



CITY OF MILAN
CITY COUNCIL AGENDA

MARCH 23, 2020
7:30 P.M.

REGULAR MEETING
MUNICIPAL BUILDING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF COUNCIL MEMBERS: Mayor Dominic Hamden ____, Councilpersons Dave Baldwin ____, Ann Gee ____, Douglas Gilson ____, Mary Kerkes ____, Edward Kolar ____, Jesse Nie ____.

OTHER OFFICERS PRESENT: City Administrator Karen Samborski ____, City Clerk Lavonna Wenzel ____, City Attorney Steven Mann ____, Police Chief Donald Tillery ____, City Treasurer Sarah Finch ____, Building/Zoning Craig Strong/Steve Bredernitz ____, MIS & Communications Director John Koehler ____, Parks & Recreation Director Ellen Bell ____, Main Street Director Jill Tewsley ____, DPW Director Stan Kirton ____, Fire Chief Robert Stevens ____.

APPROVAL OF AGENDA: January 27, 2019

Motion by Councilperson _____, seconded by Councilperson _____

APPROVAL OF MINUTES: January 13, 2019 - Regular Meeting

Motion by Councilperson _____, seconded by Councilperson _____.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents:
- B. Non-Residents:

CONSENT AGENDA:

None

Motion by Councilperson _____ seconded by Councilperson _____ to approve/

MATTERS FOR ACTION

1. **Resolution 2020-04 – A RESOLUTION TO ADJOURN THE MARCH 23, 2020 SHOW CAUSE HEARING FOR THE PROPERTY AT 733 JEFFERSON LANE TO MONDAY, _____, 2020 DUE TO COVID-19.**

Motion by Councilperson _____, seconded by Councilperson _____ to approve Resolution 2020-04.

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2. Resolution 2020-05 - RESOLUTION TO ADJOURN THE MARCH 23, 2020 SHOW CAUSE HEARING FOR THE PROPERTY AT 716 JACKSON LANE TO MONDAY, _____, 2020 DUE TO COVID-19

Motion by Councilperson _____, seconded by Councilperson _____ to approve Resolution 2020-05.

BILLS PAYABLE AND PAYROLL: \$548,399.41

Motion by Councilperson _____, seconded by Councilperson _____

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

- A. Residents:**
- B. Non-Residents:**

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

NEXT REGULAR MEETING:

Monday, April 13, 2020 (*Submission Deadline, April 8, 2020*)

ADJOURNMENT: Motion to adjourn meeting at _____ P.M. by Councilperson _____ seconded by Councilperson _____.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

Special Notes:

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk
147 Wabash, Milan, Michigan 48160
Equal Opportunity Employer

**MINUTES OF THE REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON MARCH 09, 2020
147 WABASH STREET, MILAN, MICHIGAN 48160**

Mayor Pro-Tem Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Hamden-Excused, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes and Nie.

OTHER OFFICERS PRESENT: City Administrator Karen Samborski, City Treasurer Sarah Finch, City Clerk Lavonna Wenzel-Excused, City Attorney Steve Mann, MIS/Communications Director John Koehler, Parks and Recreation Director Ellen Bell, Police Chief Donald Tillery, Building/Zoning Steve Bredernitz, Fire Chief Robert Stevens, Mainstreet Director Jill Tewsley, and DPW Director Stan Kirton excused.

OTHERS PRESENT: Martha Churchill, Josh Kofflin, and Kojo Quartey.

APPROVAL OF AGENDA: March 09, 2020

Motion to approve the agenda by Councilmember Baldwin, seconded by Councilmember Kerkes.

Motion carried unanimously

APPROVAL OF MINUTES: February 24, 2020 - Regular Meeting Minutes
February 24, 2020 - Work Session Minutes

Motion to approve the minutes by Councilmember Gilson, seconded by Councilmember Gee.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

A. Residents: None

B. Non-Residents: Introduction from Felicia Brabec from Pittsfield Township as a candidate running for State Representative of Michigan's 55th District.

Monroe Community College President, Kojo Quartey, provided updates on current activities happening at Monroe Community College and invited City Council for a visit to the campus.

CONSENT AGENDA:

A. Fundraiser, Parade, Solicitation and Special Event Request - (Milan Community Fair - Request to sell adult beverages May 28, 2020- May 30, 2020).

B. Fundraiser, Parade, Solicitation and Special Event Request - (Knights of Columbus Howard health #7587 - Annual Tootsie Roll Drive on April 3 and 4, 2020 from 8:00 am to 6:00 pm).

