

MINUTES OF A REGULAR MEETING OF
THE MILAN MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY BOARD
HELD ON MONDAY, APRIL 17, 2017, AT 5:30 P.M. IN THE CONFERENCE ROOM OF MILAN CITY HALL.
147 WABASH ST., MILAN, MI 48160

The meeting was called to order at 5:30 P.M. by Chair Doug Strader.

MEMBERS PRESENT: Sal Calabrese, Barbara Gardinier, Robert Miller, Carrie Ritchie, Ryan Royal, Dave Snyder, Doug Strader, and Ryan Wilman. Executive Director Jill Tewsley and VISTA member Tori Dillinger were also present.

ABSENT: Michael Armitage (Excused), Jade Smith (Excused).

VISITORS: None

APPROVAL OF AGENDA: for April 17, 2017. Moved by Snyder, seconded by Ritchie. Approved unanimously.

APPROVAL OF MINUTES:

Minutes for March 20, 2017, were presented for approval. Moved by Ritchie, seconded by Royal, that the minutes be approved. Passed unanimously.

INFORMATION TO RECEIVE AND FILE:

1. Financial Report—The financial report from the City Treasurer was presented.
2. Michigan Main Street Monthly Report—The report was included in the packet.
3. Monthly Status Report of staff activities—The report was in the packet.
4. The Milan Main Street Application for a CTAP Grant was included in the packet.

Motion to receive and file by Ritchie, seconded by Calabrese. Passed unanimously.

OLD BUSINESS DISCUSSION:

1. Crooked Tree Play Festival: A revised work plan for the Crooked Tree Play Festival was presented. The board consensus was that a free festival was the better option. It was moved by Royal, seconded by Miller, that the work plan be approved. Approved unanimously.
2. Approved work plan review and update: The Board reviewed the status of two previously approved events:
 - a. Summer Fest—Champions are needed for Chairing the Event, Marketing, and Volunteers. Champions for other areas have volunteered since the last meeting. The event is scheduled for July 28.
 - b. Bloom 2017—The Board discussed the status of event planning. The Board consensus was that any part of the event not confirmed on Friday (April 21) would not be part of the event.

NEW BUSINESS DISCUSSION:

1. Monthly Board Goals—This month Board members were to bring grant opportunities to the meeting for inclusion in a grant list. Next month Board members are to bring potential Milan Main Street contributors with contact information.
2. 2018 FY Budget Review and Approval—The Board was presented with a draft budget. After discussion, it was agreed that four committee budget lines of \$500 each would be combined into one

line of \$2000. It was moved by Snyder, seconded by Royal, that the budget be approved as revised.
Passed unanimously.

VISITOR COMMENTS: None

ADJOURNMENT: Motion by Ritchie, seconded by Wilman, to adjourn meeting at 6:49 PM. Motion carried unanimously.

Next regularly scheduled meeting is Monday, May 15, 2017, at 5:30 PM.

Doug Strader, Chair

David W. Snyder, Secretary