



CITY OF MILAN  
CITY COUNCIL AGENDA

**JUNE 8, 2020**  
**7:30 P.M.**

**REGULAR MEETING**  
**MUNICIPAL BUILDING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL OF COUNCIL MEMBERS:** Mayor Dominic Hamden \_\_\_\_, Councilpersons Dave Baldwin \_\_\_\_, Ann Gee \_\_\_\_, Douglas Gilson \_\_\_\_, Mary Kerkes \_\_\_\_, Edward Kolar \_\_\_\_, Jesse Nie \_\_\_\_.

**OTHER OFFICERS PRESENT:** City Administrator Karen Samborski \_\_\_\_, City Clerk Lavonna Wenzel \_\_\_\_, City Attorney Steven Mann \_\_\_\_, Police Chief Donald Tillery \_\_\_\_, City Treasurer Sarah Finch \_\_\_\_, Building/Zoning Craig Strong/Steve Bredernitz \_\_\_\_, MIS & Communications Director John Koehler \_\_\_\_, Parks & Recreation Director Ellen Bell \_\_\_\_, Main Street Director Jill Tewsley \_\_\_\_, DPW Director Stan Kirton \_\_\_\_, Fire Chief Robert Stevens \_\_\_\_.

**APPROVAL OF AGENDA:** June 8, 2020

Motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_

**APPROVAL OF MINUTES:** May 26, 2020 - Regular Meeting  
June 8, 2020 - Work Session Meeting

Motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_.

**CITIZENS MATTERS FROM THE FLOOR:** (5-minute time limit per person)

- A. Residents:
- B. Non-Residents:

**CONSENT AGENDA:**

None

**MATTERS FOR ACTION**

1. **Approve Milan Area Fire Department FY2020-2021 Proposed Budget and Percentages.**

Motion by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_ to approve.

**CITY COUNCIL AGENDA  
JUNE 8, 2020  
PAGE TWO**

**BILLS PAYABLE AND PAYROLL:                    \$357,081.42**

Motion by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_

**CITIZENS MATTERS FROM THE FLOOR:** (3-minute time limit per person)

**A. Residents:**

**B. Non-Residents:**

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**NEXT REGULAR MEETING:**

**Monday, June 22, 2020 (*Item Submission Deadline, June 17, 2020*)**

**ADJOURNMENT:** Motion to adjourn meeting at \_\_\_\_\_ P.M. by Councilperson \_\_\_\_\_ seconded by Councilperson \_\_\_\_\_.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

**Special Notes:**

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk  
147 Wabash, Milan, Michigan 48160  
Equal Opportunity Employer

**MINUTES OF A VIRTUAL REGULAR MEETING OF THE MILAN CITY  
COUNCIL HELD ON MAY 26, 2020  
VIA ZOOM MEETING, MILAN, MICHIGAN 48160**

Mayor Hamden called the meeting to order at 7:37 p.m.

**COUNCIL MEMBERS PRESENT REMOTELY:** Mayor Hamden, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes, and Nie.

**OTHER REMOTE OFFICERS PRESENT:** City Administrator Karen Samborski, City Treasurer Sarah Finch, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Police Chief Donald Tillery, Lt. Nieman, MIS/Communications Director John Koehler, and Parks and Recreation Director Ellen Bell, Building/Zoning Steve Bredernitz, Mainstreet Director Jill Tewsley. *DPW Director Stan Kirton and Fire Chief Stevens-Absent.* (shown as present in draft)

**OTHERS PRESENT VIRTUALLY: (As presented)** Dom Rombach, John Dyc, Ryan Carnovsky, Kelsea, Joshua Berezow, Josh Kofflin, and Martha.

**APPROVAL OF AGENDA:** May 26, 2020

Motion to approve the agenda by Councilmember Kerkes, seconded by Councilmember Gee.

Roll Call Vote: Ayes: Councilmember Baldwin, Gee, Gilson, Kerkes, Kolar, Nie and Mayor Hamden.

Nays: Zero. Absent: Zero.

Motion carried unanimously

**APPROVAL OF MINUTES:** May 11, 2020 - Regular Meeting Minutes

Motion to approve the minutes with correction to "Officers Present" by Councilmember Baldwin, seconded by Councilmember Gilson.