C. Fundraiser, Parade, Solicitation and Special Event Request - (Milan High School MCIS - School Project Book drive on March 28, 2020 from 10:00am to 4:00pm).

D. Fundraiser, Parade, Solicitation and Special Event Request - (The Owl - Friday Night Food Truck - Every Friday from March 20 to October 23 from 3:00pm to 9:00pm). See comments from P.D.

Motion by Councilmember Kerkes, seconded by Councilmember Nie to approve Consent Agenda items A through D as presented with the recommendations from the Police Chief to omit the date May29 from the event schedule in item D.

Motion carried unanimously



**CITY OF MILAN
STAFF REPORT
MEETING DATE: March 23, 2020**

TO: City Council
FROM: Karen Samborski, City Administrator
DATE: March 17, 2020
SUBJECT: Approve Resolution 2020-04 – A Resolution to Adjourn the March 23, 2020 Show Cause Hearing for the Property at 733 Jefferson Lane to Monday, May 11, 2020 Due to COVID-19

REASONS FOR COUNCIL CONSIDERATION:

Regarding the property located at: 733 Jefferson Lane
Tax ID# 19-19-26-405-030
Case # DB 2019-004

Resolution 2020-01 was approved on February 24th which set a show cause hearing date for the Property at 733 Jefferson Lane for March 23, 2020. At the recommendation of Governor Whitmer and due to the concern for public health and welfare during the COVID-19 pandemic, meeting agenda items that are not time-sensitive should be postponed.

The attached resolution, Resolution 2020-04 will adjourn the show cause hearing until May 11th.

RECOMMENDED ACTION:

Approve Resolution 2020-04 – A Resolution to Adjourn the March 23, 2020 Show Cause Hearing for the Property at 733 Jefferson Lane to Monday, May 11, 2020 Due to COVID-19

RESOLUTION NO. 2020-04

**A RESOLUTION TO ADJOURN THE MARCH 23, 2020 SHOW CAUSE HEARING FOR
THE PROPERTY AT 733 JEFFERSON LANE TO MONDAY, MAY 11, 2020
DUE TO COVID-19**

Regarding the property located at: 733 Jefferson Lane
Tax ID# 19-19-26-405-030
Case # DB 2019-004

WHEREAS THE COUNCIL OF THE CITY OF MILAN had previously accepted the Dangerous Building Hearing Officer's Findings and Order dated January 6, 2020 and Order of Noncompliance dated February 14, 2020; and

WHEREAS THE COUNCIL OF THE CITY OF MILAN had previously set a City Council Show Cause Hearing for Monday, March 23, 2020, at 7:30 p.m., at City Hall, 147 Wabash Street, Milan, MI 48160; and

WHEREAS THE COUNCIL OF THE CITY OF MILAN finds that it is in the best interest of public safety to adjourn the Show Cause Hearing due to Covid-19;

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF MILAN that the City Council Show Cause Hearing be adjourned and set for Monday, May 11, 2020, at 7:30 p.m., at City Hall, 147 Wabash Street, Milan, MI 48160.

Motion by Councilperson _____, supported by Councilperson _____ to adopt Resolution No. 2020-04.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Dominic Hamden, Mayor

I, Lavonna Wenzel, Clerk of the City of Milan, a Michigan Municipal Corporation, do hereby certify that the above-captioned Resolution No. 2020-04 as adopted by the City Council of the City of Milan at a regular meeting thereof on the 23rd day of March 2020. I further certify that Dominic Hamden is the duly elected Mayor and Lavonna Wenzel is the duly appointed Clerk of the City of Milan.

Lavonna Wenzel, City Clerk



**CITY OF MILAN
STAFF REPORT
MEETING DATE: March 23, 2020**

TO: City Council
FROM: Karen Samborski, City Administrator
DATE: March 17, 2020
SUBJECT: Approve Resolution 2020-05 – A Resolution to Adjourn the March 23, 2020 Show Cause Hearing for the Property at 716 Jackson Lane to Monday, May 11, 2020 Due to COVID-19

REASONS FOR COUNCIL CONSIDERATION:

Regarding the property located at: 716 Jackson Lane
Tax ID# 19-19-26-405-037
Case # DB 2019-003

Resolution 2020-02 was approved on February 24th which set a show cause hearing date for the Property at 716 Jackson Lane for March 23, 2020. At the recommendation of Governor Whitmer and due to the concern for public health and welfare during the COVID-19 pandemic, meeting agenda items that are not time-sensitive should be postponed.

