



# UTILITY COMMISSION

## REGULAR MEETING

### MINUTES

Thursday, April 11, 2019  
Public Works Facility, 8500 Public Works Drive

---

#### I. CALL MEETING TO ORDER

John Weber, Chairman, called the meeting to order at 5:30 p.m.

#### II. DETERMINATION OF QUORUM

**MEMBERS PRESENT:** Chairman John Weber, Commissioner Mason Hollcroft, Commissioner Jeffrey McWhirt, Commissioner Richard Milligan, Commissioner Dr. James Schornick, Commissioner Stephen Silberstein, Councilman Mark Wolfe

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Director of Utilities Tony Dawood, Assistant Director of Electric David Jones, Assistant Director of Water and Sewer Ron Tatariw, Utilities Finance Manager Glenn Simpson, Utilities Services Manager Ana Davis, Deputy City Manager Bryan Foster, Administrative Coordinator Daralyn Baker, Environmental Planner David Ek

**STAFF ABSENT:** None

**GUESTS PRESENT:** None

#### III. CHAIRPERSON'S TIME

#### IV. APPROVAL OF MINUTES – March 14, 2019

**MOTION:** Commissioner McWhirt made the motion to approve the March 14, 2019 meeting minutes as submitted.

**SECOND:** Commissioner Schornick

**VOTE:** Unanimous

#### V. STAFF REPORTS

##### A. ELECTRIC OPERATIONS REPORT

David Jones, Assistant Director of Electric, reported that there were three (3) outages reported during the month of March. Two were caused by equipment failures and one was caused by a squirrel.

The February 2019 VMEA billing was \$2,351,373 (\$0.687/kwh). The City coincident peak for the month of March occurred on March 6, 2019 for a peak of 69.39 MW. The Dominion Power peak was 16,727 MW.

Mr. Jones reported on the following CIP Projects and their status:

CIP Project and Description	Status
E1 – Overhead to Underground Relocation (NVTA)	Liberty Street has two remaining house services to be converted to underground. The consultants performing the Grant Avenue design have incorporated the electric system plan.
E31 – New Generation Initiatives	GT Tie into Prince William Substation – cable is installed and padmount switch is complete. The generators and fuel tank were relocated from Dean Drive and set in place at Prince William Hospital.
E33 – Overhead to Underground Relocation (Electric Reliability)	Technology Drive/Foster Drive Phase I is complete.
E34 – LED Streetlights	All LED fixtures have been installed in Georgetown South.

**B. CUSTOMER SERVICE REPORT**

Ana Davis, Customer Services Supervisor, presented the March Customer Service Report. Ms. Davis reported there were 16,826 accounts billed throughout the month of March. Total revenue billed was \$5,894,961.46 and revenue collected was \$6,253,894.86. The City wrote off \$4,700.70 this month and collected \$1,327.09 from in-house and \$129.95 from state resulting in a net collection of \$3,245.66.

15,821 AMI electric meters have been installed to date, along with 11,055 water meters.

**C. CASH REPORT AND BUDGET UPDATE**

Glenn Simpson, Utilities Finance Manager, presented the Cash Report for the month of March. The Total Unrestricted Utility Operating Cash as of April 1, 2019 was \$22,864,483.92 and reflects the VMEA payment of \$2,351,373.25 made on March 26, 2019.

**D. WATER AND SEWER OPERATIONS REPORT**

Ron Tatariw, Assistant Director of Water & Sewer, presented the Water & Sewer Operations Report for the month of March. There were zero water main breaks and one (1) sewer blockage in March.

Mr. Tatariw also reported on the following CIP Projects and their status:

CIP Project and Description	Status
W-42 – 24” Transmission Main Replacement	City has received 60% design drawings and identifying required easements for Phase V. Shirley Construction is continuing construction of the 36” waterline for Phase VI-A. Shirley Construction has been awarded the bid for Phase VI.

W-47 – Finished Water Capacity Increase	Consultant is working on the design.
W-50 – Main Replacement Looping	Phase 1 for waterline improvements at the airport is in the planning phase.
W-70 – Water Plant Improvements FY18	Phase II at the Water Treatment Plant is in the planning phase.
T-19 – Prince William Street	The temporary water line has been re-installed and work on the 12” water line is scheduled to begin on Monday, April 8 <sup>th</sup> .

**E. DIRECTOR’S UPDATE**

Tony Dawood, Director of Utilities, relayed to the Commission that the Sewer Capacity Agreement with Fairfax County is in the final stages.

The Airport Commission has inquired about renewables and staff has met with them and discussed the cost involved and the contract restrictions with Dominion Energy.

VMEA has voted to issue a formal dispute with Dominion Energy regarding the use of battery storage. Glenn Simpson will be attending a meeting in Richmond on Monday to make a formal statement.

Mr. Dawood informed the Commission that Utilities Customer Service will be moving to the current DMV building at the end of year. This will centralize all City departments who take payments (Treasurer’s Office, Commissioner of the Revenue, etc).

Glenn Simpson has been named the VMEA President and will continue to attend meetings in Richmond on the City’s behalf.

**F. PURCHASE ORDERS APPROVED – MARCH 2019**

<b>Project</b>	<b>Company</b>	<b>Amount</b>
Relocation of Generator Catalytic Converter	Virginia Riggers, Inc.	\$7,268
Vibration Testing of 28 Diesel Generators	ABB, Inc.	\$11,536
FY2019 Cast-In-Place Lining	Tri-State Utilities Co.	\$174,369
FY2019 Manhole Rehabilitation	D&S Contractors	\$174,635
Micron Reclaimed Water Evaluation	Michael Baker Intl.	\$7,600

**VI. NEW BUSINESS**

**G. SUMNER LAKE STORMWATER POND MANAGEMENT**

David Ek, Environmental Planner, explained to the Commission that the Sumner Lake residents place a high priority on the manner the City manages the stormwater pond in their community. Mr. Ek led a discussion that briefed the Commission on the various challenges associated with manner in which lake

management is performed; specifically, with algae and vegetation management and the role and responsibility of HOA's.

**MOTION:** For Information Only

**VII. OLD BUSINESS**

**VIII. CLOSED SESSION**

**IX. ADJOURNMENT OF MEETING**

There being no further business; a motion was made, seconded and carried unanimously to adjourn the meeting. Chairman Weber adjourned the regular meeting at 6:05 p.m.