



CITY OF MILAN
CITY COUNCIL WORK SESSION AGENDA
COUNCIL CHAMBERS

JUNE 27, 2022
6:00 P.M.

WORK SESSION
MUNICIPAL BUILDING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF COUNCIL MEMBERS: Mayor Ed Kolar __, Councilpersons Dave Baldwin __, Mary Kerkes __, Josh Kofflin __, Jesse Nie __, Christian Thompson __, Shannon Dare Wayne __.

OTHER OFFICERS PRESENT: City Administrator Jim Lancaster __, City Clerk Lavonna Wenzel __, City Attorney Steven Mann __, Police Chief Donald Tillery __, City Treasurer Sarah Finch __, Building/Zoning Inspector Gary Bernard __, MIS & Communications Director John Koehler __, Parks & Recreation Director Ellen Bell __, Main Street Director Jill Tewsley __, Fire Chief Robert Stevens __.

AGENDA:

- A. Tolan Plaza & Water Main Project Discussion
- B. Rental Inspection Discussion
- C. Any matters that may legally come before council.

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

- A. Residents:
- B. Non-Residents:

ADJOURNMENT: Motion to adjourn work session at ____ P.M. by Councilperson ____ seconded by Councilperson ____.

All matters to be presented to Milan City Council for their review, consideration and/or action, must be submitted in writing no later than 4:00 p.m., the Wednesday preceding the date of the meeting (normally the second and fourth Mondays of each month).

Special Notes:

The City of Milan will provide reasonable auxiliary aids and services, such as signers for the hearing impaired, and audiotapes of printed materials being considered at the meeting to individuals with disabilities upon one week's notice to the City of Milan. Individuals with disabilities requiring auxiliary aids or services should contact the City of Milan by writing or calling the following:

Lavonna Wenzel, City Clerk
147 Wabash, Milan, Michigan 48160
Equal Opportunity Employer

**Tolan Plaza Water Main - Division 2 Costs
Bids Received 4/19/2022**

**Diversified Excavating
Ypsilanti**

Category 1--Underground Work for the City

\$ 243,880.00

**Diversified Excavating
Ypsilanti**

<u>Item No.</u>	<u>Description</u>	<u># of Items</u>	<u>Quan</u>	<u>Unit Price</u>	<u>Total Cost</u>	
24	Erosion Control, Inlet Protection, Fabric C	1	ea	\$ 300.00	\$ 300.00	
25	Curb and Gutter Removal	270	ft	\$ 18.00	\$ 4,860.00	
26	Pavement Removal Modified	160	syd	\$ 23.00	\$ 3,680.00	
27	Sidewalk Removal	70	syd	\$ 45.00	\$ 3,150.00	
28	Planter Removal	0	ea	\$ 200.00	\$ -	
29	Seat Wall Removal	1	ea	\$ 200.00	\$ 200.00	
30	Sign Removal	1	ea	\$ 50.00	\$ 50.00	
31	Light Pole Removal	0	ea	\$ 350.00	\$ -	Reduction in Scope - Milan DPW
32	Bollard Light Removal	0	ea	\$ 450.00	\$ -	Reduction in Scope - Milan DPW
33	Signal Pole Removal	1	ea	\$ 300.00	\$ 300.00	
34	Curb Inlet Grate Removal	1	ea	\$ 850.00	\$ 850.00	
35	Site Grading	500	syd	\$ 3.50	\$ 1,750.00	
36	Sand Base, CIOP, MDOT CL II, 4 Inch	10	cyd	\$ 28.00	\$ 280.00	
37	Aggregate Base 8 inch 21AA	85	syd	\$ 16.00	\$ 1,360.00	
38	Aggregate Base, 4 inch 21AA	9	syd	\$ 12.00	\$ 108.00	
39	Curb and Gutter	80	ft	\$ 26.00	\$ 2,080.00	
40	HMA Pavement	25	ton	\$ 72.00	\$ 1,800.00	
41	Concrete Pavement, 8 inch	9	syd	\$ 135.00	\$ 1,215.00	
42	Sidewalk, Concrete, 4 inch	830	sf	\$ 12.00	\$ 9,960.00	
43	Brick Pavers with Sand Base	0	sft	\$ 32.00	\$ -	Included in Subcontractor Price
44	Storm Pipe Outlet, 4 inch	15	ft	\$ 46.00	\$ 690.00	
45	Catch Basin Cover	1	ea	\$ 750.00	\$ 750.00	
46	Trench Drain	0	ft	\$ 145.00	\$ -	Included in Subcontractor Price
47	Light Pole, Base, Fixture	3	ea	\$ 340.00	\$ 1,020.00	Lights are fully paid for and on site
48	Gas Line	110	ft	\$ 12.00	\$ 1,320.00	
49	Gas Meter	1	ea	\$ 680.00	\$ -	Reduction in Scope - Milan DPW
50	Electrical Conduit, 1.5 inch	240	ft	\$ 30.00	\$ 7,200.00	
51	Electrical Outlet	7	ea	\$ 185.00	\$ 1,295.00	
52	Irrigation Line	260	ft	\$ 8.00	\$ 2,080.00	
53	Water Meter	1	ea	\$ -	\$ -	Reduction in Scope - Milan DPW
54	Bollards	3	ea	\$ 440.00	\$ 1,320.00	
55	Planters	6	ea	\$ -	\$ -	Included in Subcontractor Price
56	Water Service, Non-Standard, Type K Co.	1	ea	\$ 3,800.00	\$ 3,800.00	
57	Deduction	1	LSUM	\$ -	\$ -	
	Subcontractor Work (Planters, Plaza, Trench Drain)			Balance Due	\$ 54,799.19	Covers lines 43, 46, and 55 above
Total Category 2					\$ 106,217.19	
Total Category 2 Work (with confirmed reductions)					\$ 106,217.19	
Total Categories 1 and 2 (unconfirmed reduction not included)					\$ 350,097.19	

The numbers above accurately reflect our company's proposal for work with the City of Milan

David Chie, Diversified Excavating and Site Utilities, Inc.