The attached resolution, Resolution 2020-05 will adjourn the show cause hearing until May 11th.

RECOMMENDED ACTION:

Approve Resolution 2020-05 – A Resolution to Adjourn the March 23, 2020 Show Cause Hearing for the Property at 716 Jackson Lane to Monday, May 11, 2020 Due to COVID-19

RESOLUTION NO. 2020-05

**A RESOLUTION TO ADJOURN THE MARCH 23, 2020 SHOW CAUSE HEARING FOR
THE PROPERTY AT 716 JACKSON LANE TO MONDAY, MAY 11, 2020
DUE TO COVID-19**

Regarding the property located at: 716 Jackson Lane
Tax ID# 19-19-26-405-037
Case # DB 2019-003

WHEREAS THE COUNCIL OF THE CITY OF MILAN had previously accepted the Dangerous Building Hearing Officer's Findings and Order dated January 6, 2020 and Order of Noncompliance dated February 14, 2020; and

WHEREAS THE COUNCIL OF THE CITY MILAN had previously set a City Council Show Cause Hearing for Monday, March 23, 2020, at 7:30 p.m., at City Hall, 147 Wabash Street, Milan, MI 48160; and

WHEREAS THE COUNCIL OF THE CITY MILAN finds that it is in the best interest of public safety to adjourn the Show Cause Hearing due to Covid-19;

IT IS RESOLVED BY THE COUNCIL OF THE CITY OF MILAN that the City Council Show Cause Hearing be adjourned and set for Monday, May 11, 2020, at 7:30 p.m., at City Hall, 147 Wabash Street, Milan, MI 48160.

Motion by Councilperson _____, supported by Councilperson _____ to adopt Resolution No. 2020-05.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Dominic Hamden, Mayor

I, Lavonna Wenzel, Clerk of the City of Milan, a Michigan Municipal Corporation, do hereby certify that the above-captioned Resolution No. 2020-05 as adopted by the City Council of the City of Milan at a regular meeting thereof on the 23rd day of March 2020. I further certify that Dominic Hamden is the duly elected Mayor and Lavonna Wenzel is the duly appointed Clerk of the City of Milan.

Lavonna Wenzel, City Clerk

**CITY OF MILAN
BILLS PAYABLE & PAYROLL
23-Mar-20**

PAYROLL:

03/18/20 Special Payroll #874	\$7,029.00
03/20/20 Regular Payroll #875	\$82,465.70

TOTAL PAYROLL	\$89,494.70
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ACCOUNTS PAYABLE:

