



**CITY OF MILAN
CITY COUNCIL AGENDA**

**NOVEMBER 9, 2020
7:30 P.M.**

**REGULAR MEETING
VIA Hybrid Zoom**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF COUNCIL MEMBERS: Mayor Dominic Hamden ____, Councilpersons Dave Baldwin____, Ann Gee ____, Douglas Gilson____, Mary Kerkes ____, Edward Kolar ____, Jesse Nie____.

OTHER OFFICERS PRESENT: City Administrator Karen Samborski_ __, City Clerk Lavonna Wenzel _ __, City Attorney Steven Mann ____, Police Chief Donald Tillery ____, City Treasurer Sarah Finch____, Building/Zoning Craig Strong/Steve Bredernitz____, MIS & Communications Director John Koehler ____, Parks & Recreation Director Ellen Bell_ ____, Main Street Director Jill Tewsley__, DPW Director Stan Kirton____, Fire Chief Robert Stevens____.

APPROVAL OF AGENDA: October 26, 2020

Motion by Councilperson_____, seconded by Councilperson_____

APPROVAL OF MINUTES: October 26, 2020 - Regular Meeting

Motion by Councilperson_____, seconded by Councilperson_____.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents:**
- B. Non-Residents:**

SPECIAL PRESENTATION:

F&V Operations Introduction & Transition Process Update.

CONSENT AGENDA:

- A. Approve Mayoral Appointments of Josh Kofflin to the Zoning Board of Appeals with a term ending of 12/31/2021 and Frederick Wertz to the Beautification Commission with a term ending of 12/31/20.**

Motion by Councilperson _____seconded by Councilperson_____to approve Consent Agenda item A.

**CITY COUNCIL AGENDA
NOVEMBER 9, 2020
PAGE TWO**

MATTERS FOR ACTION

1. Approve 2020 Agreement between Milan Community Fair and The City of Milan.

Motion by Councilperson _____, seconded by Councilperson _____
to approve agreement.

BILLS PAYABLE AND PAYROLL: \$631,364.49

Motion by Councilperson _____, seconded by Councilperson _____

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents:

B. Non-Residents:

ITEMS FOR DISCUSSION:

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

NEXT REGULAR MEETING:

Monday, November 23, 2020 (*Agenda Item Submission Deadline, November 18, 2020*)

ADJOURNMENT: Motion to adjourn meeting at _____ P.M. by Councilperson _____ seconded by
Councilperson _____.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

Special Notes:

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk
147 Wabash, Milan, Michigan 48160
Equal Opportunity Employer

**MINUTES OF REGULAR MEETING OF THE MILAN CITY COUNCIL HELD ON
OCTOBER 26, 2020 COUNCIL CHAMBERS
MILAN, MICHIGAN 48160**

Mayor Hamden called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Hamden, Pro-Tem Kolar, Council Members Baldwin, Gee, Gilson, Kerkes and Nie.

OTHER OFFICERS PRESENT: City Administrator Karen Samborski, City Clerk Lavonna Wenzel, City Attorney Steve Mann-Excused, Police Chief Donald Tillery, MIS/Communications Director John Koehler, and Building/Zoning Steve Bredernitz.

OTHERS PRESENT: Martha Churchill

APPROVAL OF RESOLUTION 2020-17 – A RESOLUTION ESTABLISHING RULES FOR REMOTE ATTENDANCE BY COUNCIL MEMBERS AND MEMBERS OF THE PUBLIC AT REMOTE MEETINGS PURSUANT TO THE OPEN MEETINGS ACT.

Motion by Councilmember Baldwin, seconded by Councilmember Kerkes to approve Resolution 2020-17.

APPROVAL OF AGENDA: October 26, 2020

Motion to approve the agenda by Councilmember Gilson, seconded by Councilmember Nie.

Motion carried unanimously

APPROVAL OF MINUTES: October 13, 2020 - Work Session Minutes
October 13, 2020 - Regular Meeting Minutes

Motion by Councilmember Baldwin, to approve the meeting minutes, seconded by Councilmember Kolar.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents: None
- B. Non-Residents: None

CONSENT AGENDA:

- A. Building Department Monthly Report for September 2020.
- B. Fundraiser, Parade, Solicitation and Special Event Request (Milan Flyers Radio Control Aircraft Club– Tuesday, October 31, 2020 from 6:00 pm to Midnight).

Motion by Councilmember Kerkes, seconded by Councilmember Gilson to approve Consent Agenda items A and B.

Motion carried unanimously

MATTERS FOR ACTION:

1. Approve Resolution 2020-18– A RESOLUTION TO ESTABLISH THE STEVEN JOSEPH REUTHER MEMORIAL GARDEN AND TO AUTHORIZE JAMES “MIKE” BUTLER AS THE CARETAKER THEREOF FOR THE PERIOD OF TEN YEARS

Motion by Councilperson Kolar, seconded by Councilperson Nie to approve Resolution 2020-18

Motion carried unanimously

**CITY COUNCIL MINUTES
OCTOBER 26, 2020
PAGE TWO**

2. Resolution 2020-19 – LOCAL GOVERNMENTAL UNIT APPROVAL OF MICHIGAN LIQUOR CONTROL COMMISSION SOCIAL DISTRICT PERMIT APPLICATION FOR THE EARL GLADFELTER POST NO. 268 OF THE AMERICAN LEGION.

Motion by Councilmember Gilson, seconded by Councilmember Nie to approve Resolution 2020-19.

3. Approve the Direction to the Chief of Police to Make Milan Police Department Policy Numbers 300; 301; 303; 304; 316; 401; & 431 Available for Public.

Motion by Councilmember Gilson, seconded by Councilmember Gee to **NOT** approve making above policies available to the public.

