

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON FEBRUARY 21, 2023  
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:00 p.m.

Pledge of Allegiance.

**COUNCIL MEMBERS PRESENT:** Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

**OTHER OFFICERS PRESENT:** City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann. Police Chief Don Tillery, MIS/Communications Director John Koehler, and Main Street Director Jill Tewsley. Parks and Recreation Director Ellen Bell-Excused.

**OTHERS PRESENT:** Carrie Ritchie, Dave Snyder, and Dave Sweet.

**APPROVAL OF AGENDA:** February 21, 2023

Motion to approve the agenda by Councilmember Kerkes, seconded by Councilmember Kofflin.  
Motion carried unanimously.

**APPROVAL OF MINUTES:** February 7, 2023 - Work Session Minutes  
February 7, 2023 - Regular Meeting Minutes

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the meeting minutes.  
Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. **Residents:** None.
- B. **Non-Residents:** Cal Kirchen, spoke on behalf of Congresswoman Debbie Dingell.

**CONSENT AGENDA:**

- A. **Building Department and Code Enforcement Report for the month of January 2023.**
- B. **Fundraiser, Parade, Solicitation and Special Event Request (Hotrods Motorcycle Awareness & Suicide Prevention – Annual Car Show in Wilson Park – September 9, 2023 – from 7:00 am to 6:00 pm).**
- C. **Fundraiser, Parade, Solicitation and Special Event Request (American Legion Post 268 – Memorial Day Parade – May 29, 2023 – from 8:30 am to 11:30 am).**
- D. **Approve 1 Year Extension to Dispatch Contract with Washtenaw County Sheriff for the Period July 2023 to June 2024.**
- E. **Approve Resolution 2023-02 – A Local Governing Body Resolution for Charitable Gaming Licenses for Hot Rod’s Motorcycle Awareness and Suicide Prevention Foundation.**

Motion by Councilmember Nie, seconded by Councilmember Kerkes to approve the Consent Agenda items A through E.  
Motion carried unanimously.

**Approve Resolution 2023-01 – A RESOLUTION TO ENTER INTO AN AGREEMENT WITH MDOT, CONTRACT NO. 22-5597 CONTROL SECTION STUL 58000.**

Motion by Councilperson Kofflin, seconded by Councilperson Baldwin to approve Resolution 2023-01.  
Motion carried unanimously.

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- 1. Approve First Reading of Ordinance 2023-05 - AN ORDINANCE TO AMEND CHAPTER 2 "ADMINISTRATION", ARTICLE I "IN GENERAL", OF THE MILAN CODE OF ORDINANCES TO ADD SECTION 2-9 "COMMUNITY ENGAGEMENT DIRECTOR".**

Motion by Councilperson Nie, seconded by Councilperson Kerkes to approve first reading.

**Roll Call Vote: Ayes: Seven, Nays: Zero.**

Motion carried unanimously.

- 2. Approve the Contract with CB Asphalt for section road repairs not to exceed the amount of \$145,817.50.**

Motion by Councilperson Nie seconded by Councilperson Thompson to approve contract.

Motion carried unanimously.

**BILLS PAYABLE AND PAYROLL: \$465,628.01**

Motion by Councilmember Thompson seconded by Councilmember Kerkes to pay the bills as presented.

Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR:** (3-minute time limit per person)

**A. Residents:** Dave Snyder spoke.

**B. Non-Residents:** Jim Cleave spoke on behalf of Hot Rod's Motorcycle Awareness Suicide Prevention Foundation.

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**City Clerk Wenzel** provided update on current number of appointments with Marijuana Establishment applicants.

**Police Chief Tillery** was pleased to announce former retiree, Sergeant Justo Burgos is back has returned. He was sworn back in today, due to the shortage of police officers in Michigan, the MERS retirement system has provided an opportunity for retired Police Officers to return to service.

**Councilmember Kofflin** shared updates from SEMCOG council and announced 75 people came out to the Parks and Recreation MPWA event that was at The Center last Saturday. He thanked Milan DPW, Police and Fire in advance for the upcoming storm.

**Councilmember Baldwin** thanked Clerk Wenzel for meeting with the Milan Youth Council and other boards & commissions, and for providing members with information packets.

**Councilmember Wayne** shared her excitement at the newly approved position of Community Engagement Director and how this position will continue the vibrancy and growth of the downtown and encompass other parts of the city as well.

**Councilmember Nie** thanked all the city staff for keeping council up to date and well informed. He is also looking forward to seeing Officer Burgos on the road again.

**NEXT REGULAR MEETING:**

**Tuesday, February 21, 2023, (Agenda Item Submission Deadline, February 15, 2023)**

**ADJOURNMENT:** Motion to adjourn the regular meeting at 7:37 pm, by Councilmember Kerkes, seconded by Councilmember Thompson.

Motion carried unanimously.