Roll Call Vote: Ayes: Councilmember Gee, Gilson, Kerkes, Kolar, Nie, Baldwin and Mayor Hamden.

Nays: Zero. Absent: Zero.

Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

A. **Residents:** None

B. **Non-Residents:** None

**PUBLIC HEARING:**

**A Zoom public hearing on the 2020/2021 City Budget for all City funds was held. Hearing opened at 7:40 p.m. The Mayor and City Council discussed the adoption of the former 2019/2020 Budget in lieu of COVID 19, with the possibility of future adjustments and/or amendments being made. A draft of the 2020/2021 City Budget is available on the city website. Public Hearing adjourned at 7:48 p.m.**

**CONSENT AGENDA:**

A. None

**MATTERS FOR ACTION:**

- 1. Approve Resolution No. 2020-08 – A Resolution for the Purpose of Budget Adoption and the Setting of Tax Rates for Fiscal Year 2020-2021.**

Motion by Councilmember Kerkes, seconded by Councilmember Gee to approve Resolution 2020-08.

Roll Call Vote: Ayes: Councilmember Gilson, Kerkes, Kolar, Nie, Baldwin, Gee and Mayor Hamden.

Nays: Zero. Absent: Zero.

Motion carried unanimously



**MINUTES OF A WORK SESSION OF THE MILAN CITY COUNCIL  
HELD ON JUNE 1, 2019 AT 6:00 P.M. AT WILSON PARK,  
89 WABASH STREET, MILAN, MICHIGAN 48160  
(IN SMALL PAVILION NEAR BASKETBALL COURTS)**

Mayor Hamden called the work session to order at 6:00 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Hamden, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes, and Nie.

**OTHER OFFICERS PRESENT:** City Administrator Samborski, City Clerk Wenzel, City Treasurer Finch, Police Chief Tillery, Lt. Nieman, MIS/Communications Director Koehler, DPW Director Kirton, Parks and Recreation Director Bell, and Main Street Director Tewsley.

**OTHERS PRESENT:** OHM Engineer, Jade Smith, Carrie Ritchie, Dave Snyder, Christian Thompson, Anne Baldwin, Jes Meingasner, and Linda Gilson.

**AGENDA:**

**A. Splash Pad location.**

A discussion was held near the proposed location of the Splash Pad. City Council deliberated extensively on the pros and cons of various locations for the Splash Pad within Wilson Park. OHM Engineer will provide a range of costs of plans for the various locations.

**B. DDA/Main Street Businesses RE-Opening Support Plan.**

Ms. Tewsley presented Phase One of a re-opening plan to City Council for immediate approval. Re-Opening information packet was included with the Work Session Agenda.

**1. 15-minute parking spaces.**

Motion by Councilmember Nie, seconded by Councilmember Kerkes to approve the setting of 15-minute parking spaces.

**2. Approval of two "Parklets" -A temporary sacrifice of three parking spaces to each parklet to create an outside dining or shopping area.**

Motion by Councilmember Baldwin, seconded by councilmember Nie to approve "Parklets".

**3. Approval of a Temporary Closure of Tolan Street to South Bound Traffic- to create additional outside dining and shopping areas.**

Motion by Councilmember Baldwin, seconded by Councilmember Gee to approve temporary closure.

**C. Any matters that may legally come before council – High School Parade for Class of 2020 Request.**

Chief Tillery and Lt. Nieman presented plans for a parade by the 2020 Graduating Class of Milan High School. The Mayor and City Council unanimously approved this request.

**PUBLIC COMMENTS:** None

**ADJOURNMENT:** Motion by Councilmember Gee, seconded by Councilmember Kerkes to adjourn work session at 8:12 pm.

---

Dominic Hamden, Mayor

---

Lavonna Wenzel, Clerk



**TO:** Mayor Hamden and City Council Members  
**FROM:** Sarah Finch – Treasurer  
**DATE:** June 3, 2020  
**SUBJECT:** Milan Area Fire Department FY 2020-2021 Proposed Budget and Percentages

**FACTS:**

The Milan Area Fire Department (MAFD) executive board presented the proposed annual budget and percentages via e-mail in March 2020. Due to COVID-19 and gathering restrictions, an in-person meeting was not held until May 2020.

