

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON OCTOBER 24, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

OTHER OFFICERS PRESENT: City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell. Fire Chief Robert Stevens - Excused.

OTHERS PRESENT: Dave Snyder, David Sweet, Carrie Ritchie, and Martha Churchill.

APPROVAL OF AGENDA: October 24, 2022

Motion to approve the agenda by Councilmember Kerkes, seconded by Councilmember Nie.
Motion carried unanimously.

APPROVAL OF MINUTES: September 26, 2022 - Regular Meeting Minutes

Motion by Councilmember Thompson, to approve the meeting minutes seconded by Councilmember Baldwin.
Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. **Residents:** None.
- B. **Non-Residents:** None.

CONSENT AGENDA:

- A. **Fundraiser, Parade, Solicitation and Special Event Request (Milan Area Chambers – Christmas Parade - Saturday December 3, from 4:00pm to 7:00pm) TCO Attached.**
- B. **Building Department and Code Enforcement Report for the month of September 2022.**

Motion by Councilmember Nie, seconded by Councilmember Kerkes to approve Consent Agenda item A.
Officer Whiteley presented Motion carried unanimously.

MATTERS FOR ACTION:

- 1. **Approve Milan Fire Station Brick Repair Bid not to exceed the amount of \$7,500.00**

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the purchase.
Motion carried unanimously.

- 2. **Approve an Amendment to the Milan Area Fire Department Fiscal Year 2023 Operating Budget to allow for station staffing through June 30, and to approve the corresponding City of Milan budget amendment to increase expenditures in the General Fund, Department 336: Fire, by \$29,000. (No Attachment)**

Motion by Councilperson Nie, seconded by Councilperson Kerkes to approve MAFD Budget Amendment.
Motion carried unanimously.

**CITY COUNCIL MINUTES
OCTOBER 24, 2022
PAGE TWO**

BILLS PAYABLE AND PAYROLL: \$527,456.05

Motion by Councilmember Nie seconded by Councilmember Baldwin to pay the bills as presented.

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents: None.

B. Non-Residents: Carrie Ritchie spoke on behalf of the Milan Area Chamber, reminded all of the Downtown Trick-or-Treat this Friday.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

City Administrator Lancaster announced grant application process has begun and is looking forward to getting an answer at the beginning of the year. Lastly, the city has been undergoing a new software conversion from BS&A.net to CS&A Cloud.

City Clerk Wenzel reminded everyone Election Day November 8, 7am to 8pm. Polling location is at 45 Neckel Court. She will be in office Saturday, November 5, from 7am to 3pm for absentee voters and voter registration.

City Treasures Finch shared city is near the end of its BS&A Software updates. She provided leaf pick-up dates and rules.

Parks and Recreation Director Bell reminded everyone about the “Pumpkin Launch” event. She is still looking for volunteers.

Fire Chief Stevens thanked council for Fire Station repairs and for approving the staffing increase budget.

Mayor Kolar announced the loss of Phill Heath, and he sends his condolences to the family as he will be missed greatly. He thanked council for participating in the “City Wide Clean-up” event. Mayor Kolar expressed his appreciation for the most active city council he has seen thus far. He shared how each member continues to be engaged in all the events and is always volunteering to help where there is a need.

Councilmember Kerkes sends hers and Mr. Kerkes condolences to the family of Phill Heath, he was an icon to the community.

Councilmember Nie shared special memories he had of Phill Heath and sends his condolences to the Heath family, as he has left behind big boots to fill and will be missed deeply.

Councilmember Wayne thanked police and fire for keeping our children safe, not just last week but every single day.

Councilmember Baldwin announced tickets to Moving Milan Forward Halloween Party are available online at milanevents.org. He is expecting a

Councilmember Kofflin provided Milan Recycle Days updated results 22 ton have been recycled this year. He shared updates from Semcog. Mr. Kofflin sent many congratulations out to Milan Big Reds, Veterans, Moving Milan Forward, Milan Main Street and Amy Taylor.

NEXT REGULAR MEETING:

Monday, November 14, 2022, (Agenda Item Submission Deadline, November 9, 2022)

ADJOURNMENT: Motion to adjourn the regular meeting at 8:19 pm, by Councilmember Kerkes, seconded by Councilmember Wayne.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk