

Minutes
Manassas Historic Resources Board
November 7, 2017 – 7:00 p.m.
Regular Meeting
City Hall – 2nd Floor Conference Room

Call to Order:

The meeting was called to order by Rob Fisher at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Board Members in Attendance: Dave Button, Lyshawn Dean, Rob Fisher, Robert Keller, Mark Olsen, Jill Pascale, Don Wilson

Honorary Board Members in Attendance: Keith Mueller

Board Members Absent: Connie Gilman, Joseph Hanlin

City Council Member Liaison: Ken Elston, Council Member – Not Present

Museum Staff in Attendance: Jean Griffith, Administrative Associate

Community Development Staff: Elizabeth Via-Gossman, Director of Community Development

Approval of Minutes of October 2, 2017:

Robert Keller moved to approve the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Chair's Comments:

Rob Fisher welcomed everyone. Mr. Fisher discussed the recent historic sites tour that Doug Horhota gave for board members. Lyshawn Dean, Mark Olsen, Don Wilson, and Rob Fisher attended.

Council Comments: Ken Elston – Not present, no report.

Director's Report: Elizabeth Via-Gossman

Ms. Via-Gossman reported that staff is working on the FY2019 budget. Under discussion is a proposal to alternate capital improvement funding between school playgrounds and parks each year. Prince William County is in the process of holding public strategic planning meetings for the library system. Keith Mueller spoke briefly about the current meetings. The museum is currently using the multi-purpose room to hold a warehouse sale in order to eliminate as much of the older store inventory as possible.

Robert Keller suggested the possibility of creating a state license plate that is significant to the City of Manassas. After a certain number of sales, the Department of Motor Vehicles (DMV) returns a

percentage of the revenue, and Mr. Keller felt it would be appropriate for the funds to support the museum. Mr. Keller has volunteered to reach out to the Mayor to discuss the proposal.

Old Business:

Facilities Update

Rob Fisher, Lyshawn Dean, Don Wilson, and Mark Olsen participated in a guided tour by programs coordinator Doug Horhota. Mark Olsen gave an overview of the properties and board recommendations for the sites and will submit a written memorandum to Elizabeth Via-Gossman. Ms. Via-Gossman stated that some of these sites are included in the capital improvement plan and some of the maintenance issues cited will be addressed by the plan.

Annaburg Manor

The Architectural Revenue Board (ARB) held a public meeting to solicit comments on creating a historic overlay district (HOD) for Annaburg Manor. The ARB will recommend to City Council that an HOD be created for the house and grounds, which includes the Caton Merchant Assisted Living home. The floor was opened for discussion. Dave Button moved to support the ARB's recommendation to create an HOD for Annaburg house and grounds. Robert Keller seconded the motion. There was no further discussion. The motion carried unanimously.

New Business:

Jennie Dean

Elizabeth Via-Gossman reported that landscape planning for the Manassas Industrial School/Jennie Dean Memorial is underway. Those interested can meet for a November 14 site visit with the landscape designer and a sculptor. Ms. Via-Gossman will email details about the meeting.

Close of Business:

No further business was brought forward. The next meeting is scheduled for December 5 at 7:00 p.m.

Adjournment:

Dave Button moved to adjourn the meeting and Robert Keller seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:04 p.m.



Rob Fisher, Chairman



Date