Roll Call Vote to approve motion: Ayes: Gee, Gilson. Nays: Baldwin, Kerkes, Kolar, Nie, Hamden. Absent: Zero
Motion failed.

Motion by Councilmember Baldwin, seconded by Councilmember Kerkes to **APPROVE** making above policies available to the public.

Roll Call Vote to approve motion: Ayes: Gee, Kerkes, Kolar, Nie, Baldwin, Hamden. Nays: Gilson. Absent: Zero
Motion carried.

BILLS PAYABLE AND PAYROLL: \$311,202.09

Motion by Councilmember Gilson, seconded by Councilmember Kolar to pay the bills.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

- 1. Residents:** None.
- 2. Non-Residents:** None

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Administrator Samborski reminded everyone of the Halloween Trick or Treating hours. She requested everyone to check the city website and/or city Facebook for brush and leaf pick-up dates.

Clerk Wenzel provided Election updates.

Chief Tillery thanked City Council for the discussion and direction on policy availability.

Parks and Recreation Director Bell thanked AJ Paving for the topcoat on the Basketball Court, she was also able to repair one of the basketball hoops and add two more additional hoops.

Mainstreet/DDA Director Tewsley provided Council a downtown parklet update. She thanked Mayor and Council for the support and approval to the Social Drinking Districts.

Councilmember Gee sends get well wishes to Joyce Ervin with the Milan Eagle and for all the have a safe Halloween.

Councilmember Kolar announced Milan Cares will be canvassing the town on November 7, and City Clean-up Day is scheduled for December 2.

Councilmember Baldwin informed everyone of Drive-In movie night on Halloween, provided by Moving Milan Forward. He shared his admiration for the work City Council is doing to provide transparency in government.

**CITY COUNCIL MINUTES
OCTOBER 26, 2020
PAGE THREE**

Councilmember Nie gave a shout out to the Milan and Dundee Fire Department on the controlled burn they had on a donated house.

Councilmember Gilson will continue send commutations to Norfolk Southern Railway about blocking multiple tracks at the same time.

Councilmember Kerkes is very pleased with the improvements City Council is making and for voting for transparency in some of the Police policies.

Mayor Hamden provided reminders on all the Halloween attractions and the hours for Trick or Treat are 6: pm to 8: pm.

NEXT REGULAR MEETING:

Monday, November 9, 2020 (*Agenda Item Submission Deadline, November 4, 2020*)

ADJOURNMENT: Motion by Councilmember Gilson, seconded by Councilmember Baldwin to adjourn meeting at 8:57 P.M. Motion carried unanimously

Dominic Hamden, Mayor

Lavonna Wenzel, Clerk



CITY OF MILAN
STAFF REPORT
MEETING DATE: November 9, 2020

TO: City Council
FROM: Dominic Hamden, Mayor
DATE: November 6, 2020
SUBJECT: Consider Mayoral Appointments

REASONS FOR COUNCIL CONSIDERATION:

The Mayor periodically brings appointments as vacancies occur to the city council for consideration.

FACTS:

Frederick Wertz has expressed a desire to serve on the Milan Beautification Commission with a term ending on December 31, 2020, and Josh Kofflin has expressed a desire to serve on the Milan Zoning Board of Appeals with a term ending on 12/31/21. These appointments would fill current vacancies on each board.

RECOMMENDED ACTION:

Approve Mayoral Appointment



**CITY OF MILAN
STAFF REPORT
MEETING DATE: November 9, 2020**

TO: Mayor Dominic Hamden and City Council Members
FROM: Karen Samborski, City Administrator
DATE: November 3, 2020
SUBJECT: Consider Approval of the 2021 Contract with the Milan Community Fair, Inc.

FACTS:

Each year the City sponsors the Milan Fair in the form of donated use of City properties for the events. The requested dates for the 2021 event are as follows:

- Set-Up – May 31 (after 12PM), June 1st, and June 2nd
- Fair – June 3rd, June 4th, and June 5th
- Fair Clean-Up – June 6th, June 7th, and June 8th
- Fireworks – June 4th, rain date June 5th

As with last year's contract, the 2021 contract authorizes the Milan Community Fair, Inc. to have exclusive use of Wilson Park during the event, as well as the ability to subcontract vendor permits as they deem necessary. The contract also incorporates language authorizing the Fair to operate a beer tent during the Fair. The fireworks are scheduled for Friday, June 4th with Saturday, June 5th as the rain date.

The Fair will provide written notice to the City Clerk no later than February 15th if the parade is to occur.

RECOMMENDED ACTION:

Approve the 2021 Contract with the Milan Community Fair, Inc.

**2021
MILAN FAIR AGREEMENT
BETWEEN THE CITY OF MILAN AND
MILAN COMMUNITY FAIR, INC.**

THIS AGREEMENT, made this 26th day of October, 2020, between the City of Milan, a Michigan Municipal Corporation, the "City," and Milan Community Fair, Inc., a Not-For-Profit Michigan Corporation, the "Fair."

WHEREAS, the Fair desires to utilize Wilson Park in the City of Milan as the site for the 2021 Milan Fair, to be held on the 3rd day of June, June 4th and June 5th, the "Milan Fair" and

WHEREAS, the City desires to make Wilson Park available to the Fair as the site for the 2021 Milan Fair, provided the Fair agrees to and satisfactorily meets all of the covenants and conditions set forth below; and

WHEREAS, the Fair hereby agrees to meet all of the covenants and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants set forth below, the parties agree as follows:

1. Wilson Park

This Agreement is for the use of Wilson Park, in its entirety, located at 89 Wabash Street in the City of Milan between City Hall and the Fire Station.

The Milan Parks and Recreation Department has agreed to waive its \$250 Special Event Use Fee for the 2021 Milan Fair with the stipulation that if the Fair has a successful year monetarily (in its discretion) it will make a donation to the Parks and Recreation Department and the Milan Police Reserves. In addition, the Fair will publicly recognize the City of Milan as a participating sponsor of the event.

