

Manassas Historic Resources Board
September 3, 2019 – 7:00 p.m.
Regular Meeting
Manassas Museum

Call to Order:

The meeting was called to order by Mark Olsen at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present

Board Members in Attendance: David Button, Lyshawn Dean, Rob Fisher, Robert Keller, Ralph Smith, Don Wilson

Honorary Board Members in Attendance:

Board Members Absent: Connie Gilman, Jill Pascale

City Council Member Liaison: Michelle Davis-Younger, Council Member - Present

Museum Staff in Attendance: Jean Griffith, Administrative Associate

Community Development Staff: Elizabeth Via-Gossman, Director

Other in Attendance: Tom Osina

Approval of Minutes of July 2, 2019:

Bob Keller moved to accept the minutes as written, and Dave Button seconded the motion. The chairman opened the floor for discussion. There was no further discussion. The motion carried unanimously.

Chair's Comments:

- Bridging Cultures exhibition ends on September 22.
- Native Legacy exhibit opening is on October 4 and encouraged everyone to mark their calendar to attend.

Council Comments:

- Nothing to announce. The next council meeting is September 9.

Parks & Recreation Committee Liaison - Bob Keller:

- At the July meeting elections were held - Larry Smith and Malcolm Richards remain as Chair and Vice Chair.

Director's Report: Elizabeth Via-Gossman

- Reported we are currently recruiting for the Business Services Supervisor and the Program Coordinator.
- A new Visitor Services person has come on board – Nikolai Karavodin.

- Ms. Via-Gossman had copies of articles that were recently in Prince William Living. One was on the current Bridging Cultures exhibit and the other was a proposed museum that Prince William County is working on to be located at Ripon Landing.

Old Business: None

New Business:

FY19 Annual Revenue Reports

- Elizabeth Via-Gossman gave a review on the PowerPoint presentation for the FY19 Annual Revenue reports.
- The reports also included the number of people that come into the museum and attendance at our events and programs.
- These reports will be useful to the board in their Strategic Plan.

2020-2025 Strategic Plan:

2020-2025 Strategic Plan Calendar and Process Overview

- Elizabeth Via-Gossman went through this document to help the board understand the purpose and how to use this document.
- Previous comments have been included; members should add to document as they are reviewing.
- A proposed timeline has been included in the packet.
- October 3 the staff's weekly meeting will focus on strategic planning within the museum and board members are invited to participate. Meeting time is 8:30 a.m.
- October 20 there is a parks and recreation information day being held at the Harris Pavilion if board members want to participate.
- October 26 there is an Annaburg open house if any board members would like to participate.
- The October meeting will serve as a work session for the Strategic Plan.

Close of Business:

Mark Olsen asked for any other business. No further business was brought forward. The next meeting is scheduled for October 1 at 7:00 p.m.

Adjournment:

Rob Fisher moved to adjourn the meeting and Dave Button seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:10 p.m.


Mark Olsen, Chair

1 Oct 19
Date