.17-23 Db/Cr . : C
 Fund : 100 General Fund
 Department : 00
 Division : 00
 Activity basic . . . : 22 Current Liability
 Sub activity : 1 Other Deposits
 Element : 17 Police Department
 Object : 23 Animal Shelter Donations

	<u>Debits</u>	<u>Credits</u>	<u>Account balance</u>
			12,023.64
Current :	.00	20.00	
Unposted :	.00	.00	
Total :	.00	20.00	12,043.64

F7=Project data
F11=Account activity

F8=Misc inquiry
F12=Cancel

F9=Misc update
F16=Pending trans

F10=Detail trans
F24=More keys

AGENDA STATEMENT

PAGE NO. _____

ITEM NO. _____

MEETING DATE: March 14, 2012– Finance Committee

TIME ESTIMATE: 10 Minutes

AGENDA ITEM TITLE: Resolution 2012-68-R Amending the FY 2012 Budget by Transferring \$15,000 from General Fund Contingency to Modify Stonewall Park Pool to Become Compliant with the American Disability Act Amended Regulations

DATE THIS ITEM WAS LAST CONSIDERED BY COUNCIL: N/A

SUMMARY OF ISSUE/TOPIC: The American Disability Act requires two types of access points for pools over 300 linear feet. Stonewall Park Pool is approximately 309 linear feet requiring modifications to the sloped ramp, and providing an aquatic wheel chair and pool lift.

This resolution will transfer \$15,000 from Contingency in the General Fund.

STAFF RECOMMENDATION: Approve Resolution 2012-68-R

BOARD/COMMISSION/ COMMITTEE:

RECOMMENDATION: _____ **Approve** _____ **Disapprove** _____ **Reviewed** _____ **See Comments**

CITY MANAGER: _____ **Approve** _____ **Disapprove** _____ **Reviewed** _____ **See Comments**

COMMENTS: _____

DISCUSSION (IF NECESSARY):

BUDGET/FISCAL IMPACT: \$15,000 – General Fund Contingency

for

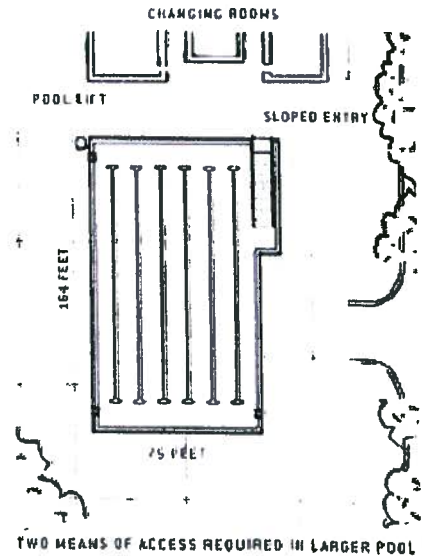
STAFF: Kisha Wilson-Sogunro, Neighborhood Services Manager, (703) 257-8240

Types of Facilities and Required Means of Entry into the Water

Swimming Pools

Large pools must have a minimum of two accessible means of entry. A large pool is defined as any pool with over 300 linear feet of pool wall. Pool walls at diving areas and in areas where swimmers cannot enter because of landscaping or adjacent structures are still counted as part of the pool's total linear feet.

The primary means of entry must be either a sloped entry into the water or a pool lift that is capable of being independently operated by a person with a disability. The secondary means of entry could be a pool lift, sloped entry, transfer wall, transfer system, or pool stairs. It is recommended that where two means of entry are provided, they be different types and be situated on different pool walls.



Pools with less than 300 linear feet of pool wall are only required to provide one accessible means of entry, which must be either a pool lift or sloped entry.

Sloped Entries

Sloped entries must comply with ADAAG accessible route provisions (36 inch minimum width, maximum 1:12 or 8.33% slope), except that the surface does not need to be slip resistant. The slope may be designed as zero grade beach or ramp access. With either design, the maximum slope permitted is 1:12 (8.33%).

In most cases, it is not appropriate to submerge personal wheelchairs and mobility devices in water. Some have batteries, motors, and electrical systems that can be damaged or contaminate the pool. Facilities that use sloped entries are encouraged to provide an aquatic wheelchair designed for access into the water. Persons transfer to the aquatic wheelchair and access the water using it, leaving their personal mobility device on the deck. Operators and facility managers may need to consider storage options for personal mobility devices if deck space is limited.

Handrails

Sloped entries must have handrails on both sides regardless of the slope. Handrail extensions are required at the top landing but not at the bottom. The clear width between handrails must be between 33 and 38 inches. The handrail height must be between 34 and 38 inches to the top of the gripping surface. This provision does not require the handrails to be below the stationary water level, which could be considered an underwater obstruction. No minimum width is required between handrails provided on sloped entries that serve wave action pools, leisure rivers, sand bottom pools, and other pools where people can enter only in one place. Handrails are required to comply with ADAAG provisions (diameter, non-rotating, and height).



CITY OF MANASSAS

FINANCE & ADMINISTRATION DEPARTMENT

March 8, 2012

TO: John A. Budesky, City Manager

FROM: Patricia A. Weiler, Finance & Administration Director *PAW*

SUBJECT: Current Status of Miscellaneous Contingency - Account #100-9600-411-9501

The following is a list of the transfers from the Miscellaneous Contingency account during Fiscal Year 2012 and the current status of that account:

BEGINNING BALANCE	\$218,400
<u>Ordinance/Resolution #</u>	
2012-04-R Carryover From FY 2011 Budget	100,000
2012-10-R VA State Police Grant & Contingency for Continuation of Internet Crimes Against Children Task Force	(65,500)
2012-16-R Touch Screen Voting Machines	(8,970)
2012-17-R Continuation of Gang Task Force	(62,890)
2012-21-R City Manager Executive Search	(28,500)
2012-25-R Legislative Representation 2011/2012 Season	(6,250)
2012-35-R HMI Visitors Center Improvements	(3,891)
2012-36-R HMI Sesquicentennial	(123,332)
2012-68-R Modify Stonewall Park Pool – (American Disability Act Amended Regulations)	15,000
CURRENT BALANCE	<u>\$ 4,067</u>

PAW/sjt

RESOLUTION 2012-68-R

Adopted:

BE IT RESOLVED by the Council of the City of Manassas meeting in regular session this 26th day of March 2012, that the following funds be transferred as shown.

<u>ACCOUNT NO.</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Revenues:</u>		
100-9600-411-95-01	General Fund Contingency	\$ (15,000)
<u>Expenditures:</u>		
100-2901-451-39-00	Pool ADA Modifications	\$ 15,000

For: General Fund Contingency for Pool ADA Modifications

This resolution shall take effect upon its passage.

Harry J. Parrish II MAYOR
On Behalf of the City Council
of Manassas, Virginia

ATTEST:

Andrea P. Madden City Clerk