2. Subcontracts

This Agreement grants the Fair the ability to grant and collect fees for subcontracts, rentals, and vendor permits in Wilson Park and Wabash Street between Main Street and Neckel Court during the dates of the Milan Fair.

This, however, does not absolve the Fair from obtaining a peddler's permit in accordance with Section 14-32 (3) of the City of Milan Code of Ordinances. All fees will be waived for

the Fair approved subcontractors operating in conjunction with the Milan Fair. All authorized vendors/peddlers will wear Fair I.D. (plainly visible) so that public safety officers can easily identify authorized personnel. The Fair will provide the I.D. cards, in a form approved by the City Clerk, in advance of the event.

It is the responsibility of the Fair to arrange with the county health department for the inspection of the Park premises and booths and to obtain all necessary approvals for the Health Department.

3. Dates of Event

The permitted usage of Wilson Park for the Fair is as follows:

- Fair Set-Up – May 31st (After 12PM), June 1st & June 2nd, 2021
- Fair – June 3rd, June 4th, and June 5th, 2021
- Fair Clean-Up – June 6th, June 7th & 8th, 2021
- Fireworks – June 4th, rain date June 5th, 2021

The Fair shall remove all of its carnival rides, vendor tents, entertainment equipment and fireworks equipment, and shall clean up the entire Wilson Park, street frontage, and Ford Lake Island by 5:00 pm on June 8th. Failure to do so will result in the liquidated damages provided for under section 9.

4. Permitted Use of Wilson Park & Ford Lake

The Fair shall be permitted to use Wilson Park for the following uses:

- (a) Carnival;
- (b) Fireworks;
- (c) Vendor Booths/Wagons;
- (d) Mobile Vendors;
- (e) Entertainment and Beer Tent; and
- (f) Parade, provided that the Fair shall provide written notice of the parade to the City Clerk no later than February 15, 2021.

No other uses shall be permitted without written permission of the City.

Additionally, the Fair will allocate space for parking, upon request, of any medical and/or police units in the area of Wilson Park during any of the planned event.

5. Governing Rules

The Fair hereby agrees that it, its vendors, subcontractors, entertainers, volunteers, and agents shall use Wilson Park for the above purposes subject to and conditioned upon full and

complete compliance with this Agreement, all Federal and State laws, and the ordinances of the City of Milan.

It is the responsibility of the Fair to secure all necessary building, food, electrical, fire code, and other required permits, inspections, and approvals necessary under State and local law.

6. Maintenance of Wilson Park and Island in Ford Lake

The Fair agrees to keep the island in Ford Lake, Wilson Park and the adjacent streets in clean and sanitary condition; remove all trash; keep the park free from refuse; and provide adequate restrooms and trash receptacles.

The Fair shall be fully responsible for any and all damage, loss or injury to Wilson Park, Ford Lake, and Wabash Street between Main Street and Neckel Court, any public facility, property or infrastructure caused directly or indirectly by the Fair, its vendors, entertainers, subcontractors, participants, guests, or members of the public.

7. Restrictions

The signage, materials sold by vendors at booths, type of entertainment performed on stage and all other activities at the Fair shall all be geared for family enjoyment equivalent to a "G" rating in movie theaters. All agreements between vendors and the Fair shall contain a clause containing this restriction. The City reserves the right to monitor the Fair to enforce this provision of this Agreement. Any violations shall be brought to the immediate attention of representatives of the Fair and dealt with on the spot. Any inability to reasonably resolve the issue shall give the City the right to shut down the offending activity or the entire fair.

8. Alterations to Wilson Park

The Fair shall not permit any of its vendors, entertainers or participants to make any alterations, changes, or additions to the facilities, trees or landscaping in Wilson Park without specific written permission from the City being first obtained. All plans and specifications for such alterations, changes or additions shall be presented to the City for approval prior to the event for approval by the City.

9. Removal upon Termination

The Fair shall at the termination of this Agreement and/or end of the event, remove all tents, booths, staging, fencing, rides, supplies, materials, refuse and any other materials from the park and shall leave the park in the condition in which the park was found before setting up the Fair.

Final inspection of the sites will be conducted by an appointed representative of the Fair, as well as the Building Zoning Official/Director of the Department of Public Works and Director of Parks and Recreation. Final termination must be approved by the Director of Parks and Recreation no later than 5:00 pm on June 8, 2021.

The Fair agrees that time is of the essence in the completion of this agreement and the cleaning and restoration of Wilson Park, Ford Lake, and Wabash Street between Main Street and Neckel Court so that they may be safely and fully opened for the public use and enjoyment. Should the Fair fail to completely terminate its obligations under this Agreement or fail to restore and reopen the public facilities as required herein, the City shall be entitled to \$100 per day as stipulated liquidated damages for each and every calendar day delay until full termination of this agreement and restoration and reopening of the public facilities has been achieved. The liquidated damages are to compensate the City for lack of use of the public facilities and are not a penalty for non-completion and are so fixed on a per diem basis because of the extreme difficulty in ascertaining the true and full amount of damages the City will sustain if completion is not achieved by the required date.

10. Indemnification

The Fair shall indemnify and save harmless the City, its officers, officials both elected and appointed, agents, volunteers and employees from any and all claims, damages, liability of any and every type, including without limitation, liability for property damage, personal injury, incidental and/or consequential damage, loss, cost, expense, liability, injury, legal fees expert witness fees and incidental expenses, directly or indirectly suffered or incurred as a result of the occurrence of the 2021 Fair.