3/23/20 Accounts Payable	\$458,904.71
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TOTAL PAYABLES	\$458,904.71
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GRAND TOTAL	<u><u>\$548,399.41</u></u>
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101	GENERAL FUND				
Dept 000.000	UNALLOCATED ACTIVITY				
101-000.000-255.000	RESERVE DEPOSITS		BOND REFUND	1,000.00	
101-000.000-255.000	RESERVE DEPOSITS		BOND REFUND	1,000.00	
101-000.000-265.000	BONDS PAYABLE		BOND FOR DAVID M HOLMES COMPLAINT #20-2	406.00	
101-000.000-265.000	BONDS PAYABLE		BOND FOR WILLIAM H DECKER COMPLAINT #20	669.00	
			Total For Dept 000.000 UNALLOCATED ACTIVITY	3,075.00	
Dept 191.000	CLERK/ELECTIONS				
101-191.000-831.000	MAMC DUES		FEBRUARY 2020 VISA STATEMENT-WENZEL	75.00	
101-191.000-860.000	LODGING FOR IIMC CONF-MISSION PT VISA		FEBRUARY 2020 VISA STATEMENT-WENZEL	248.32	
101-191.000-860.000	LODGING FOR IIMC CONF-HARBOUR VI VISA		FEBRUARY 2020 VISA STATEMENT-WENZEL	315.92	
101-191.000-958.100	ELECTION EXPENSES		FEBRUARY 2020 VISA STATEMENT-INFO TECH	79.91	
101-191.000-958.100	POSTAGE FEE-TEST BALLOTS FOR MAR VISA		FEBRUARY 2020 VISA STATEMENT-WENZEL	27.95	
			Total For Dept 191.000 CLERK/ELECTIONS	747.10	
Dept 209.000	ASSESSING				
101-209.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK FOR APRIL 2020	402.16	
101-209.000-818.000	CONTRACTUAL SERVICES		KCI FINAL INVOICE FOR 2020 ASSESSMENT CHG N	235.69	
			Total For Dept 209.000 ASSESSING	637.85	
Dept 260.000	TREASURER/FINANCE				
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK FOR APRIL 2020	4,971.54	
101-260.000-818.000	CONTRACTUAL SERVICES		PLANTE & MORAN, PLLC ACCOUNTING SERVICES RENDERED THROUGH 2/	3,640.00	
			Total For Dept 260.000 TREASURER/FINANCE	8,611.54	
Dept 263.000	INFORMATION TECHNOLOGY				
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL		BLUE CARE NETWORK FOR APRIL 2020	924.66	
101-263.000-740.000	PRINT INK HEAD		FEBRUARY 2020 VISA STATEMENT-INFO TECH	79.45	
101-263.000-740.000	PRINTER INK FOR THE POLICE DEPT		FEBRUARY 2020 VISA STATEMENT-INFO TECH	177.98	
101-263.000-740.000	WIFI RANGE EXTENDER-PARKS & REC		FEBRUARY 2020 VISA STATEMENT-INFO TECH	73.26	
101-263.000-819.000	COMPUTER SERVICES		IT PROFESSIONAL SERVICES-NETWORK REFRES	2,000.00	
101-263.000-850.000	COMMUNICATION		CABLE SERVICE FOR THE POLICE DEPT-3/19-	253.80	
101-263.000-850.000	COMMUNICATION		CABLE SERVICE FOR CITY HALL 3/15-4/14/2	103.25	
101-263.000-850.000	COMMUNICATION		REDIRECT DNS HOSTING & 2NDRY MX EXCH-MF	9.95	
101-263.000-851.000	TELEPHONE EXPENSES		TELEPHONE EXPENSES 1/24-2/23/20	576.33	
101-263.000-851.000	TELEPHONE EXPENSES		TELEPHONE EXPENSES 3/10-4/9/20	1,659.38	
101-263.000-852.000	CLOUD EMAIL EXPENSES		FEBRUARY 2020 VISA STATEMENT-INFO TECH	389.03	
			Total For Dept 263.000 INFORMATION TECHNOLOGY	6,247.09	
Dept 265.000	CITY HALL				
101-265.000-716.100	RETIREE'S HEALTH INSURANCE		BLUE CARE NETWORK FOR APRIL 2020	5,527.74	
101-265.000-727.000	OFFICE SUPPLIES-MASTER		BOTTLED WATER FOR CITY HALL-MAR 2020	30.00	
101-265.000-727.000	OFFICE SUPPLIES-MASTER		WATER BILL SHUT OFF NOTICE PAPER	134.20	
101-265.000-727.000	OFFICE SUPPLIES-MASTER		STAPLES BUSINESS CREDIT COPY PAPER/POST - IT NOTES/MAILING LABE	429.27	
101-265.000-802.000	LEGAL FEES		BARR, ANHUT & ASSOCIATES I PROFESSIONAL SERVICES FOR JANUARY 2020	1,896.00	
101-265.000-802.000	LEGAL FEES		MILLER, CANFIELD, PADDOCK GENERAL ATTORNEY SERVICES FOR FEB 2020	4,850.00	
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE		PLANTE & MORAN, PLLC PROFESSIONAL SERVICES-AUDIT OF 6/30/19	18,850.00	
101-265.000-900.000	PRINTING & PUBLISHING		MLIVE MEDIA GROUP ELECTION NOTICES/PUBLICATIONS FOR FEB 2	339.19	
101-265.000-917.000	WORKMAN'S COMP		MICHIGAN MUNICIPAL LEAGUE POLICY PREMIUM 7/4/19-7/1/20 4TH QRT	5,055.00	
101-265.000-917.000	WORKMAN'S COMP		MICHIGAN MUNICIPAL LEAGUE PAYROLL AUDIT 7/1/18-7/1/19	9,890.00	
101-265.000-941.000	OFFICE MACHINE LEASES		KONICA MINOLTA COPY CHARGES FOR CITY HALL-FEB 2020	430.66	
			Total For Dept 265.000 CITY HALL	47,432.06	
Dept 267.000	BUILDING MAINTENANCE				