The proposed operating budget of \$439,200 and a proposed capital budget of \$100,000 has been provided. Participating municipalities contribute to the operating and capital budgets based on a weighted percentage of various factors that is recalculated each year. The overall operating budget is seeing a 6.2% increase. For the past 5 years, the MAFD has presented minimal budgetary increases; on average, 0.4%. However, the overall operation of the Department has been increasing, on average, 6.8% per year. The presented increase of 6.2% is expected and consistent with the Department’s growth. The change in weighted percentages and budget contributions is summarized below.

	<b>Weighted Percentages</b>		
	<b>FY20</b>	<b>FY21 - Proposed</b>	<b>Difference</b>
London Township	14.36%	14.11%	-0.25%
Milan Township	19.06%	18.40%	-0.66%
York Township	27.77%	29.66%	+1.89%
Milan City	38.82%	37.83%	-0.99%
	<b>100%</b>	<b>100%</b>	

The City’s contribution and comparison to the prior year is summarized below.

	<b>FY19-20</b>	<b>Proposed FY20-21</b>	<b>Difference</b>
Calculated Weighted %age	38.82%	37.83%	-0.99%
Annual Operating Contribution	\$125,622	\$132,102.36	\$6,480.36
Annual Capital Contribution	\$38,820	\$37,830	-\$990.00

**RECOMMENDED ACTION:**

Approve the Milan Area Fire Department FY2020-2021 Proposed Budget and Percentages

**MILAN AREA FIRE DEPARTMENT  
PROPOSED OPERATING BUDGET**

Fiscal Year 21: July 1, 2020-June 30, 2021

**Revenues**

#/Description	FY18 Actual	FY19 Actual	FY20 Budget	Balance @ 3-1-2020	FY2021 Estimated Rev.
626 · OPERATIONS CITY OF MILAN	116,575.14	120,309.48	-	94,191.87	132,102.36
626.1 · OPERATIONS LONDON TWP	51,956.04	52,776.36	-	34,851.72	49,272.12
626.2 · OPERATIONS MILAN TWP	59,963.57	60,928.04	-	46,258.62	64,252.80
626.3 · OPERATIONS YORK TWP	81,875.75	88,186.16	-	67,397.79	103,572.72
627 · CAP IMPROV MILAN CITY	37,560.00	37,340.00	-	38,810.00	37,830.00
627.1 · CAP IMPROV LONDON TWP	16,740.00	16,380.00	-	14,360.00	14,110.00
627.2 · CAP IMPROVE MILAN TWP	19,320.00	18,910.00	-	19,060.00	18,400.00
627.3 · CAP IMPROVE YORK TWP	26,380.00	27,370.00	-	27,770.00	29,660.00
632.0 · FIRE/RESCUE MILAN CITY	36,047.51	45,820.41	-	39,823.45	46,736.82
632.1 · FIRE/RESCUE LONDON TWP	9,947.39	9,481.14	-	7,069.75	9,670.76
632.2 · FIRE/RESCUE MILAN TWP	12,864.52	15,148.78	-	12,734.62	15,451.76
632.3 · FIRE/RESCUE YORK TWP	19,313.76	16,163.71	-	16,583.34	16,486.98
664 · INTEREST EARNED	289.41	606.68	-	760.15	-
665 · PROCEEDS FROM SALE OF ASSETS	7,200.00	0.00	-	-	-
694 · MISC INCOME	0	3.00	-	1,142.99	-
695 · EQUIP/TRUCK DONATIONS	0.00	0.00	-	1,700.00	-
	<b>496,033.09</b>	<b>509,423.76</b>	<b>0</b>	<b>422,514.30</b>	<b>537,546.32</b>

**Expenditures**

					FY 2021 PROPOSED
<i>700 · WAGES &amp; SALARIES</i>					
707 · TRAINING/MTG. PAYROLL	19,205.75	18,340.75	17,000.00	15,303.96	27,500.00
701 · Personal Service Administrator	15,500.04	15,125.00	16,500.00	11,000.00	16,500.00
702 · Mutual Aid/Good Intent	41,617.66	40,874.03	35,000.00	20,468.57	40,000.00
703 · Firemen Wages {144}	62,286.03	57,944.66	90,000.00	47,783.86	90,000.00
704 · Officer Wages {145}	47,000.04	43,083.37	50,000.00	33,375.05	50,000.00
700 · WAGES & SALARIES - Other	<b>185,609.52</b>	<b>175,367.81</b>	<b>208,500.00</b>	<b>127,931.44</b>	<b>224,000.00</b>

