

**MINUTES OF THE REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON JUNE 24, 2019  
147 WABASH STREET, MILAN, MICHIGAN 48160**

Mayor Hamden called the meeting to order at 8:00 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Hamden, Pro-Tem Thompson, Council Members Churchill, Gee, Gilson, Kerkes and Kolar.

**OTHER OFFICERS PRESENT:** City Administrator Jade Smith, City Clerk Lavonna Wenzel, City Attorney Steve Mann, Treasurer Karen Samborski, MIS/Communications Director John Koehler, Parks and Recreation Director Ellen Bell, Building Inspector Steve Bredernitz, Police Chief Don Tillery, DPW Director Stan Kirton and Mainstreet Director Jill Tewsley.

**OTHERS PRESENT:** Josh Kofflin, David Sweet, Mathew Holtz, and Plante Moran-Dave Hezisk.

**APPROVAL OF AGENDA:** June 24, 2019

Motion to approve the Agenda by Councilperson Thompson with amendment to add a Matters for Action number 5, Matters for Action number 6, Matters for Action number 7, and to add a Closed Session under MCL section 15.268 (h) seconded by Councilperson Gee. Motion carried unanimously

**APPROVAL OF MINUTES:** June 10, 2019 - Regular Meeting Minutes  
June 10, 2019 - Work Session Minutes

Motion to approve the minutes by Councilperson Thompson, seconded by Councilperson Gee. Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. Residents: None
- B. Non-Residents: None

**CONSENT AGENDA:**

- A. Approve Resolution 2019-10 – To approve and set wages for non-union city administrator and department heads.
- B. Accept and File meeting minutes of the Milan Historic District Study Committee (February 14, 2019, March 20, 2019, April 18, 2019, and May 1, 2019).

Motion by Councilperson Gilson, seconded by Councilperson Thompson to approve Consent Agenda items A and B. Motion carried unanimously

**MATTERS FOR ACTION:**

- 1. Approve and Award contract to Penchura for Design, Furnish and Installation of Splash Park.

Motion by Councilperson Kerkes, seconded by Councilperson Thompson to award the contract to Penchura. Motion carried unanimously

**CITY COUNCIL MINUTES  
JUNE 24, 2019  
PAGE TWO**

- 2. Approve First Reading of Ordinance 2019-04 - AN ORDINANCE TO AMEND THE MILAN CITY CODE BY AMENDING CHAPTER 13 "MISCELLANEOUS OFFENSES AND PROVISIONS", ARTICLE I "IN GENERAL", SECTION 13-1 "DEFINITIONS" AND SECTION 13-24 "OFFENSES INVOLVING UNDERAGE PERSONS AND ALCOHOLIC BEVERAGES", TO UPDATE TO BE CONSISTENT WITH STATE LAW AND SETTING FORTH THE PENALTIES.**

Motion by Councilperson Gilson seconded by Councilperson Kolar to approve first reading of Ordinance 2019-04.  
Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously

- 3. Approve the proposed contract with Plante Moran for Financial Statement Audit Services for the fiscal years ending June 30, 2019 through June 30, 2023.**

Motion by Councilperson Kerkes seconded by Councilperson Gilson to approve contract with Plante Moran.

- 4. Approve Appointment of Ms. Karen Samborski as Interim City Administrator and Setting of Compensation.**

Motion by Councilperson Gilson, seconded by Councilperson Gee to approve appointment.

- 5. Approve paving improvements for Wilson Park, in the amount of \$99,139.00 out of the general fund and Riverpoint paving improvements in the amount of \$45,290.00 out of the local roads fund.**

Motion by Councilperson Thompson, seconded by Councilperson Kerkes to approve paving improvements.  
Motion carried unanimously

- 6. Approve motion to direct staff to write a letter to the Milan Area Fire Department requesting information regarding runs and property values, indicating the City of Milan is unable to approve the MAFB Budget until correct information is received.**

Motion by Councilperson Gee, seconded by Councilperson Thompson to approve staff to write the letter.  
Motion carried unanimously

- 7. Motion to approve resolution 2019 -11 to recognizing Jade Smith for his years of service to the City of Milan.**

Mayor Hamden read Resolution 2019-11 aloud and presented it to City Administrator Smith along with a plaque stating a tree will be planted in the City of Milan in his honor.

Motion by Councilperson Thompson, seconded by Councilperson Churchill to approve Resolution 2019-11.  
Motion carried unanimously

**BILLS PAYABLE AND PAYROLL: \$472,774.04**

Motion by Councilperson Churchill, seconded by Councilperson Gilson to pay the payables and payroll.  
Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

- A. Residents:** None
- B. Non-Residents:** None

**CITY COUNCIL MINUTES  
JUNE 24, 2019  
PAGE THREE**

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Mayor, Council and City Staff** all wished Jade Smith a warm farewell and all shared favorite moments past. He was thanked for making the City of Milan better and City Hall a great place to work. Best of Luck Jade!!

**Treasurer Samborski** thanked council for her appointment as Interim City Administrator.

**Parks and Recreation Director Bell** shared the "Pickleball" demonstration went well. Classes can be found in the Spring/Summer Newsletter and on City website. She reminded everyone about the "Magic Picnic" on June 28. Ms. Bell announced other upcoming events in Parks and Recreation.

**Mainstreet Director Tewsley** announced despite the rain the first 3<sup>rd</sup> Thursdays of the season went well. She thanked everyone for coming out. Ms. Tewsley shared many upcoming 3<sup>rd</sup> Thursdays events. See City website for details.

**DPW Director Kirton** announced transition of city waste service will begin on July 2 with Stevens Disposal.

**Administrator Smith** shared his bittersweet feelings about moving on. As a resident of Milan for 15 years and the Administrator for five, he believes his staff, city council, and the many volunteers share the credit of the growth in Milan. Mr. Smith wished Karen Samborski good luck. He is confident she has a great support staff behind her.

**Mayor Hamden** wishes everyone a safe and happy Fourth of July.

**NEXT REGULAR MEETING:**

**July 8, 2019** (*Submission Deadline, July 2, 2019*)

**CLOSED SESSION TO CONSIDER MATERIAL EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE: MCL 2.68(h)**

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent

Adjourned 9:15pm

**Matters for Action continued**

- 8. Approve entering into an Administrator Consent Order as presented by City Attorney Mann.**

Motion by Councilperson Gilson, seconded by Councilperson Thompson.

**ADJOURNMENT:** Motion by Councilperson Gilson, seconded by Councilperson Gee to adjourn meeting at 9:18 P.M.

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Dominic Hamden, Mayor

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Lavonna Wenzel, Clerk