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 101	GENERAL FUND								
Dept 267	000 BUILDING MAINTENANCE								
101-267	000-936.000	CEILING TILE FOR THE CENTER	VISA	FEBRUARY 2020 VISA STATEMENT-KIRTON	54.12				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	MATS/MOPS/MOP SOLUTION-THE CENTER	229.58				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	BLANKETS/MATS/MOPS-POLICE DEPT	354.04				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	APRONS/MATS/ROLL & SHOP TOWELS & UNIFOF	128.05				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	MILAN ACE HARDWARE	SUPPLIES FOR CITY HALL BATHROOM PLUMBIN	66.19				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	SALENBIEN WELDING SERVICE	CITY HALL HAND RAIL MODIFICATION	580.00				
101-267	000-936.000	REPAIR & MAINTENANCE-MASTER	STEVE COLTER	LOCK REPAIR TO BACK DOOR OF CITY HALL	100.00				
				Total For Dept 267.000 BUILDING MAINTENANCE	1,511.98				
Dept 301	000 POLICE								
101-301	000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	9,509.74				
101-301	000-758.000	UNIFORM REPLACEMENT ALLOWANCE	KENNINGTON VALLEY VARSITY	SHIRT EMBROIDERY FOR THE POLICE DEPT	63.00				
101-301	000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	BULLETPROOF VEST-SGT ARCHER-POLICE DEPT	720.00				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	13.61				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	20.84				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	8.92				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	21.33				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	11.26				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	21.27				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	15.85				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	8.77				
101-301	000-760.300	FUEL COSTS	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	13.12				
101-301	000-775.000	TABLET/FLASH DRIVES-AMAZON	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	18.52				
101-301	000-775.000	FLU WIPES-1/29/20	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	74.08				
101-301	000-775.000	FLU MASKS-1/29/20	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	12.24				
101-301	000-775.000	COMPUTER CORD/LYSOL WIPES 1/29/2	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	10.77				
101-301	000-775.000	OTHER SUPPLIES	MILAN ACE HARDWARE	LYSOL SANITARY WIPES FOR THE POLICE DEI	80.62				
101-301	000-810.000	LIVESCAN FINGERPRINTING FEES	MICHIGAN STATE POLICE	FINGER PRINTING FEES FOR FEB 2020	26.95				
101-301	000-932.000	KEY BOX/POWER STRIP	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	43.25				
101-301	000-932.000	TREADMILL MAINTENANCE	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	80.99				
101-301	000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	VELCRO PURCHASED FOR THE POLICE DEPT	80.00				
101-301	000-941.000	OFFICE MACHINE LEASES	KONICA MINOLTA	2/12-3/11/20 COPY CHARGES FOR THE POLIC	9.58				
101-301	000-960.000	PARKING FOR TRAINING AT EMU	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	64.22				
101-301	000-960.000	TEAM TRAINING-OFFICER WAWSCZYK	VISA	FEBRUARY 2020 VISA STATEMENT-TILLERY	14.00				
101-301	000-960.000	TRAINING	AXON ENTERPRISE, INC	TASER TRAINING CARTRIDGES FOR THE POLIC	400.00				
				Total For Dept 301.000 POLICE	706.25				
Dept 371	000 BUILDING DEPARTMENT								
101-371	000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	12,049.18				
101-371	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	CITY COUNCIL MEETING ATTENDANCE 2/10/20	1,095.45				
101-371	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	FEB 2020 MECHANICAL/PLUMBING INSPECTION	130.00				
101-371	000-818.000	CONTRACTUAL SERVICES	JEFFREY FELDKAMP	FEB 2020 MECHANICAL/PLUMBING INSPECTION	7,800.00				
101-371	000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMEN	GENERAL ENGINEERING SERVICES THROUGH 2/	1,170.00				
				Total For Dept 371.000 BUILDING DEPARTMENT	82.50				
Dept 400	000 PLANNING & ZONING COMMISSIONS								
101-400	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	2017 MASTER PLAN UPDATE REVISIONS FEB 2	200.00				
101-400	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	GENERAL CONSULTATION-VARIOUS ISSUES - F	350.00				
101-400	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	PLANNING COMM RETAINER SERVICES FOR FEB	600.00				
101-400	000-818.000	CONTRACTUAL SERVICES	CARLISLE WORTMAN ASSOCIATE	TRAIL FEASIBILITY STUDY-FEB 2020	125.00				
				Total For Dept 400.000 PLANNING & ZONING COMMISSIONS	1,275.00				

