

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON DECEMBER 12, 2022  
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

Pledge of Allegiance lead by Noah Douglas with Troop 449.

**COUNCIL MEMBERS PRESENT:** Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

**OTHER OFFICERS PRESENT:** City Administrator Jim Lancaster- Excused, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell. Fire Chief Robert Stevens - Excused.

**OTHERS PRESENT:** Carrie Ritchie, Dave Snyder, Martin Sema, Sallie Bancroft, Noah Douglas, and Andy Douglas.

**APPROVAL OF AGENDA:** December 12, 2022

Motion to approve the agenda by Councilmember Nie, seconded by Councilmember Kerkes.

Motion carried unanimously.

**APPROVAL OF MINUTES:** November 28, 2022 - Work Session Minutes  
November 28, 2022 - Regular Meeting Minutes

Motion by Councilmember Baldwin, to approve the meeting minutes seconded by Councilmember Kofflin.  
Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. **Residents:** Dave Snyder Spoke on behalf of Milan Main Street.
- B. **Non-Residents:**

**CONSENT AGENDA:**

- A. **Building Department and Code Enforcement Report for the month of October 2022.**
- B. **Fundraiser, Parade, Solicitation and Special Event Request (Noah Douglas with Scout Troop 449 Request to place Trail Markers in Wilson and Nature Park, and to place a permanent 4 x 8 treated Plywood sign of trail map on the side of the Hungry Howie's building in Tolan Square for an Eagle Scout Project on - Wednesday, December 14th - From 4:00 p.m. to 6:00pm).**
- C. **Approve TCO 2022-15 to Regulate Parking on East Main Street (extension) near US 23.**

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the Consent Agenda items A through C.  
Motion carried unanimously

**MATTERS FOR ACTION:**

- 1. **Approve Resolution 2022-08 - A Resolution in Support of Commitment and Cooperation with the Michigan Main Street Program In Continuing as a Master Level Main Street Community**

Motion by Councilmember Kerkes, seconded by Councilmember Baldwin to approve Resolution 2022-08.

Motion carried unanimously.

- 2. **Approve Resolution 2022-09, - A RESOLUTION OF AUTHORIZATION-LOCAL UNIT OF GOVERNMENT MATCH.**

Motion by Councilmember Thompson, seconded by Councilmember Nie to approve Resolution 2022-09.

Motion carried unanimously.

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**ITEMS FOR DISCUSSION:**

- 1. 2023 Meeting Dates and Times.**
- 2. City Hall Hours of Operation.**

**BILLS PAYABLE AND PAYROLL:                   \$270,247.32**

Motion by Councilmember Baldwin seconded by Councilmember Kofflin to pay the bills as presented.

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

- A. Residents :** None
- B. Non-Residents:** None

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Administrator Lancaster** announced plans to update our meeting video streaming.  
**Clerk Wenzel** thanked the Mayor and City Council for their support of the new city hall hours of operation of four ten-hour days.  
**Treasurer Finch** also thanked council for their approval of the new office schedule. In absence of Fire Chief Stevens, she provided staffing updates in the Fire Department.  
**DDA Mainstreet Director Tewsley** thanked council for approving Resolution 2022-08 to continue supporting DDA/Milan Mainstreet. She announced new downtown business's "Paper Moon" moved into the old Fountain Optometry building, and "Fudge Beauty" is sharing space with "Ink and Dye". She also announced several other new businesses' coming to Milan.  
**Councilmember Wayne** thanked Noah Douglas for coming to meeting a presenting on his Eagle Scout project. She shared that he raised his own money for the expenses.  
**Councilmember Nie** commended Noah and a great job. He thanked Lavender Lane for bringing Santa to the downtown and thanked Milan Mainstreet for all their hard work in making downtown thrive.  
**Councilmember Kerkes** wished her husband Rick Kerkes a Happy 35th Anniversary.  
**Councilmember Thompson** thanked to Jill Tewsley for a great Friday night event  
**Councilmember Baldwin** thanked Noah for putting project together and thanked Ellen for helping him.  
**Councilmember Kofflin** congratulated Noah Douglas on his Eagle Scout project and Jill Tewsley for a successful Moonlight Madness Shopping event.  
**Mayor Kolar** commended Noah on his Eagle Schout Project, and Mainstreet on the success on the past downtown shopping events. Mayor Kolar thanked Dave Snyder and everyone who worked on all the downtown lights to make Milan beautiful.

**NEXT REGULAR MEETING:**

**Tuesday, December 27, 2022, (Agenda Item Submission Deadline, December 21, 2022)**

**ADJOURNMENT:** Motion to adjourn the regular meeting at 8:07 pm, by Councilmember Kerkes seconded by Councilmember Baldwin.

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Ed Kolar, Mayor

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Lavonna Wenzel, Clerk