

**MINUTES OF THE CITY COUNCIL
PERSONNEL COMMITTEE
THURSDAY FEBRUARY 18, 2016
MAYOR'S OFFICE
MANASSAS CITY HALL**

COMMITTEE MEMBERS PRESENT:

Ian T. Lovejoy, Chairman
Council Member Sheryl L. Bass
Council Member Ken D. Elston

OTHERS PRESENT:

Harry J. Parrish II, Mayor
W. Patrick Pate, City Manager
Andrea P. Madden, Assistant to the City Attorney/City Clerk

The meeting was called to order at 5:30 p.m. by Council Member Lovejoy. Council Member Elston moved that the Minutes of the January 21, 2016 be approved as read. Seconded by Council Member Bass. Roll call vote: AYES – Elston, Bass, Lovejoy.

A discussion followed and a memo regarding operational guidelines for boards, committees was drafted. The memo will be sent to all Manassas City Boards, Committees and Commissions immediately outlining the new operational guidelines adopted by the Personnel Committee.

No Closed Session was held.

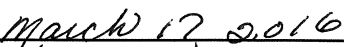
There being no further business, the meeting was adjourned the meeting at 6:10 p.m.



Ian T. Lovejoy, Chair



Deputy City Clerk



Date Approved