

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON MAY 9, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

OTHER OFFICERS PRESENT: Interim City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard-Excused, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell.

OTHERS PRESENT: Martin & Carrie Ritchie, Martin Sema, and Michelle Heikka.

APPROVAL OF AGENDA: May 9, 2022

Motion to approve the agenda with amendment to add item "C" to the Consent Agenda, a Fundraiser, Parade, Solicitation and Special Event Request form for the Milan Community Fair Parade on June 2nd with attached traffic control order by Councilmember Kerkes, seconded by Councilmember Baldwin.

Motion carried unanimously.

APPROVAL OF MINUTES: April 25, 2022 - Regular Meeting Minutes

Motion by Councilmember Kofflin, to approve the meeting minutes seconded by Councilmember Nie.

Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. **Residents:** Michelle Heikka spoke.
- B. **Non-Residents:**

SPECIAL PRESENTATION:

A Special Proclamation presented by Mayor Kolar, honoring Ray Novara.

CONSENT AGENDA:

- A. **Fundraiser, Parade, Solicitation and Special Event Request (Aid in Milan – Hosting a walk – June 11, 2022 – from 10:00am to 3:00pm).**
- B. **TCO – Traffic Control Order for the American Legion Memorial Day Parade on May 30, 2022**
- C. **Fundraiser, Parade, Solicitation and Special Event Request (Milan Community Fair Parade on Thursday, June 2, 2022, starting at approximately 6:pm) TCO ATTACHED**

Motion by Councilmember Nie, seconded by Councilmember Kofflin to approve Consent Agenda items A through C.

MATTERS FOR ACTION:

- 1. **Approve Second Reading of Ordinance 2022-03 - AN ORDINANCE TO AMEND CHAPTER 28 "HISTORIC PRESERVATION DISTRICTS", SECTIONS 28-5, 28-10, AND 28-11 OF THE CITY OF MILAN CODE OF ORDINANCES.**

Motion by Councilmember Baldwin seconded by Councilmember Thompson to approve the Second Reading of Ordinance 2022-03. **Roll Call Vote:** Seven Ayes, Zero Nays.

Motion carried unanimously.

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Matters For Action Continued...

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

2. Approve the agreement between the City of Milan and Milan Youth League for the use of City Parks, ball Fields, and Concessions.

Motion by Councilmember Kerkes, seconded by Councilmember Thompson to approve the agreement.

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

3. Approve Milan Area Fire Department Fiscal Year 2023 proposed percentages, Capital Improvement budget and Operating Budget Option 1.

Motion by Councilmember Baldwin, seconded by Councilmember Thompson to postpone decision until the May 23, 2022, regular meeting.

Motion carried unanimously.

4. Approve the Expenditure of \$81,700 for Terazza Construction LLC for Roof Repairs.

Motion by Councilmember Nie, seconded by Councilmember Kerkes to approve expenditure.

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

5. Approve Fiscal Year 2022 Budget Amendment Fire Station Roof Replacement Project.

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the amendments.

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

6. Approve Recommendation to Rescind Guest Flag Raising Flag Policy.

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the recommendation.

Roll Call Vote: Zero Ayes, Seven Nays.

Motion failed unanimously.

Items for Discussion:

BILLS PAYABLE AND PAYROLL: \$1,107,116.28

Motion by Councilmember Baldwin, seconded by Councilmember Thompson to pay the bills as presented.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents: None.

B. Non-Residents: None.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Mayor Kolar introduced new City Administrator Jim Lancaster, all of city council and staff welcomed him.

City Administrator Jim Lancaster thanked the Mayor and City Council for this opportunity and thanked Chief Tillery for his support. Mr. Lancaster is looking forward to working with everyone.

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Attorney Steve Mann welcomed new City Administrator Jim Lancaster

Chief of Police Tillery shared his appreciation

Fire Chief Stevens thanked mayor and council for their consideration and discussion on the MAFD FY23 budget.

Councilmember Kofflin enjoyed his weekend clean up with Mayor Kolar on Canfield Street.

Councilmember Thompson congratulated Jill Tewsley and the DDA for successful “Wine Walk” event.

Councilmember Wayne commended Jill Tewsley on the “Wine Walk” event and complimented the downtown businesses for making it a great event. Ms. Wayne announced she will be absent at the next meeting due to a scheduling conflict.

Councilmember Nie wished a late “Happy Mother’s Day” to everyone.

Councilmember Kerkes thanked Michelle Heikka on a perfect presentation regarding the flag raising.

Mayor Kolar commended Jill Tewsley on the “Wine Walk” event. He shared his gratitude for DPW on a job well done completing all of the hydrant repairs and keeping up with multiple tasks being thrown their way.

NEXT REGULAR MEETING:

Monday, May 23, 2022 (Agenda Item Submission Deadline, May 18, 2022)

ADJOURNMENT: Motion to adjourn the regular meeting at 8:09pm, by Councilmember Thompson, seconded by Councilmember Wayne.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk