

ECONOMIC DEVELOPMENT AUTHORITY
OF THE
CITY OF MANASSAS
December 13, 2022

MEMBERS PRESENT: Mark T. Olsen, Chairman
Gary Jones, Vice-Chairman
Sheryl Bass
Larry Naylor
Denise Harrover, Secretary
Scott Hepburn, Treasurer
Andrea Morisi

Patrick J. Small, ED Director, *ex-officio*
Pat Pate, City Manager, *ex-officio*

MEMBERS ABSENT: None

OTHERS PRESENT: None

DETERMINATION OF QUORUM

Mark Olsen called the EDA to order at 6:00PM. A quorum was present.

MINUTES

Andrea Morisi moved to approve the Minutes of the November 8 and November 17 Meetings which was seconded by Scott Hepburn. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE

The motion passed 6-0.

FINANCIAL REPORTS

Scott Hepburn presented the September, October and November City Treasurer's Reports. He noted there was no exceptional activity beyond interest earnings for September and October but that the November statements also reflected the TDFP deposits from the City, State and developer and a corresponding debit to Virginia

National Bank in the amount of \$30,653.67. He stated the ending balance on November 30th was \$505,009.94. Andrea Morisi moved to approve the City Treasurer's Reports which was seconded by Gary Jones. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE

The motion passed 6-0.

Patrick Small presented an invoice from the City to cover EDA operating expenses dating back to May in the amount of \$32,811.20. Mr. Small noted the largest expense was \$31,353.69 which represented the hotel incentive payment for the 2nd half of FY22. Sheryl Bass moved to pay the invoice which was seconded by Gary Jones. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE

The motion passed 6-0.

NEW BUSINESS

None.

Larry Naylor arrived.

OLD BUSINESS

None.

CLOSED SESSION

I, Denise Harrover, move that the Economic Development Authority of the City of Manassas convene in closed session for discussion concerning a prospective business since no previous announcement has been made of the business' interest in locating or expanding at the Landing as permitted by Virginia Code 2.2-3711 Paragraph A (5); and for discussion of the disposition of publicly held real property at the Landing where discussion in an open meeting would adversely affect the bargaining position or

negotiation strategy of the public body or consideration as permitted by Virginia Code 2.2-3711 Paragraph A(3) which the Virginia Freedom of Information Act permits discussion in closed session which was seconded by Scott Hepburn. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE
Larry Naylor – AYE

The motion passed 7-0.

After reconvening in Open Session Andrea Morisi moved that the Economic Development Authority of the City of Manassas certify that, in the closed session just concluded, nothing was discussed except the matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion which was seconded by Denise Harrover. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE
Larry Naylor – AYE

The motion passed 7-0.

Gary Jones moved that the EDA grant Buchanan a 6-month extension of the Construction Start Date to June 17, 2023 for the recently acquired parcel at 10580 Gateway which was seconded by Denise Harrover. There being no discussion the Chairman asked the Secretary to call the roll.

Mark T. Olsen – AYE
Sheryl Bass – AYE
Gary Jones – AYE
Denise Harrover – AYE
Scott Hepburn – AYE
Andrea Morisi – AYE
Larry Naylor – AYE

The motion passed 7-0.

ADJOURNMENT

Chairman Olsen adjourned the meeting at 7:30PM.