11. Insurance

- A. The Fair shall, at its sole cost and expense, obtain insurance covering all the activities of the Milan Fair, including but not limited to:
 - a. General Public Liability Insurance against claims for bodily injury, death or property damage occurring on, in or about the park property and adjoining streets and sidewalks with combined single limits of not less than Two Million Dollars (\$2,000,000).

- B. The Fair shall provide the City with Certificates of coverage for the following activities:
 - a. For the fireworks event, general liability insurance for personal and property injury of at least One Million Dollars (\$1,000,000) per occurrence, automobile with coverage of a least One Million Dollars (\$1,000,000) per accident and umbrella insurance coverage providing additional general liability, personal injury and automobile coverage of Four Million Dollars (\$4,000,000).

- b. Carnival Insurance coverage for personal injury on the carnival rides with combined single limits of not less than Ten Million Dollars (\$10,000,000).
- C. The Fair shall require that all insurance certificates include the City of Milan as an additional named insured, including the insurance policies from Fair, the Fireworks, the Carnival and the vendors.
- D. All certificates of insurance shall be filed with the City Clerk, Milan Police Chief and Milan Area Fire Department Chief no later than May 28, 2021. If such certificates are not so filed by May 28, 2021, the City reserves the right to terminate this Agreement and revoke the right herein granted to use Wilson Park for the Fair. No vendor shall be able to enter the Park and set up its activity or booth without first complying with this requirement.

12. Beer Tent

The City of Milan will waive the "No Alcohol in the Park" ordinance (Section 13 1/2 - 6 (1)) to allow the Fair to operate a beer tent in Wilson Park in conjunction with the Milan Fair, granted all of the following stipulations are met:

- A. The event can be held each night the Milan Fair is open to the public.
- B. The event will open to the public no earlier than 4pm and will close no later than midnight each night it is in operation.
- C. The event will be staged at the Wilson Park Pavilion/Basketball Court Area and will be set up as drawn on the Liquor Control Commission Application and the overall event permit.
- D. The Fair will obtain a special event Liquor License issued by the Michigan Liquor Control Commission, and will supply a copy of said permit to the City of Milan.
- E. The Fair will list the City of Milan as an "Additional Insured" on all insurance policies required by the Michigan LCC and will provide a copy of all policies to the City of Milan.
- F. A Milan on-duty police officer will serve as the primary supervisor for the event.
- G. The Fair will work with the Milan Police Department to plan and prepare a safe event, including (but not limited to) proper fencing, exits/entrances, capacity ratings and server identification/training.

13. Licenses

All vendors shall be properly licensed by local, state or federal authorities as required by local, state or federal rules and regulations and said license shall be provided to the city clerk and be properly and conspicuously displayed at their site.

14. Termination

The Fair acknowledges and agrees that any breach by the Fair or its agents, volunteers, subcontractors or vendors of the terms of this Agreement, including any attached Exhibits, may result, at the City's sole discretion, with an immediate revocation of the Fair's use of Wilson Park as a site for the 2021 Milan Fair.

15. Acknowledgement

The Fair hereby acknowledges that the signatures set forth below are duly authorized and that the parties executing on their behalf have full authority to bind the Fair to all of the terms on this Agreement.

MILAN COMMUNITY FAIR, INC.

CITY OF MILAN

By: Matthew Belford

By: _____

By: Matthew D Belford, President

By: Mayor, Dominic Hamden

Dated: 10/29/2020

Dated: _____

By: Scott Wade

By: _____

By: Scott Wade, Vice President

By: Lavonna Wenzel, City Clerk

Dated: 10/29/2020

Dated: _____

**CITY OF MILAN
BILLS PAYABLE & PAYROLL
9-Nov-20**

PAYROLL:

10/30/2020 Regular & Council Payroll #901	\$94,137.86
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TOTAL PAYROLL	\$94,137.86
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ACCOUNTS PAYABLE:

