

Manassas Historic Resources Board
July 2, 2019 – 7:00 p.m.
Regular Meeting
Manassas Museum

Call to Order:

The meeting was called to order by Dave Button at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present

Board Members in Attendance: David Button, Lyshawn Dean, Connie Gilman, Robert Keller, Mark Olsen, Jill Pascale, Ralph Smith

Honorary Board Members in Attendance: Suzanne Parker

Board Members Absent: Rob Fisher, Don Wilson

City Council Member Liaison: Michelle Davis-Younger, Council Member - Present

Museum Staff in Attendance: Jean Griffith, Administrative Associate

Community Development Staff: Elizabeth Via-Gossman, Director

Other in Attendance: None

Approval of Minutes of June 4, 2019:

Connie Gilman moved to accept the minutes as written, and Robert Keller seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Vice Chair's Comments:

- No announcements.
- Introduction of newly appointed member Ralph Smith.

Council Comments:

- Michelle Davis-Younger shared the stats on the division's webpages, which reflect a large number of people looking at the museum and parks webpages.
- She encouraged everyone to come out and attend Celebrate America.

Parks & Recreation Committee Liaison - Bob Keller:

- Work on the Dog Park is progressing.
- The committee voted not to recommend making the Greenleaf project a park.

Director's Report: Elizabeth Via-Gossman

- Reported on the balances of the Parks & Recreation accounts.

- Work on the Liberia gardens will be started soon and some small restoration items will be completed.
- The Jennie Dean Memorial Update is progressing slowly.
- Doug Horhota, Programs Coordinator; Crystal Wilson, Business Services Supervisor; and Gayle Sucher, Visitor Services Aide, have submitted their resignations. Alex Hamilton has been hired as Recreation Supervisor focusing mostly on the Harris Pavilion.

Election of Officers and Appointments:

Dave Button opened the floor for nominations for Chair and Vice Chair.

Mark Olsen moved to nominate Mark Olsen as Chair and Dave Button as Vice-Chair. Connie Gilman moved to accept the nomination, and Jill Pascale seconded the nomination. The Vice Chair asked if there was any further discussion. The motion to elect Mark Olsen as Chair and Dave Button Vice-Chair carried, with Bob Keller abstaining from voting.

Committee Report: No Reports

Old Business:

Strategic Plan

Elizabeth Via-Gossman distributed a document on the Strategic Plan/Key Issues for discussion.

The Chair opened the floor for discussion on whether to form a sub-committee to work on strategic planning. The group agreed that forming a sub-committee would be the best way to move forward. Mr. Olsen will set a schedule for members to attend.

The board asked Ms. Via-Gossman for additional information to aid in the strategic planning process.

New Business:

Committee Appointments:

Mark Olsen appointed Rob Fisher as Chair of the Collections Committee. Dave Button, Don Wilson, Lyshawn Dean and Robert Keller will also serve on the Collections Committee.

Close of Business:

Mark Olsen asked for any other business. No further business was brought forward. The board will not meet in August. The next meeting is scheduled for September 3 at 7:00 p.m.

Adjournment:

Dave Button moved to adjourn the meeting and Connie Gilman seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 7:50 p.m.



 Mark Olsen, Chair



 Date