705 · DISPATCHING/TRAFFIC CITY	14,129.00	14,225.00	15,400.00	8,610.00	17,600.00
706 · Payroll Preparation	1,616.31	1,795.81	2,000.00	881.32	2,000.00
741 · GAS AND OIL	5,614.21	5,417.37	5,500.00	3,804.08	5,500.00
775 · OFFICE SUPPLIES	1,608.04	2,709.93	2,600.00	1,078.91	2,600.00
776 · SUPPLIES/BUILDING/CLEANING	1,142.87	605.00	1,000.00	701.42	1,000.00
777 · MEDICAL/O2 SUPPLIES	2,346.55	2,556.54	2,200.00	1,623.33	2,500.00
801 · AUDIT	6,700.00	7,000.00	7,000.00	7,000.00	7,500.00
802 · ATTORNEY	226.40	0.00	500.00	1,141.20	1,500.00
806 · PHYSICALS/RESP TEST	916.00	1,021.00	1,600.00	90.00	8,000.00
835 · INSURANCE	32,513.32	31,367.74	36,500.00	34,815.00	36,500.00
851 · TELEPHONE/INTERNET	2,989.02	3,274.53	3,400.00	2,093.09	3,600.00
853 · Verizon	557.23	1,079.61	1,100.00	1,430.39	2,100.00
874 · FICA	14,182.99	14,646.31	16,000.00	10,504.36	16,000.00
920 · UTILITIES	12,251.31	11,983.93	11,000.00	5,528.05	11,000.00
931 · BUILDING MAINTENANCE	7,735.06	463.02	2,000.00	680.83	1,500.00
932 · VEHICLE MAINTENANCE	15,179.66	20,991.83	15,200.00	7,772.92	14,500.00
933 · EQUIPMENT MAINTENANCE	9,181.85	5,057.60	7,500.00	993.50	5,200.00
935 · HOUSEKEEPING (MAFD ASSOCIATION	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
936 · MAINT. CONTRACT/DUES	4,373.00	6,235.00	12,000.00	8,440.85	10,500.00
940 · RENT OF BUILDING	20,000.00	20,000.00	20,000.00	15,000.00	20,000.00
956 · OPERATING SUPPLIES / REHAB	795.78	0.00	0.00	59.94	-
960 · TRAINING AND EDUCATION	5,612.74	3,623.76	6,000.00	1,200.00	6,000.00
961 · DUES	4,983.94	4,409.00	0.00	0.00	-
970 · SMALL EQUIPMENT PURCHASES	32,649.65	28,191.86	35,000.00	12,657.92	38,500.00
984 · CAPITAL OUTLAY IMPROVE	0.00	25,773.55		0.00	-
990 · CONTRACTUAL SERVICE (HAZMAT IN	1,872.00	0.00			-
	386,386.45	389,396.20	413,600.00	255,638.55	439,200.00



**MILAN AREA FIRE DEPARTMENT  
PROPOSED CAPITAL BUDGET**

Fiscal Year 21: July 1, 2020-June 30, 2021

**Contributions**

627 Cap. Imp. City of Milan	\$	37,830.00
627.1 Cap. Imp. London Township	\$	14,110.00
627.2 Cap. Imp. Milan Township	\$	18,400.00
627.3 Cap. Imp. York Township	\$	29,660.00
	<b>\$</b>	<b>100,000.00</b>

