

**Minutes
Parks & Recreation Committee
January 17, 2018 – 7:00 p.m.
Regular Meeting
Manassas Museum – Multi-Purpose Room**

Call to Order:

The meeting was called to order by Kisha Wilson-Sogunro at 7:00 p.m.

Determination of a Quorum:

A majority of the board is present.

Committee Members in Attendance: Clara Meagher, Mark Rabatin, Malcolm Richards, Lawrence Smith, Ivan Soto, Christina VandenBosche, Crystal Wilson

Alternate Committee Members in Attendance: Paul Dresler, Lynn Forkell

Committee Members Absent: Mike Freeland, Robert Keller

City Council Member Liaison: To Be Appointed

Museum Staff in Attendance: Kisha Wilson-Sogunro, Division Manager; Jean Griffith, Administrative Associate; Christen Fox, Operations & Maintenance Supervisor

Others in Attendance: Mark Wolfe, City Councilman

Community Development Staff: Elizabeth Via-Gossman, Director of Community Development

Welcome and Introductions:

Kisha Wilson-Sogunro welcomed everyone to the new Parks and Recreation Committee. Mrs. Wilson-Sogunro introduced herself and then asked each member to introduce themselves.

Councilman: Councilman Wolfe joined the group briefly to welcome them and thank them for their interest in this new committee.

Director of Community Development: Elizabeth Via-Gossman

Elizabeth Via-Gossman gave an overview of the need and reason for this committee to be formed. Ms. Via-Gossman distributed the Community Development Department organizational chart, which includes the Parks, Culture & Recreation division. She gave an overview of the division's purpose and its employee roles.

Committee Overview: Kisha Wilson-Sogunro

Mrs. Wilson-Sogunro presented an overview of information provided to committee members, and highlighted some important member responsibilities. A Chair and Vice-Chair will be elected in a few months after everyone gets to know each member. In the future a meet and greet meeting will be planned with the Historic Resources Board and the Beautification Committee.

Mrs. Wilson-Sogunro gave an outline of the Freedom of Information Act (FOIA) and what responsibilities members have regarding FOIA. She clarified questions about FOIA.

Discussion of Committee Mission:

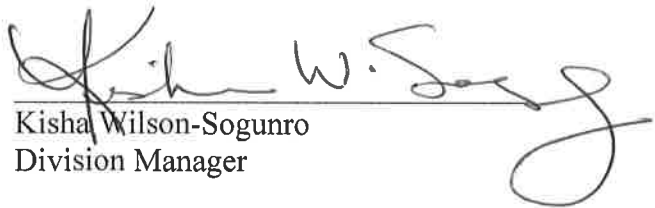
Committee members had a healthy discussion about various ideas they find important. Members also discussed community awareness of parks, what resources the City has to offer, and getting word out to the community.

Close of Business:

No further business was brought forward. The next meeting is scheduled for February 14 at 7:00 p.m.

Adjournment:

Lynn Forkell moved to adjourn the meeting and Paul Dresler seconded the motion. The motion carried unanimously to adjourn the meeting. The meeting ended at 8:50 p.m.


Kisha Wilson-Sogunro
Division Manager

2 / 14 / 18
Date