User: SUE
DB: Milan

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund 101 GENERAL FUND					
Dept 441.000 DEPARTMENT OF PUBLIC WORKS		BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	1,415.24	
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	ARAMARK	UNIFORMS FOR DPW	18.54	
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/ROLL & SHOP TOWELS & UNIFO	32.02	
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 3/29 & 4/5 WK #'S 5 & 6	5,484.62	
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SPRING FERTILIZATION OF SOCCER FIELD 3-	740.00	
101-441.000-921.000	ELECTRICITY	DTE	35 NECKEL CT-GAS-2/6-3/5/20	1,472.05	
101-441.000-921.000	ELECTRICITY	DTE	770 ALLEN RD-UMMETERED ELECT-2/12-3/12/	9.07	
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT DTE	DTE	50 NECKEL CT-ELECT-2/6-3/5/20	358.96	
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT DTE	DTE	45 NECKEL CT-ELECT-2/12-3/16/20	784.59	
101-441.000-922.100	STREET LIGHTING	DTE	120 PARK LN-ELECT-2/6-3/5/20	26.53	
101-441.000-922.100	STREET LIGHTING	DTE	STREET LIGHTING/TRAFFIC SIGNALS-FEB 202	6,412.45	
101-441.000-923.000	HEAT EXPENSES	DTE	50 NECKEL CT-GAS-11/13/19-2/1/20-REBILLI	180.85	
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL CT-GAS-2/12-3/10/20	748.26	
101-441.000-932.000	CAR 10-16 TIRES AND SERVICE	VISA	FEBRUARY 2020 VISA STATEMENT-POLICE DEI	551.05	
101-441.000-932.000	APWA LUNCHEON/MEETING	VISA	FEBRUARY 2020 VISA STATEMENT-KIRTON	20.00	
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	LED LIGHT BULBS FOR DPW	26.97	
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	FURNACE FILTERS FOR DPW	9.98	
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	REPLACEMENT US FLAG	64.99	
101-441.000-932.000	REPAIR & MAINTENANCE	MOBILE COMMUNICATIONS SERV	CAR 9-09 RADIO REPAIR-POLICE DEPT	175.00	
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	ORANGE ANTI-FREEZE FOR THE POLICE DEPT	33.98	
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 4-13 SERVICE-TIE RODS-POLICE DEPT	667.69	
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 6-17 OIL CHANGE-POLICE DEPT	28.58	
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 5-16 OIL CHANGE-POLICE DEPT	29.58	
101-441.000-932.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTII	WARNING LIGHTS FOR THE PLOW TRUCK-DPW	209.00	
			Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS	19,500.00	
Dept 751.000 PARKS & RECREATION					
101-751.000-653.000	MISC RECREATION FEES	AMY DECLERQ	REIMBURSEMENT FOR CANCELLED MOTHER/SON	20.00	
101-751.000-653.000	MISC RECREATION FEES	CHARISSA GLAZE	REIMBURSEMENT FOR CANCELLED MOTHER/SON	20.00	
101-751.000-653.000	MISC RECREATION FEES	DUSTIN ZAWACKI	REIMBURSEMENT FOR CANCELLED MOTHER/SON	20.00	
101-751.000-653.000	MISC RECREATION FEES	JORDAN BERNIER	REIMBURSEMENT FOR CANCELLED EVENT-EGG F	3.50	
101-751.000-653.000	MISC RECREATION FEES	RACHEL LANCUCKI	REIMBURSEMENT FOR CANCELLED MOTHER/SON	30.00	
101-751.000-653.000	MISC RECREATION FEES	RACHEL VIK	REIMBURSEMENT FOR CANCELLED MOTHER/SON	20.00	
101-751.000-653.000	MISC RECREATION FEES	ROXANNE LOY	REIMBURSEMENT FOR CANCELLED EVENT-EGG F	26.00	
101-751.000-671.100	SR/COMM CENTER RENTAL DEPOSITS	KEN FRANKLIN	REIMBURSEMENT OF RENTAL FEE FOR THE CEN	460.00	
101-751.000-740.000	POSTER BOARD/COOKIES FOR BRIDAL VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	30.58	
101-751.000-740.000	MUGS/CANDLE HOLDERS FOR BRIDAL S VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	22.00	
101-751.000-740.000	WATER FOR BRIDAL SHOW	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	3.16	
101-751.000-740.000	GLASSES/CANDLE HOLDER/SUPPLIES-D VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	31.00	
101-751.000-740.000	PLUSH TOYS FOR DD DANCE	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	34.74	
101-751.000-740.000	CUPS/BOWLS/SUPPLIES FOR DD DANCE VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	121.52	
101-751.000-740.000	PRETZELS/MISC SUPPLIES-DD DANCE/ VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	23.40	
101-751.000-740.000	MUGS AND MISC SUPPLIES FOR BRIDA VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	36.00	
101-751.000-740.000	MUGS FOR BRIDAL SHOW	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	28.00	
101-751.000-740.000	RINGS FOR GNOME GARDEN CLASS	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	9.00	
101-751.000-740.000	IRON TREAT STAND/K-CUPS FOR BRID VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	65.38	
101-751.000-740.000	RIVERBANK BRIDAL SHOW BOOSTER F VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	11.17	
101-751.000-740.000	PHOTO BOTH FOR DD AND MS DANCES VISA	VISA	FEBRUARY 2020 VISA STATEMENT-BELL	600.00	
101-751.000-931.000	REPAIR & MAINTENANCE-PARKS	CHELSEA LUMBER	SUPPLIES FOR REPAIR TO DUGOUT AT SOFTBF	126.98	
101-751.000-931.000	REPAIR & MAINTENANCE-PARKS	GAMETIME	REPLACEMENT SLIDE FOR NATURE PARK	2,222.14	
101-751.000-931.000	REPAIR & MAINTENANCE-PARKS	MILAN ACE HARDWARE	LOCK FOR VC PARK-FLYING FIELD	23.95	
			Total For Dept 751.000 PARKS & RECREATION	3,988.52	