984 Capital Outlay Improve	\$	90,000.00
984.1 Capital Outlay Extended	\$	10,000.00

MAFD FY 2020-2021		14.11%		18.40%		29.66%		37.83%		100.00%
		<b>LONDON TWP</b>		<b>MILAN TWP</b>		<b>YORK TWP</b>		<b>MILAN CITY</b>		<b>GRAND TOTALS</b>
<b>TOTAL REAL &amp; PERSONAL</b>	\$	53689449	\$	70,973,999	\$	145,914,718	\$	174,460,861	\$	445,039,027
<i>(Taxable Value)</i>										
PERCENTAGE		12.06%		15.95%		32.79%		39.20%		100.00%
<b>WEIGHTED PERCENTAGE</b>	<b>70.00%</b>	<b>8.44%</b>		<b>11.16%</b>		<b>22.95%</b>		<b>27.44%</b>		
<b>LAND AREA (ACRES)</b>		12158		23040		13189		2646.34		51033.34
PERCENTAGE		23.82%		45.15%		25.84%		5.19%		100.00%
<b>WEIGHTED PERCENTAGE</b>	<b>5.00%</b>	<b>1.19%</b>		<b>2.26%</b>		<b>1.29%</b>		<b>0.26%</b>		
<b>POPULATION (2010 CENSUS)</b>		3048		1670		3750		5836		14304
PERCENTAGE		21.31%		11.68%		26.22%		40.80%		100.00%
<b>WEIGHTED PERCENTAGE</b>	<b>10.00%</b>	<b>2.13%</b>		<b>1.17%</b>		<b>2.62%</b>		<b>4.08%</b>		
<b>BOUNDARIES</b>		No Change		No Change		No Change		No Change		
<b>ROADS (ALL - MILES)</b>		41.20		87.77		31.00		27.09		187.06
PERCENTAGE		22.03%		46.92%		16.57%		14.48%		100.00%
<b>WEIGHTED PERCENTAGE</b>	<b>5.00%</b>	<b>1.10%</b>		<b>2.35%</b>		<b>0.83%</b>		<b>0.72%</b>		
<b>DWELLING UNITS</b>										
1-Family		592		725		985		1781		4083
2-Family		0		3		0		27		30
3-Family		0		0		0		0		0
Apartments		0		0		0		367		367
Mobile Homes		0		0		0		97		97
Town Houses		0		0		0		65		65
Condominiums		0		0		0		185		185
Churches		6		4		0		11		21
Schools		0		0		0		4		4
Businesses		24		0		0		129		153
Hospital/EVH/Legion		0		0		0		1		1
Gov't/Misc. Exempt		0		5		0		7		12
<b>TOTAL UNITS</b>		<b>622</b>		<b>737</b>		<b>985</b>		<b>2674</b>		<b>5,018</b>
PERCENTAGE		12.40%		14.69%		19.63%		53.29%		100.00%
<b>WEIGHTED PERCENTAGE</b>	<b>10.00%</b>	<b>1.24%</b>		<b>1.47%</b>		<b>1.96%</b>		<b>5.33%</b>		
<b>TOTAL PERCENTAGE</b>		<b>14.11%</b>		<b>18.40%</b>		<b>29.66%</b>		<b>37.83%</b>		<b>100.00%</b>

**CITY OF MILAN  
BILLS PAYABLE & PAYROLL  
8-Jun-20**

**PAYROLL:**

5/29/20 Regular Payroll #884	\$82,904.40
------------------------------	-------------

<b>TOTAL PAYROLL</b>	<b>\$82,904.40</b>
----------------------	--------------------

**ACCOUNTS PAYABLE:**

6/8/20 Accounts Payable	\$274,177.02
-------------------------	--------------

<b>TOTAL PAYABLES</b>	<b>\$274,177.02</b>
-----------------------	---------------------

<b>GRAND TOTAL</b>	<b><u><u>\$357,081.42</u></u></b>
--------------------	-----------------------------------