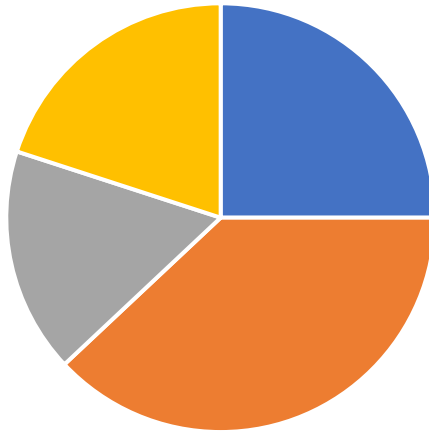
I agree to extend the pricing above for thirty days until July 12, 2022 for consideration by the City of Milan.

David Chie, Diversified Excavating and Site Utilities, Inc.

Tolan Square

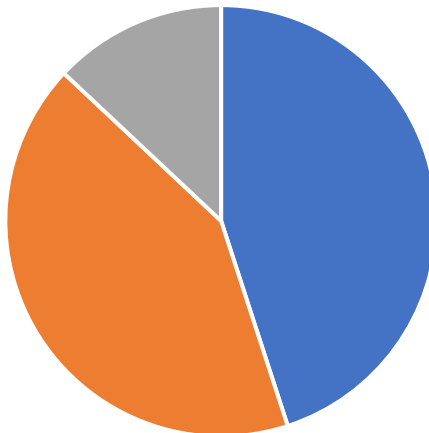
City of Milan
Tolan Square Plaza

Salenbien
Revenue Contribution Comparison



■ Water/Sewer 592 ■ MMF ■ Local Roads 203 ■ General 101

Diversified
Revenue Contribution Comparison



■ Water/Sewer 592 ■ MMF ■ Local Roads 203 ■ General 101

GL NUMBER	DESCRIPTION	Salenbien	Diversified
Revenues			
Fund 000 - CAPITAL PROJECT FUND-TOLAN PLAZA			
Dept 000.000 - UNALLOCATED ACTIVITY			
000-000.000-000.000	CONTRIBUTION FROM MOVING MILAN FORWARD	147,000.00	147,000.00
000-000.000-000.000	CONTRIBUTION FROM FUND 592 (WATER/SEWER)	99,057.00	158,036.19
000-000.000-000.000	CONTRIBUTION FROM FUND 203 (LOCAL ROADS)	65,305.00	45,061.00
000-000.000-000.000	CONTRIBUTION FROM FUND 101 (GENERAL FUND)	78,075.00	-
Total - Dept 000.000 - UNALLOCATED ACTIVITY		389,437.00	350,097.19
Total Revenues		389,437.00	350,097.19
Expenditures			
Dept 900.000 - CAPITAL OUTLAY/FIXED ASSET EXPENDITURES			
000-900.000-000.000	TOLAN PLAZA EXPENDITURES-Phase I	199,362.00	243,880.00
	TOLAN PLAZA EXPENDITURES-Phase II	190,075.00	106,217.19
Total - Dept 900.000 - CAPITAL OUTLAY/FIXED ASSET EXPENDITURES		389,437.00	350,097.19
Total Expenditures		389,437.00	350,097.19
TOTAL REVENUES		389,437.00	350,097.19
TOTAL EXPENDITURES		389,437.00	350,097.19
NET OF REVENUES & EXPENDITURES		-	-

Assumption: Increased contribution from Moving Milan Forward

A water rate study was conducted earlier this year and produced a recommended rate increase of 13.2 % over the next 4 years. This number puts \$225,000 per year into the working capital for Capital projects. The goal is to get to our recommended \$1.7 million dollars of working capital.

Year	2022	2023	2024	2025
Rate	\$12.56	\$15.21	\$18.21	\$21.61

Adding an additional \$125,000 from 2023 moving forward for a total of \$350,000. We are more than likely going to have to go to these rates to keep up with the asset management plan for the WWTP.

Year	2022	2023	2024	2025
Rate	\$12.56	\$16.21	\$19.21	\$22.61

Committed Water/Sewer Funds Moving Forward

Project	2022/2023	2023/2024	2024/2025	2025/2026
Main Street US-23-RR				
County Street Dexter – US23	\$338,000			
Michigan Ave Dexter- US-23	\$35,000	\$290,000		
Lead Line Replacement			\$55,000	\$55,000
WWTP Upgrades		TBD	TBD	TBD

Committed Road Funds Moving Forward

Project	2022/2023	2023/2024	2024/2025	2025/2026
Main Street US-23-RR	\$355,000			
County Street Dexter – US23		\$145,000	\$125,000	
Michigan Ave	\$30,000	\$280,000		
Ann Marie, Michigan, Division				\$263,000

The project listed above are the projects that the City has committed to over the next few years. Most of these are matching road grants that we need to work on the water/sewer below in conjunction with the road projects to make sure we are addressing the infrastructure from top to bottom. This will ensure that we get the maximum life expectancy out of our road projects.