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 101 GENERAL FUND		Total For Fund 101 GENERAL FUND	115,353.27	
Fund 202 MAJOR STREET FUND				
Dept 172.000				
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	128.32
		Total For Dept 172.000		128.32
Dept 474.000 TRAFFIC SERVICES				
202-474.000-921.000	ELECTRICITY	STREET LIGHTING/TRAFFIC SIGNALS-FEB 202		484.42
		Total For Dept 474.000 TRAFFIC SERVICES		484.42
		Total For Fund 202 MAJOR STREET FUND		612.74
Fund 203 LOCAL STREET FUND				
Dept 172.000				
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	128.32
		Total For Dept 172.000		128.32
		Total For Fund 203 LOCAL STREET FUND		128.32
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	2,687.76
592-556.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	426.18
592-556.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	KARIS KANITZ	BOOT ALLOWANCE FOR BOOTS PURCHASED 3/7/	200.00
592-556.000-806.000	RANDOM DRUG TEST	FIRST ADVANTAGE LNS OCC HI RANDOM DRUG TEST-DPW EMPLOYEE		50.00
592-556.000-806.000	INV 2503641009	FIRST ADVANTAGE LNS OCC HI RANDOM DRUG TEST-DPW EMPLOYEE		108.14
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR DPW	18.54
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/ROLL & SHOP TOWELS & UNIFOF	32.01
592-556.000-818.000	CIP BUDGETING	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 2/	480.00
592-556.000-818.000	PLATT RD ESTIMATING	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 2/	225.00
592-556.000-818.000	HYDRANT MAPPING	ORCHARD, HILTZ & MCCLIMENJ	GENERAL ENGINEERING SERVICES THROUGH 2/	400.00
592-556.000-818.000	CONTRACTUAL SERVICES	QUADIENT INC	FOLDING MACHINE ORTLY MAINT 4/1-6/30/20	405.00
592-556.000-936.000	REPAIR & MAINTENANCE-BUILDING	RINGBLOOM ELECTRICAL	CONTFELECTRICAL REPAIRS-MILAN CHILDREN'S NUF	430.00
		Total For Dept 556.000 WATER - PRODUCTION		5,462.63
Dept 567.000 SEWER - TREATMENT				
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	4,023.53
592-567.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR APRIL 2020	493.28
		Total For Dept 567.000 SEWER - TREATMENT		4,516.81
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.	ORCHARD, HILTZ & MCCLIMENJ	LOVES DETAILED ENGINEERING THROUGH 2/8/	520.00
592-900.000-970.556	TOTAL WATER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 1/11/20	4,869.00
592-900.000-970.556	TOTAL MDOT WATER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 1/11/20	3,246.50
592-900.000-970.556	TOTAL WATER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 2/8/20	4,355.00
592-900.000-970.556	TOTAL MDOT WATER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 2/8/20	6,545.00
592-900.000-970.567	TOTAL SEWER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 1/11/20	26,810.44
592-900.000-970.567	TOTAL SEWER	ORCHARD, HILTZ & MCCLIMENJ	USDA PROGRAM SERVICES THROUGH 2/8/20	7,820.00
		Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPET		54,165.94
Fund 704 MONROE COUNTY TAX FUND				
Dept 000.000 UNALLOCATED ACTIVITY				
		Total For Fund 592 WATER/SEWER FUND		64,145.38