INVOICE GL DISTRIBUTION REPORT  
 EXP CHECK RUN DATES 06/09/2020 - 06/09/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 171.000 ADMINISTRATIVE				
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	403.37
101-171.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	107.52
Total For Dept 171.000 ADMINISTRATIVE				510.89
Dept 209.000 ASSESSING				
101-209.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	46.85
Total For Dept 209.000 ASSESSING				46.85
Dept 260.000 TREASURER/FINANCE				
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	3,284.24
101-260.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	113.70
101-260.000-818.000	CONTRACTUAL SERVICES	PLANTE & MORAN, PLLC	ACCOUNTING SERVICES THROUGH 4/30/20	2,032.50
Total For Dept 260.000 TREASURER/FINANCE				5,430.44
Dept 263.000 INFORMATION TECHNOLOGY				
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	954.70
101-263.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	82.93
101-263.000-850.000	COMMUNICATION	COMCAST	CABLE SERVICE FOR THE DPW 4/19-6/18/20	878.09
101-263.000-850.000	COMMUNICATION	COMCAST	CABLE SERVICE FOR THE POLICE DEPT 5/19-	253.80
101-263.000-851.000	TELEPHONE EXPENSES	VERIZON WIRELESS	TELEPHONE EXPENSES-4/24-5/23/20	862.23
101-263.000-851.000	TELEPHONE EXPENSES	VERIZON WIRELESS	TELEPHONE EXPENSES-4/14-5/13/20	307.48
101-263.000-851.000	TELEPHONE EXPENSES	WINDSTREAM	TELEPHONE EXPENSES 5/10-6/9/20	1,686.43
Total For Dept 263.000 INFORMATION TECHNOLOGY				5,025.66
Dept 265.000 CITY HALL				
101-265.000-716.100	RETIREE'S HEALTH INSURANCE	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	8,366.53
101-265.000-727.000	OFFICE SUPPLIES-MASTER	STAPLES BUSINESS CREDIT	COPY PAPER/MISC OFFICE SUPPLIES	226.19
101-265.000-818.000	CONTRACTUAL SERVICES	PLANTE & MORAN, PLLC	ACCOUNTING SERVICES THROUGH 5/31/20	2,375.00
101-265.000-868.100	SPECIAL PROGRAM - COVID19	BREDERNITZ PROFESSIONAL SE	PLEXIGLASS FOR COUNTERS AT CITY HALL	549.50
101-265.000-868.100	SPECIAL PROGRAM - COVID19	PREFERRED INTERPRETING SEFCART	INTERPRETING SERVICES CC 5/11/20	281.25
101-265.000-868.100	SPECIAL PROGRAM - COVID19	SIRCHIE FINGER PRINT LABOF	BARRIER TAPE-POLICE LINE	120.95
101-265.000-868.100	SPECIAL PROGRAM - COVID19	STEVE COLTER	LOCK SERVICE AND KEYS FOR THE POLICE SI	135.00
101-265.000-941.000	OFFICE MACHINE LEASES-CITY HALL	KONICA MINOLTA PREMIER FINE	EQUIPMENT LEASE-COPIERS - FEB 2020-CURF	2,009.15
101-265.000-941.000	OFFICE MACHINE LEASES-DPW	KONICA MINOLTA PREMIER FINE	EQUIPMENT LEASE-COPIERS - FEB 2020-CURF	2,009.15
101-265.000-941.000	OFFICE MACHINE LEASES	MAILFINANCE	POSTAGE MACHINE QRTLTY RENTAL 3/19/20-6/	441.06
Total For Dept 265.000 CITY HALL				16,513.78
Dept 267.000 BUILDING MAINTENANCE				
101-267.000-818.000	CONTRACTUAL SERVICES	R N A OF ANN ARBOR INC	JANITORIAL SERVICES FOR JUNE 2020	1,700.00
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	BLANKETS/MATS/MOPS FOR THE POLICE DEPT	371.78
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	128.05
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	STRAUB HEATING & A/C	AC REPAIR AT CITY HALL	369.00
Total For Dept 267.000 BUILDING MAINTENANCE				2,568.83
Dept 301.000 POLICE				
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	9,278.22
101-301.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	1,087.35
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	UNIFORMS FOR STRAITS/CUTHBURT-POLICE DE	339.91
101-301.000-818.000	CONTRACTUAL SERVICES	US SIGNAL COMPANY, LLC	POINT TO POINT RADIO LINE	350.00
101-301.000-932.000	REPAIR & MAINTENANCE	STEVE COLTER	SERVICE/LABOR - POLICE EVIDENCE ROOM	175.00
101-301.000-941.000	OFFICE MACHINE LEASES-POLICE DEP	KONICA MINOLTA PREMIER FINE	EQUIPMENT LEASE-COPIERS - FEB 2020-CURF	2,009.15
101-301.000-961.000	TRAINING - STATE FUNDED--301	SUCCESS COMMUNICATIONS	ADV DISPATCH SCHOOL-STRAITS/GUITERREZ	1,594.00
Total For Dept 301.000 POLICE				14,833.63