11/9/2020 Accounts Payable	\$537,226.63
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TOTAL PAYABLES	\$537,226.63
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GRAND TOTAL	<u><u>\$631,364.49</u></u>
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INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 10/28/2020 - 11/10/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 100.000 LEGISLATIVE				
101-100.000-870.000	TAX CHARGEBACKS	WASHTENAW COUNTY TREASURER	BOARD OF REVIEW INVOICE/SENIORS/PUBLIC	764.17
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP	YORK TOWNSHIP	UPTOWN VILLAGE ACT 425 REVENUE FOR 2020	11,034.63
101-100.000-968.000	TAXES PAYABLE--YORK TOWNSHIP	YORK TOWNSHIP	DEXTER ST ACT 425 REVENUE FOR 2020 YR 3	6,175.49
101-100.000-968.100	TAXES PAYABLE--MILAN TOWNSHIP	MILAN TOWNSHIP	EAGLE SPRINGS ACT 425 REVENUE FOR 2020	13,903.50
101-100.000-968.100	TAXES PAYABLE--MILAN TOWNSHIP	MILAN TOWNSHIP	UNIT D ACT 425 REVENUE FOR 2020 YR 16 C	5,799.56
101-100.000-968.100	TAXES PAYABLE--MILAN TOWNSHIP	MILAN TOWNSHIP	UNIT A ACT 425 REVENUE FOR 2020 YR 16 C	841.05
101-100.000-968.100	TAXES PAYABLE--MILAN TOWNSHIP	MILAN TOWNSHIP	UNIT G ACT 425 REVENUE FOR 2020 YR 16 C	554.68
Total For Dept 100.000 LEGISLATIVE				39,073.08
Dept 209.000 ASSESSING				
101-209.000-818.000	CONTRACTUAL SERVICES	WCA ASSESSING	ASSESSING SERVICES FOR NOVEMBER 2020	5,324.83
Total For Dept 209.000 ASSESSING				5,324.83
Dept 260.000 TREASURER/FINANCE				
101-260.000-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES TIMESHEETS/	1,382.00
Total For Dept 260.000 TREASURER/FINANCE				1,382.00
Dept 263.000 INFORMATION TECHNOLOGY				
101-263.000-819.000	COMPUTER SERVICES	DUNDEE INTERNET SERVICES,	REDIRECT DNS HOSTING & 2NDRY MX EXCHANG	9.95
101-263.000-819.000	COMPUTER SERVICES	MICHIGAN COMPUTER SUPPLIES	REPAIR OF HP M553 PRINTER AT CITY HALL	100.00
101-263.000-850.000	COMMUNICATION	VERIZON WIRELESS	TELEPHONE EXPENSES 9/14/10/13/20	302.53
101-263.000-850.000	COMMUNICATION	AT&T MOBILITY	CITY CELL PHONE SERVICES	1,172.64
101-263.000-850.000	COMMUNICATION	AT&T MOBILITY	POLICE DEPT CELL PHONE SERVICE	2,164.43
101-263.000-850.000	COMMUNICATION	VERIZON WIRELESS	TELEPHONE SERVICES FOR 9/24-10/23/20	1,086.28
Total For Dept 263.000 INFORMATION TECHNOLOGY				4,835.83
Dept 265.000 CITY HALL				
101-265.000-727.000	OFFICE SUPPLIES-MASTER	STAPLES BUSINESS CREDIT	FACIAL TISSUE/WALL CALENDAR/SHREDDER BF	361.78
101-265.000-802.000	LEGAL FEES	MILLER, CANFIELD, PADDOCK	GENERAL MUNICIPAL ATTORNEY SERVICES FOF	4,850.00
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE	PLANTE & MORAN, PLLC	ACCOUNTING SERVICES THROUGH 7/10/20	3,117.50
101-265.000-803.000	AUDIT FEES/ ACCOUNTING SERVICE	PLANTE & MORAN, PLLC	ACCOUNTING SERVICES THROUGH 10/28/20	6,705.00
101-265.000-868.100	COVID19 RESPONCE SUPPLIES-AAA BA	VISA	OCT 2020 VISA STATEMENT-TILLERY	309.03
101-265.000-868.100	SPECIAL PROGRAM - COVID19	MIDWEST ENVIRO SOLUTIONS	CITY WIDE SANITATION/DISINFECTING-OCT 2	4,675.00
101-265.000-941.000	OFFICE MACHINE LEASES-CITY HALL	KONICA MINOLTA PREMIER FINE	EQUIPMENT LEASE-COPIERS 11/15-12/14/20	803.66
Total For Dept 265.000 CITY HALL				20,821.97
Dept 267.000 BUILDING MAINTENANCE				
101-267.000-818.000	CONTRACTUAL SERVICES	STANLEY CONVERGENT SECURITY	ALARM SYSTEM SERVICE TRIP CHARGE	261.00
101-267.000-818.000	CONTRACTUAL SERVICES	STANLEY CONVERGENT SECURITY	BLDG MONITORING SERVICES FOR DPW 11/1/2	128.52
101-267.000-818.000	CONTRACTUAL SERVICES	WINDSTREAM	TELEPHONE EXPENSES 10/10/20-11/09/20	1,690.57
101-267.000-818.000	CONTRACTUAL SERVICES	R N A OF ANN ARBOR INC	NOVEMBER 2020 JANITORIAL SERVICES	1,700.00
101-267.000-818.000	BUILDING MONITORING CHGS-CITY HA	STANLEY CONVERGENT SECURITY	CITY BUILDING MONITORING CHARGES FOR 12	123.66
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	SITEONE LANDSCAPE SUPPLY,	ICE MELT FOR CITY BUILDINGS	1,248.35
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	MATS/MOPS/MOP SOLUTION FOR THE CENTER	229.58
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	ARAMARK	BLANKETS/MATS/MOPS FOR THE POLICE DEPT	371.78
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	MILAN ACE HARDWARE	FURNACE FILTERS/LIGHT BULBS FOR THE CEN	76.89
101-267.000-936.000	REPAIR & MAINTENANCE-MASTER	RINGBLOOM ELECTRICAL CONTF	LIGHT REPLACEMENT - MAFD	2,600.00
Total For Dept 267.000 BUILDING MAINTENANCE				8,430.35
Dept 301.000 POLICE				
101-301.000-650.000	MISC CHARGES FOR SERVICES	LEXISNEXIS	REFUND OF OVER PMT OF FOIA REQUEST RPT	9.72
101-301.000-758.000	HOLSTER FOR CHIEF	VISA	OCT 2020 VISA STATEMENT-TILLERY	39.99
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	RADIO POUCH FOR CHIEF TILLERY	22.94

INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 10/28/2020 - 11/10/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 301.000 POLICE				
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR FOR SGT MCLAUGHLIN	476.92
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR-OFFICER PRUSAITIS	476.92
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR-OFFICER EVANS	508.91
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR/BPV-CHIEF TILLERY	1,143.92
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR-DISPATCHER DOMIN	508.91
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR-OFFICER ARMSTRONG	88.93
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	DUTY GEAR-OFFICER ARMSTRONG	81.93
101-301.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	ON DUTY GEAR, LLC	BOOTS FOR T TERRILL - POLICE DEPT	155.09
101-301.000-775.000	OTHER SUPPLIES	MILAN ACE HARDWARE	FASTENERS FOR THE POLICE DEPT	2.72
101-301.000-775.000	PENCILS	VISA	OCT 2020 VISA STATEMENT-TILLERY	3.79
101-301.000-818.000	CONTRACTUAL SERVICES	WORD SYSTEMS, INC	PHONE & RADIO RECORDING SERV CONTRACT 1	647.00
101-301.000-818.000	YRLY WHEN TO WORK PAYMENT	VISA	OCT 2020 VISA STATEMENT-TILLERY	725.99
101-301.000-818.000	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS FEES FOR JUL-SEPT 2020	6,107.72
101-301.000-818.000	CONTRACTUAL SERVICES	TRANSUNION RISK & ALTERNATI	TLO FOR SEPT 2020-POLICE DEPT	52.42
101-301.000-860.000	TRANSPORTATION & CONFERENCES	CHRISTOPHER KISH	EXP REIMB FOR TRIP TO OH TO PURCH K-9 E	141.95
101-301.000-941.000	OFFICE MACHINE LEASES-POLICE DEP	KONICA MINOLTA PREMIER FINE	EQUIPMENT LEASE-COPIERS 11/15-12/14/20	401.83
101-301.000-960.000	EVIDENCE TECH SCHOOL-OFFICER DOM	VISA	OCT 2020 VISA STATEMENT-TILLERY	800.00
101-301.000-960.000	TRAINING	WASHTEANAW COMMUNITY COLLEGE	STRAITS RECRUIT SCHOOL BOOKS-POLICE DEPT	300.00
101-301.000-984.000	EQUIPMENT PURCHASE	SIGNATURE FORD, L-M	PURCHASE OF NEW VEHICLE FOR THE POLICE	33,343.00
Total For Dept 301.000 POLICE				46,040.60
Dept 336.000 FIRE				
101-336.000-705.001	FIRE RUNS	MILAN AREA FIRE DEPARTMENT	SEPT 2020 INCIDENT RUNS	5,052.98
Total For Dept 336.000 FIRE				5,052.98
Dept 371.000 BUILDING DEPARTMENT				
101-371.000-818.000	CONTRACTUAL SERVICES	BUDDS GENERAL CONTRACTING	CLEAN UP AT 625 LEE ST-TO BE REIMBURSEI	918.38
101-371.000-818.000	CONTRACTUAL SERVICES	BS&A SOFTWARE	ANNUAL SERVICE/SUPPORT FEES TIMESHEETS/	1,084.00
101-371.000-818.000	CONTRACTUAL SERVICES	DAVID TUBBS	OCT 2020 ELECTRICAL INSPECTIONS	240.00
101-371.000-818.000	CONTRACTUAL SERVICES	JEFFREY FELDKAMP	OCTOBER 2020 PLUMBING/MECHANICAL INSPEC	540.00
Total For Dept 371.000 BUILDING DEPARTMENT				2,782.38
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-758.000	UNIFORM REPLACEMENT ALLOWANCE	RUSSELL VERSHUM	TO REIMBURSE FOR PURCHASE OF WORK BOOTS	137.79
101-441.000-818.000	CONTRACTUAL SERVICES	COMCAST	CABLE SERVICE FOR THE DPW 10/19-11/18/2	295.72
101-441.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR DPW	18.54
101-441.000-818.000	CONTRACTUAL SERVICES	HEATH LAWN CARE	SERV FOR WK OF 11/15 & 11/22 WK #'S 38	5,484.62
101-441.000-818.100	FORESTRY	ALL YEAR TREE SERVICE, INC	STUMP/TREE REMOVAL AT 77 W BRAMAN	1,300.00
101-441.000-818.100	FORESTRY	ALL YEAR TREE SERVICE, INC	REMOVAL OF 2 DEAD TREES AT 319 DEXTER S	1,000.00
101-441.000-831.000	DUES & SUBSCRIPTIONS	MGIA	MICH GREEN INDUSTRY ASSOC DUES - DPW	250.00
101-441.000-921.000	ELECTRICITY	DTE	13225 SANFORD RD-ELECT-9/22-10/20/20	14.95
101-441.000-921.000	ELECTRICITY	DTE	505 REDMAN #SIGNAL-ELECT-9/23-10/21/20	2.79
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-GAS-9/17-10/15/20	135.88
101-441.000-921.000	ELECTRICITY	DTE	147 WABASH ST-ELECT-9/17-10/15/20	351.71
101-441.000-921.000	ELECTRICITY	DTE	460 SQUIRES DR-ELECT-9/17-10/15/20	16.45
101-441.000-921.000	ELECTRICITY	DTE	455 SQUIRES DR-ELECT-9/17-10/15/20	331.69
101-441.000-921.000	ELECTRICITY	DTE	400 S PLATT RD-SIREN-ELECT-9/17-10/15/2	14.95
101-441.000-921.000	ELECTRICITY	DTE	770 ALLEN RD-UNMTRD ELECT-9/15-10/13/20	10.33
101-441.000-921.000	ELECTRICITY	DTE	26 W MAIN ST-ELECT-9/25-10/23/20	166.77
101-441.000-921.000	ELECTRICITY	DTE	120 PARK LN-ELECT-9/25-10/23/20	33.96
101-441.000-921.000	ELECTRICITY	DTE	340 LAFAYETTE AVE-ELECT-9/26-10/26/20	85.00
101-441.000-921.000	ELECTRICITY	DTE	202 COUNTY ST-ELECT-9/26-10/26/20	98.85
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	45 NECKEL CT-ELECT-9/15-10/13/20	838.39

