



# UTILITY COMMISSION

## REGULAR MEETING

### MINUTES

Thursday, March 14, 2019  
Public Works Facility, 8500 Public Works Drive

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#### I. CALL MEETING TO ORDER

John Weber, Chairman, called the meeting to order at 5:15 p.m.

#### II. DETERMINATION OF QUORUM

**MEMBERS PRESENT:** Chairman John Weber, Commissioner Mason Hollcroft, Commissioner Jeffrey McWhirt, Commissioner Dr. James Schornick, Councilman Mark Wolfe

**MEMBERS ABSENT:** Commissioner Richard Milligan, Commissioner Stephen Silberstein

**STAFF PRESENT:** Assistant Director of Electric David Jones, Utilities Finance Manager Glenn Simpson, Utilities Services Manager Ana Davis, Distribution and Collection Manager Michael Nicholson

**STAFF ABSENT:** Deputy City Manager Bryan Foster, Director of Utilities Tony Dawood, Assistant Director of Water and Sewer Ron Tatariw

**GUESTS PRESENT:** None

#### III. CHAIRPERSON'S TIME

#### IV. APPROVAL OF MINUTES – February 14, 2019

**MOTION:** Commissioner Hollcroft made the motion to approve the February 14, 2019 meeting minutes as submitted.

**SECOND:** Commissioner Schornick

**VOTE:** Unanimous

#### V. STAFF REPORTS

##### A. ELECTRIC OPERATIONS REPORT

David Jones, Assistant Director of Electric, reported that there were three (3) outages reported during the month of February which were all due to equipment failure.

The January 2019 VMEA billing was \$2,839,439 (\$0.651/kwh). The City coincident peak for the month of February occurred on February 1, 2019 for a peak of 71.78 MW. The Dominion Power peak was 17,806 MW.

**B. CUSTOMER SERVICE REPORT**

Ana Davis, Customer Services Supervisor, presented the February Customer Service Report. Ms. Davis reported there were 16,856 accounts billed throughout the month of February. Total revenue billed was \$5,798,315.30 and revenue collected was \$4,579,815.30. The City wrote off \$13,719.79 this month and collected \$369.34 from in-house and \$739.74 from state resulting in a net collection of \$12,610.71.

15,821 AMI electric meters have been installed to date, along with 11,055 water meters.

**C. CASH REPORT AND BUDGET UPDATE**

Glenn Simpson, Utilities Finance Manager, presented the Cash Report for the month of February. The Total Unrestricted Utility Operating Cash as of March 1, 2019 was \$22,716,907.06 and reflects the VMEA payment of \$2,839,439.85 made on February 26, 2019.

**D. WATER AND SEWER OPERATIONS REPORT**

Michael Nicholson, Distribution and Collection Manager, presented the Water & Sewer Operations Report for the month of February. There were two (2) water main breaks and one (1) sewer blockage in February.

Mr. Nicholson, Distribution and Collection Manager, reported on the following CIP Projects and their status:

CIP Project and Description	Status
W-42 – 24” Transmission Main Replacement	Shirley Contracting has been awarded the contract for Phase VI, which is underway. Phase VI-A is in the design process.
W-47 – Finished Water Capacity Increase	Consultant is working on the design.
W-50 – Main Replacement Looping	Phase 1 for waterline improvements at the airport is in the planning phase.
W-70 – Water Plant Improvements FY18	Phase II at the Water Treatment Plant is in the planning phase.
T-19 – Prince William Street	The installation of the 12” water line has been discontinued until spring.

**E. DIRECTOR’S UPDATE**

Glenn Simpson, Utilities Finance Manager, provided the Director’s Update in Mr. Dawood’s absence.

Mr. Simpson reported that Mr. Pate presented the FY 2020 City budget and CIP at the City Council meeting on March 11<sup>th</sup>. He said budget workshops have been scheduled with enterprise funds for Tuesday, March 19<sup>th</sup>.

Mr. Simpson noted the MEPAV annual meeting is scheduled for May 22<sup>nd</sup> – 24<sup>th</sup> and details were provided in the agenda packet.

In response to a Commission request from a prior meeting, Mr. Simpson said a handout related to the rising cost of transmission was included the agenda packet. He stated that over the past decade, PJM has had the fastest increase in transmission investments and this has translated to costs increasing from approximately \$1.00 / kW month in 2008 to over \$4.00 in 2018.

Mr. Simpson indicated that a write-up of APPA’s efforts to maintain the municipal exemption from the federal pole attachment regulations was also included in the agenda packet. A court case related to FCC rulemaking is scheduled in San Francisco in May.

Mr. Simpson stated the VMEA battery storage RFP received multiple solutions from 18 different vendors; he provided the Powerpoint presentation that was given to the VMEA board in February. He reported that Dominion Energy, in discussions regarding battery storage, has indicated that the Company does not believe that VMEA can use battery storage to clip monthly peaks under the current contract. VMEA disagrees and has sent Dominion a letter of dispute. He reported the next step is for both parties to assign a representative to try to work this out informally. If this does not succeed it may go to court or arbitration.

The last two (2) items in the agenda packet were articles on battery storage programs in Vermont and New Hampshire that were provided by Commissioner McWhirt. Mr. Simpson noted that the latest solar application in Manassas includes a Tesla battery pack in the design.

**F. PURCHASE ORDERS APPROVED – FEBRUARY 2019**

<b>Project</b>	<b>Company</b>	<b>Amount</b>
Replace Obsolete Generator Engine Controller (Gateway Generators)	Alban Engine Power Systems	\$37,176.95
Emergency Replacement of Gravity Thickener (Water Treatment Plant)	WGK Construction	\$136,200.00
Inspection and Geotechnical Inspection (Micron Pond)	AECOM Technical Services	\$48,000.00
Task Order #16 Phase VI-A Nokesville Road Widening	Michael Baker International	\$43,100.00

**VI. NEW BUSINESS**

**VII. OLD BUSINESS**

**VIII. CLOSED SESSION**

**IX. ADJOURNMENT OF MEETING**

There being no further business; a motion was made, seconded and carried unanimously to adjourn the meeting. Chairman Weber adjourned the regular meeting at 5:45 p.m.