User: SUE
DB: Milan

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 704 MONROE COUNTY TAX FUND

Dept 000.000 UNALLOCATED ACTIVITY					
704-000.000-214.214	DUE TO COUNTY MUSEUM	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	20.91	
704-000.000-214.218	DUE TO COUNTY SENIOR CITIZEN	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	10,583.99	
704-000.000-214.220	DUE TO COUNTY OPERATING	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	611.89	
704-000.000-214.220	DUE TO COUNTY OPERATING	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	765.64	
704-000.000-214.221	DUE TO WISD	WASHTENAW INTERMEDIATE SCH	TAX DISTRIBUTION THROUGH 2/29/20	679.93	
704-000.000-214.222	DUE TO SCHOOL OP/NON-HOMESTEAD	MILAN AREA SCHOOL DISTRICT	TAX DISTRIBUTION THROUGH 2/29/20	83,979.08	
704-000.000-214.222	DUE TO SCHOOL OP/NON-HOMESTEAD	MILAN AREA SCHOOL DISTRICT	TAX DISTRIBUTION THROUGH 2/29/20	55,701.23	
704-000.000-214.226	DUE TO COMMUNITY COLLEGE	MONROE COMMUNITY COLLEGE	TAX DISTRIBUTION THROUGH 2/29/20	365.78	
704-000.000-214.227	DUE TO COUNTY LIBRARY	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	6,773.65	
704-000.000-214.260	DUE TO MONROE COUNTY FAIRVIEW	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	1,322.75	
704-000.000-214.261	DUE TO MONROE COUNTY VETERANS	MONROE COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	1,058.17	
704-000.000-214.271	DUE TO MILAN PUBLIC LIBRARY	MILAN PUBLIC LIBRARY	TAX DISTRIBUTION THROUGH 2-29-20	227.66	
Total For Dept 000.000 UNALLOCATED ACTIVITY				162,090.68	

Total For Fund 704 MONROE COUNTY TAX FUND

162,090.68

Fund 705 WASHTENAW COUNTY TAX FUND

Dept 000.000 UNALLOCATED ACTIVITY					
705-000.000-214.220	DUE TO COUNTY OPERATING	WASHTENAW COUNTY TREASURER	TAX DISTRIBUTION THROUGH 2/29/20	25,380.79	
705-000.000-214.221	DUE TO WISD	WASHTENAW INTERMEDIATE SCH	TAX DISTRIBUTION THROUGH 2/29/20	2,141.72	
705-000.000-214.222	DUE TO SCHOOL OP/NON-HOMESTEAD	MILAN AREA SCHOOL DISTRICT	TAX DISTRIBUTION THROUGH 2/29/20	43,507.11	
705-000.000-214.222	DUE TO SCHOOL OP/NON-HOMESTEAD	MILAN AREA SCHOOL DISTRICT	TAX DISTRIBUTION THROUGH 2/29/20	43,129.30	
705-000.000-214.226	DUE TO COMMUNITY COLLEGE	WASHTENAW COMM. COLLEGE	TAX DISTRIBUTION THROUGH 2/29/20	1,357.04	
705-000.000-214.271	DUE TO MILAN PUBLIC LIBRARY	MILAN PUBLIC LIBRARY	TAX DISTRIBUTION THROUGH 2-29-20	717.12	
Total For Dept 000.000 UNALLOCATED ACTIVITY				116,233.08	

Total For Fund 705 WASHTENAW COUNTY TAX FUND

116,233.08

Fund 900 CAPITAL IMPROVEMENT FUND

Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES					
900-900.000-970.263	CABLE/VIDEO CARDS-DISPATCH	VISA	FEBRUARY 2020 VISA STATEMENT-INFO TECH	108.06	
900-900.000-970.263	EXTERNAL HARD DRIVES HDD-NETWORK VISA	VISA	FEBRUARY 2020 VISA STATEMENT-INFO TECH	233.18	
Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPET				341.24	
Total For Fund 900 CAPITAL IMPROVEMENT FUND				341.24	

BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	115,353.27	
			Fund 202 MAJOR STREET FI	612.74	
			Fund 203 LOCAL STREET FI	128.32	
			Fund 592 WATER/SEWER FUN	64,145.38	
			Fund 704 MONROE COUNTY :	162,090.68	
			Fund 705 WASHTENAW COUNT	116,233.08	
			Fund 900 CAPITAL IMPROVI	341.24	
			Total For All Funds:	<u>458,904.71</u>	