INVOICE GL DISTRIBUTION REPORT  
 EXP CHECK RUN DATES 06/09/2020 - 06/09/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 336.000 FIRE				
101-336.000-705.001	FIRE RUNS	MILAN AREA FIRE DEPARTMENT	FEBRUARY 2020 INCIDENT RUNS	4,074.50
101-336.000-705.001	FIRE RUNS	MILAN AREA FIRE DEPARTMENT	MARCH 2020 INCIDENT RUNS	4,615.01
Total For Dept 336.000 FIRE				8,689.51
Dept 371.000 BUILDING DEPARTMENT				
101-371.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	46.85
Total For Dept 371.000 BUILDING DEPARTMENT				46.85
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	1,507.53
101-441.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	43.64
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR THE DPW	18.54
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 6/14 & 6/21 WK #'S 16 &	5,484.62
101-441.000-921.000	ELECTRICITY	DTE	400 S PLATT-SIREN-ELECT-4/16-5/15/20	14.00
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-GAS-4/16-5/15/20	281.39
101-441.000-921.000	ELECTRICITY	DTE	455 SQUIRES DR-ELECT-4/16-5/15/20	289.24
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-ELECT-4/16-5/15/20	347.28
101-441.000-921.000	ELECTRICITY	DTE	26 W MAIN ST-ELECT-4/25-5/26/20	135.16
101-441.000-921.000	ELECTRICITY	DTE	120 PARK LN-ELECT-4/25-5/26/20	30.81
101-441.000-921.000	ELECTRICITY	DTE	13225 SANFORD RD-ELECT-4/21-5/20/20	14.00
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	51 NECKEL CT-GAS-4/16-5/15/20	61.18
101-441.000-922.100	STREET LIGHTING	DTE	659 RICHARDS BLVD-ELECT-4/16-5/15/20	215.62
101-441.000-922.100	STREET LIGHTING	DTE	39 NECKEL CT-ELECT-4/16-5/15/20	105.46
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-4/16-5/15/20	33.92
101-441.000-922.100	STREET LIGHTING	DTE	52 WABASH ST-ELECT-4/25-5/26/20	102.08
101-441.000-922.100	STREET LIGHTING	DTE	41 WABASH STST-ELECT-4/25-5/26/20	64.25
101-441.000-922.100	STREET LIGHTING	DTE	24 TOLAN ST-ELECT-4/25-5/26/20	115.82
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL CT-GAS-4/14-5/15/20	409.27
101-441.000-923.000	HEAT EXPENSES	DTE	460 SQUIRES DR-GAS-4/16-5/15/20	108.50
101-441.000-923.000	HEAT EXPENSES	DTE	455 SQUIRES DR-GAS-4/16-5/15/20	397.43
101-441.000-932.000	REPAIR & MAINTENANCE	AL'S ASPHALT PAVING CO	WILSON PRK/MAFD PARKING LOT RESURFACING	99,139.00
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	WORK GLOVES FOR THE DPW	27.98
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	PIPE INSULATOR FOR DPW	5.97
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	BATTERY REPLACEMENT-TRUCK #412-DPW	207.17
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 5-16-OIL CHG/BATT/AC REPAIR-POLICE	272.35
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 10-16 LUBE/OIL & FILTER-POLICE DEPT	27.58
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 6-17 TIRE REPLACEMENT-POLICE DEPT	43.58
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 5-16 TRANSMISSION SERVICE-POLICE DE	345.34
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS				109,881.98
Dept 751.000 PARKS & RECREATION				
101-751.000-818.000	CONTRACTUAL SERVICES	GOOSEWORKS LLC	GOOSE EGG/NEST REMOVAL-4/21/20	800.00
101-751.000-931.000	REPAIR & MAINTENANCE-PARKS	MILAN ELEVATOR	KILLZALL FOR PARKS	59.99
Total For Dept 751.000 PARKS & RECREATION				859.99
Total For Fund 101 GENERAL FUND				164,408.41
Fund 202 MAJOR STREET FUND				
Dept 172.000				
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	138.62
202-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	50.05

