



# UTILITY COMMISSION

## REGULAR MEETING

### MINUTES

Thursday, August 8, 2019  
Public Works Facility, 8500 Public Works Drive

---

#### I. CALL MEETING TO ORDER

John Weber, Chairman, called the meeting to order at 5:30 p.m.

#### II. DETERMINATION OF QUORUM

**MEMBERS PRESENT:** Chairman John Weber, Commissioner Mason Hollcroft, Commissioner Jeffrey McWhirt, Commissioner Richard Milligan, Commissioner Dr. James Schornick, Councilman Mark Wolfe

**MEMBERS ABSENT:** Commissioner Stephen Silberstein

**STAFF PRESENT:** Director of Utilities Tony Dawood, Administrative Coordinator Daralyn Baker, Utilities Services Manager Ana Davis

**STAFF ABSENT:** Utilities Finance Manager Glenn Simpson, Assistant Director of Water & Sewer Ron Tatariw, Deputy City Manager Bryan Foster

**GUESTS PRESENT:** None

#### III. CHAIRPERSON'S TIME

#### IV. APPROVAL OF MINUTES – July 11, 2019

**MOTION:** Commissioner Schornick made the motion to approve the July 11, 2019 meeting minutes as submitted.

**SECOND:** Commissioner Hollcroft

**VOTE:** Unanimous

#### V. STAFF REPORTS

##### A. ELECTRIC OPERATIONS REPORT

Tony Dawood, Director of Utilities, reported that there were eleven (11) outages during the month of July. Four (4) outages were in Prince William Substation, three (3) in Pont of Woods Substation, three (3) in Airport Substation and one (1) at Battery Heights Substation.

The June 2019 VMEA billing was \$1,953,950 (\$0.545/kwh), which reflects credits from Dominion's true-up. The City coincident peak for the month of July occurred on July 20, 2019 for a peak of 70.32 MW. The Dominion Power peak was 19,607 MW.

**B. CUSTOMER SERVICE REPORT**

Ana Davis, Utilities Services Manager, presented the July Customer Service Report. Ms. Davis reported there were 16,914 accounts billed throughout the month of July. Total revenue billed was \$5,668,670.31 and revenue collected was \$6,472,340.07. The City wrote off \$4,408.58 this month and collected \$574.48 from in-house and \$6,966.12 from state resulting in a net collection of \$3,132.02.

15,821 AMI electric meters have been installed to date, along with 11,055 water meters.

**C. CASH REPORT AND BUDGET UPDATE**

Tony Dawood, Director of Utilities, presented the Cash Report for the month of July. The Total Unrestricted Utility Operating Cash as of August 1, 2019 was \$35,483,295.87 and reflects the VMEA payment of \$1,953,950.78 made on July 25, 2019.

**D. WATER AND SEWER OPERATIONS REPORT**

Tony Dawood, Director of Utilities, presented the Water & Sewer Operations Report for the month of July. There was one water main break and one sewer blockage in July.

Mr. Dawood also reported on the following CIP Projects and their status:

CIP Project and Description	Status
W-42 – 24” Transmission Main Replacement	City has received 60% design drawings and identifying required easements for Phase V. Design is in progress for Phase VI-A. Shirley Construction has been awarded the bid for Phase VI and City staff is finalizing waterline route.
W-47 – Finished Water Capacity Increase	Consultant is working on the design.
W-50 – Main Replacement Looping	Phase 1 for waterline improvements at the airport is in the planning phase.
W-70 – Water Plant Improvements FY18	Phase II at the Water Treatment Plant is in the planning phase.
T-19 – Prince William Street	Contractor continues work on the 12” water line and 8” sewer line. Estimated time for completion of the water line is the end of August/early September.

**E. DIRECTOR’S UPDATE**

Tony Dawood, Director of Utilities, informed the Commission that Councilmember Ken Elston has resigned his position and is moving to North Carolina. A new Public Works Director, Scott Horan, has been hired and began work with the City last

week. Mr. Dawood also let the Commission know that VMEA is looking into green energy options.

**F. PURCHASE ORDERS APPROVED – JULY 2019**

<b>Project</b>	<b>Company</b>	<b>Amount</b>
FY20 Load Management Device Installations and Service Calls	Air-Right Energy Design, Inc.	\$50,000.00
FY20 800MHZ Radio System Infrastructure Annual Maintenance Service Agreement	Motorola Solutions, Inc.	\$70,348.77
Waterworks Operation Fee	Virginia Dept. of Health	\$33,585.75
FY20 Cast-In-Place Liner	Tri-State Utilities	\$173,992.72
WTP-Service Contract Renewal	Hach	\$33,887.00

**VI. NEW BUSINESS**

**G. FY19 UOSA FLOW REPORT**

Tony Dawood, Utilities Director, gave a brief presentation to the Commission informing them of the actual rain and inflow at the UOSA facility over the just concluded fiscal year. The annual average UOSA flow for the past fiscal year was 37.83 MGD and the 30 day rolling flow experienced during the year was 44.32. Mr. Dawood explained that both of these figures were substantially elevated because of record rainfall, 65.6 inches, as compared to a historical average of 39.7 inches.

**MOTION:** For Information Only

**VII. OLD BUSINESS**

**VIII. CLOSED SESSION**

**IX. ADJOURNMENT OF MEETING**

There being no further business; a motion was made, second and carried unanimously to adjourn the meeting. Chairman Weber adjourned the regular meeting at 5:55 p.m.