INVOICE GL DISTRIBUTION REPORT
 EXP CHECK RUN DATES 10/28/2020 - 11/10/2020
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 101 GENERAL FUND				
Dept 441.000 DEPARTMENT OF PUBLIC WORKS				
101-441.000-922.000	LIBRARY/NURSERY/FIRE BARN UTILIT	DTE	51 NECKEL CT-GAS-9/17-10/15/20	36.51
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-9/17-10/15/20	36.90
101-441.000-922.100	STREET LIGHTING	DTE	55 NECKEL CT-ELECT-8/18-10/15/20	46.27
101-441.000-922.100	STREET LIGHTING	DTE	659 RICHARDS BLVD-ELECT-9/17-10/15/20	294.93
101-441.000-922.100	STREET LIGHTING	DTE	39 NECKEL CT-ELECT-9/17-10/15/20	135.26
101-441.000-922.100	STREET LIGHTING	DTE	41 WABASH ST-ELECT-9/25-10/23/20	72.98
101-441.000-922.100	STREET LIGHTING	DTE	52 WABASH ST-ELECT-9/25-10/23/20	137.75
101-441.000-922.100	STREET LIGHTING	DTE	24 TOLAN ST-ELECT-9/25-10/23/20	151.12
101-441.000-922.100	STREET LIGHTING	DTE	896 DEXTER ST-ELECT-9/26-10/26/20	82.60
101-441.000-922.100	STREET LIGHTING	DTE	898 DEXTER ST-ELECT-9/26-10/26/20	85.98
101-441.000-922.100	STREET LIGHTING	DTE	1104 DEXTER ST-ELECT-9/26-10/26/20	81.98
101-441.000-922.100	STREET LIGHTING	DTE	1102 DEXTER ST-ELECT-9/26-10/26/20	66.73
101-441.000-923.000	HEAT EXPENSES	DTE	460 SQUIRES DR-GAS-9/17-10/15/20	38.70
101-441.000-923.000	HEAT EXPENSES	DTE	455 SQUIRES DR-GAS-9/17-10/15/20	72.19
101-441.000-923.000	HEAT EXPENSES	DTE	45 NECKEL CT-GAS-9/12-10/12/20	246.34
101-441.000-923.000	HEAT EXPENSES	DTE	50 NECKEL CT-GAS-9/14-10/15/20	37.11
101-441.000-932.000	REPAIR & MAINTENANCE	M-50 TRUCK & AUTO	WINDSHIELD WIPER BLADES FOR DPW VEHICLE	196.24
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	ODOR ASSASSIN-COTTON-DPW SHOP SUPPLIES	8.99
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	CUTOFF & GRIND WHEELS/GLOVES FOR DPW	26.94
101-441.000-932.000	REPAIR & MAINTENANCE	MILAN ACE HARDWARE	PAINT FOR LEAF BOX/FUEL FOR SAWS-DPW	131.94
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 6-17 RADIATOR REPAIR-POLICE DEPT	232.81
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	CAR 6-17 TIRE REPAIR	42.38
101-441.000-932.000	REPAIR & MAINTENANCE	MULLINS AUTO SUPPLY	GLOVES FOR THE DPW	24.99
101-441.000-932.000	REPAIR & MAINTENANCE	TRUCK & TRAILER SPECIALTIF	WINTER MAINTENANCE & SNOW PLOW PARTS-DE	567.42
Total For Dept 441.000 DEPARTMENT OF PUBLIC WORKS				13,443.45
Dept 672.000 SENIOR CITIZENS				
101-672.000-818.000	CONTRACTUAL SERVICES	MILAN SENIORS FOR HEALTHY FY 2021 2ND QRT PMT PER CONTRACT		17,212.50
Total For Dept 672.000 SENIOR CITIZENS				17,212.50
Dept 751.000 PARKS & RECREATION				
101-751.000-653.000	MISC RECREATION FEES	MILAN SENIORS FOR HEALTHY ACTIVE NET PAYMENT FOR 9/14-10/11/20		1,252.60
101-751.000-740.000	OPERATING SUPPLIES	MILAN ACE HARDWARE YARD WASTE BAGS FOR VETERANS WALL		2.29
Total For Dept 751.000 PARKS & RECREATION				1,254.89
Total For Fund 101 GENERAL FUND				165,654.86
Fund 202 MAJOR STREET FUND				
Dept 474.000 TRAFFIC SERVICES				
202-474.000-774.000	TRAFFIC SIGNS	DORNBOS SIGN & SAFETY INC.	TRAFFIC SIGNS/SIGN POSTS FOR DPW	621.82
Total For Dept 474.000 TRAFFIC SERVICES				621.82
Total For Fund 202 MAJOR STREET FUND				621.82
Fund 203 LOCAL STREET FUND				
Dept 463.000 ROUTINE MAINTENANCE				
203-463.000-821.000	CONTRACTUAL SERV.-ENGINEERING	ORCHARD, HILTZ & MCCLIMEN	PLATT RD RESURFACING -2021 LAP-THROUGH	10,075.00
Total For Dept 463.000 ROUTINE MAINTENANCE				10,075.00
Dept 474.000 TRAFFIC SERVICES				
203-474.000-774.000	TRAFFIC SIGNS	DORNBOS SIGN & SAFETY INC.	TRAFFIC SIGNS/SIGN POSTS FOR DPW	621.81
Total For Dept 474.000 TRAFFIC SERVICES				621.81