06/05/2020 02:16 PM  
 User: SAMBORSKI  
 DB: Milan

INVOICE GL DISTRIBUTION REPORT  
 EXP CHECK RUN DATES 06/09/2020 - 06/09/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 202 MAJOR STREET FUND				
Dept 172.000				
Total For Dept 172.000				188.67
Total For Fund 202 MAJOR STREET FUND				188.67
Fund 203 LOCAL STREET FUND				
Dept 172.000				
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	138.62
203-172.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	50.05
Total For Dept 172.000				188.67
Dept 463.000 ROUTINE MAINTENANCE				
203-463.000-818.000	CONTRACTUAL SERVICES	AL'S ASPHALT PAVING CO	RIVER POINTE CT RESURFACING	45,290.00
Total For Dept 463.000 ROUTINE MAINTENANCE				45,290.00
Total For Fund 203 LOCAL STREET FUND				45,478.67
Fund 226 RUBBISH COLLECTION				
Dept 521.000 SANITATION/COMPOST/RECYCLE				
226-521.000-818.000	CONTRACTUAL SERVICES	STEVENS DISPOSAL & RECYCLJ	CONTRACTUAL SERVICES FOR JUNE 2020	34,833.50
226-521.000-818.000	CONTRACTUAL SERVICES	STEVENS DISPOSAL & RECYCLJ	EXTRA P/U CHG FOR MILAN VILLAGE APTS-5/	90.00
226-521.000-818.000	CONTRACTUAL SERVICES	STEVENS DISPOSAL & RECYCLJ	DUMPSTER SERVICES FOR JUNE 2020	8,021.59
Total For Dept 521.000 SANITATION/COMPOST/RECYCLE				42,945.09
Total For Fund 226 RUBBISH COLLECTION				42,945.09
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	2,474.67
592-556.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	100.80
592-556.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	825.00
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR THE DPW	18.54
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	APRONS/MATS/MOPS/ROLL & SHOP TOWELS/UNI	33.27
592-556.000-922.000	LIBRARY/NURSERY UTILITIES	DTE	25 PARK LN-ELECT-4/25-5/26/20	32.00
592-556.000-922.000	LIBRARY/NURSERY UTILITIES	DTE	25 PARK LN-GAS-4/25-5/26/20	59.94
Total For Dept 556.000 WATER - PRODUCTION				3,544.22
Dept 567.000 SEWER - TREATMENT				
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	3,904.08
592-567.000-716.000	HOSP/DENTAL/MM/OPTICAL	MUTUAL OF OMAHA INSURANCE	JUNE 2020 INSURANCE PREMIUM	174.70
592-567.000-716.050	RETIREE HEALTH INS TRANSFERS	BLUE CARE NETWORK	BLUE CARE NETWORK FOR JUNE 2020	903.18
Total For Dept 567.000 SEWER - TREATMENT				4,981.96
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.	ORCHARD, HILTZ & MCCLIMENI	USDA PROGRAM SERVICES THROUGH 5/2/20	4,975.00
592-900.000-970.556	CAPITAL OUTLAY/WATER DEPT.	ORCHARD, HILTZ & MCCLIMENI	USDA PROGRAM SERVICES THROUGH 5/2/20	5,215.00
592-900.000-970.567	CAPITAL OUTLAY/WASTEWATER DEPT.	ORCHARD, HILTZ & MCCLIMENI	USDA PROGRAM SERVICES THROUGH 5/2/20	2,440.00
Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPEN				12,630.00
Total For Fund 592 WATER/SEWER FUND				21,156.18

INVOICE GL DISTRIBUTION REPORT  
EXP CHECK RUN DATES 06/09/2020 - 06/09/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
-----------	-------------------	--------	---------------------	--------

---

Fund Totals:

Fund 101 GENERAL FUND	164,408.41
Fund 202 MAJOR STREET FU	188.67
Fund 203 LOCAL STREET FU	45,478.67
Fund 226 RUBBISH COLLEC	42,945.09
Fund 592 WATER/SEWER FU	21,156.18

Total For All Funds:	<u>274,177.02</u>
----------------------	-------------------