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Fund 203 LOCAL STREET FUND				
			Total For Fund 203 LOCAL STREET FUND	10,696.81
Fund 270 VOLUNTEERS IN POLICE SERVICES FUND				
Dept 302.000 POLICE RESERVES				
270-302.000-758.400	POLICE RESERVE MISCELLANEOUS	LIFE FITNESS	ELLIPTICAL EXERCISE MACHINE-POLICE DEPT	3,499.83
			Total For Dept 302.000 POLICE RESERVES	3,499.83
			Total For Fund 270 VOLUNTEERS IN POLICE SERVICES FUND	3,499.83
Fund 592 WATER/SEWER FUND				
Dept 556.000 WATER - PRODUCTION				
592-556.000-778.000	METER PURCHASES/MATERIALS	CORE & MAIN LP	WATER MTR INSTALLATION PARTS-DPW	1,718.00
592-556.000-778.000	METER PURCHASES/MATERIALS	CORE & MAIN LP	NEW WATER METERS WITH PLASTIC HOUSING	89,820.00
592-556.000-806.000	SAFETY AND HEALTH	MICHIGAN URGENT CARE-DUNDE	DOT PHYSICALS FOR MANGEN/FITCH AT DPW	65.00
592-556.000-818.000	CONTRACTUAL SERVICES	ARAMARK	UNIFORMS FOR DPW	18.54
592-556.000-818.000	CONTRACTUAL SERVICES	ENVIROMENTAL SYS RESEARCH	GIS SUBSCRIPTION	1,000.00
592-556.000-818.000	CONTRACTUAL SERVICES	F&V OPERATIONS & RESOURCE	WTP AND WWTP OPERATIONS SERVICES FOR OC	20,740.50
592-556.000-818.000	CONTRACTUAL SERVICES	F&V OPERATIONS & RESOURCE	WTP AND WWTP OPERATIONS SERVICES FOR NC	20,740.50
592-556.000-818.000	CONTRACTUAL SERVICES	ORCHARD, HILTZ & MCCLIMEN	MILAN GENERAL SERV & PFAS DISCUSSION-TF	2,183.75
592-556.000-818.000	BUILDING MONITORING CHGS-WTP	STANLEY CONVERGENT SECURI	CITY BUILDING MONITORING CHARGES FOR 12	123.66
592-556.000-818.125	CONTRACTUAL SERVICES--EMERGENCY	YOUR WIRED SOLUTIONS LLC	IT SERVICES-WATER/SEWER TRANSITION-OCT	1,842.80
592-556.000-922.000	LIBRARY/NURSERY UTILITIES	DTE	25 PARK LN-GAS-9/25-10/23/20	58.55
592-556.000-922.000	LIBRARY/NURSERY UTILITIES	DTE	25 PARK LN-ELECT-9/25-10/23/20	47.10
592-556.000-984.000	EQUIPMENT PURCHASE	CDW GOVERNMENT, INC	TRIPP 1500VA UPS SMART LCD-NETWORK REPA	475.70
			Total For Dept 556.000 WATER - PRODUCTION	138,834.10
Dept 567.000 SEWER - TREATMENT				
592-567.000-806.000	SAFETY AND HEALTH	MICHIGAN URGENT CARE-DUNDE	DOT PHYSICALS FOR MANGEN/FITCH AT DPW	65.00
592-567.000-818.000	CONTRACTUAL SERVICES	NORTHERN PUMP & WELL	ANNUAL INSPECTION TESTING OF WELLS	500.00
592-567.000-818.000	CONTRACTUAL SERVICES	AI AWARE SERVICE LLC	IT SERVICES FOR SEPT 2020-WWTP TRANSITI	2,000.00
592-567.000-818.000	CONTRACTUAL SERVICES	F&V OPERATIONS & RESOURCE	WTP AND WWTP OPERATIONS SERVICES FOR OC	20,740.50
592-567.000-818.000	CONTRACTUAL SERVICES	F&V OPERATIONS & RESOURCE	WTP AND WWTP OPERATIONS SERVICES FOR NC	20,740.50
592-567.000-818.000	CONTRACTUAL SERVICES	NUTRIGRO ENVIRONMENTAL SOI	SLUDGE HAULING DURING OCTOBER 2020	34,676.40
592-567.000-818.000	BUILDING MONITORING CHGS-WWTP	STANLEY CONVERGENT SECURI	CITY BUILDING MONITORING CHARGES FOR 12	123.66
592-567.000-818.125	CONTRACTUAL SERVICES--EMERGENCY	KENNEDY INDUSTRIES INC	EMERGENCY PEPAIRS AT WWTP	997.35
592-567.000-818.125	CONTRACTUAL SERVICES--EMERGENCY	YOUR WIRED SOLUTIONS LLC	IT SERVICES-WATER/SEWER TRANSITION-OCT	1,842.80
592-567.000-932.000	REPAIR & MAINTENANCE-BLDG	CDW GOVERNMENT, INC	WWTP/WPT REMEDIATIONS	7,128.00
			Total For Dept 567.000 SEWER - TREATMENT	88,814.21
Dept 905.000 DEBT RETIREMENT				
592-905.000-991.800	BOND INTEREST EXPENSE	THE HUNTINGTON NATIONAL B	2015 CAPITAL IMPROVEMENT SWR REFUNDING	98,200.00
			Total For Dept 905.000 DEBT RETIREMENT	98,200.00
			Total For Fund 592 WATER/SEWER FUND	325,848.31
Fund 900 CAPITAL IMPROVEMENT FUND				
Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPENDITURES				
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.	CDW GOVERNMENT, INC	MPD BODY CAM PROJECT	12,196.00
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.	CDW GOVERNMENT, INC	MPD BODY CAM PROJECT	2,492.00
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.	CDW GOVERNMENT, INC	MPD BODY CAM PROJECT	9,147.00
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.	CDW GOVERNMENT, INC	MPD AXON BODY CAM	3,955.00
900-900.000-970.301	CAPITAL OUTLAY/POLICE DEPT.	MID MICHIGAN EMERGENCY EQ	CAR COMPUTER/CAM EQUIP FOR THE POLICE I	3,115.00
			Total For Dept 900.000 CAPITAL OUTLAY/FIXED ASSET EXPEN	30,905.00

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Fund 900 CAPITAL IMPROVEMENT FUND

Total For Fund 900 CAPITAL IMPROVEMENT FUND

30,905.00

Fund 101 GENERAL FUND	165,654.86
Fund 202 MAJOR STREET FUND	621.82
Fund 203 LOCAL STREET FUND	10,696.81
Fund 270 VOLUNTEERS IN POL	3,499.83
Fund 592 WATER/SEWER FUND	325,848.31
Fund 900 CAPITAL IMPROVEMENT	30,905.00

Total For All Funds: 537,226.63