

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON MARCH 28, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne, Excused.

OTHER OFFICERS PRESENT: Interim City Administrator/ Police Chief Tillery, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Lt. Nieman, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard-Excused, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell.

OTHERS PRESENT: Andy and Jackie Dobrzanski, Andy Dobrzanski, Tom Yax, Mark Gordon, Martha Churchill, Angela Thomas, Amy Timbers, Dave Snyder.

APPROVAL OF AGENDA: March 28, 2022

Motion to approve the Agenda with amendment to add item #4 to Matters for Action, Approve...by Councilmember Kerkes, seconded by Councilmember Baldwin.

Motion carried unanimously.

APPROVAL OF MINUTES: March 14, 2022 - Regular Meeting Minutes

Motion by Councilmember Kofflin, to approve the meeting minutes seconded by Councilmember Nie.

Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents:**
- B. Non-Residents:**

SPECIAL PRESENTATION:

A special presentation by Chief Tillery administered oath of office to newly promoted Sergeant, Officer Jake Prusaitis.

CONSENT AGENDA:

- A. F&V Monthly Operating Report for the month of February 2022.**
- B. Receive and file Milan Marijuana Subcommittee meeting minutes of January 26, 2022.**
- C. Receive and file Milan Marijuana Subcommittee meeting minutes of February 9, 2022.**
- D. Receive and file Milan Marijuana Subcommittee meeting minutes of February 22, 2022.**
- E. Receive and file Milan Marijuana Subcommittee meeting minutes of March 10, 2022.**

Motion by Councilmember Kerkes, seconded by Councilmember Kofflin to approve Consent Agenda items A through E.

Motion carried unanimously.

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MATTERS FOR ACTION:

1. Approve City Administrator Contract between the City of Milan and James Lancaster.

Motion by Councilmember Thompson, seconded by Councilmember Nie to approve.

Roll Call Vote: Six Ayes, Zero Nays, One Absent.

Motion carried unanimously.

2. Approve Expenditure for the Cleaning for Well Pump #4 and replacement of the pump by Northern Pump & Well in the amount of \$34,474.40.

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve the agreement.

Roll Call Vote: Six Ayes, Zero Nays, One Absent.

Motion carried unanimously.

3. Approve Notice of Sale Resolution Water Supply and Sanitary Sewer System Revenue Refunding Bonds, SERIES 2022.

Motion by Councilperson Thompson, seconded by Councilperson Baldwin to approve Resolution.

Roll Call Vote: Six Ayes, Zero Nays, One Absent.

Motion carried unanimously.

4. Approve the City biosolids land application contract with NutriGro Environmental Solutions Inc.

Motion by Councilperson Kerkes, seconded by Councilperson Nie to approve.

Roll Call Vote: Six Ayes, Zero Nays, One Absent.

Motion carried unanimously.

Items for Discussion:

- A. Historic District Study Committee Update.**
- B. DTE and light poles.**
- C. Rental Inspections.**
- D. Billboard use.**
- E. Window replacements for The Center. Mary and mayor working w contractors for repair.**
- F. DPW and fire station roofs.**
- G. Water dispensing station at DPW.**

A goal setting discussion was held to add the above listed items for "Matters for Action" on upcoming agendas.

BILLS PAYABLE AND PAYROLL: \$808,700.59

Motion by Councilperson Baldwin, seconded by Councilperson Kofflin to pay the bills as presented.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

- A. Residents:** Dave Sweet spoke.
- B. Non-Residents:** None.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Interim City Administrator/Chief of Police Tillery shared his excitement for newly appointed City Administrator Jim Lancaster to start. He thanked the Mayor and Council for allowing him to show appreciation for newly promoted Sgt. Jake Prusaitis.

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Clerk Wenzel welcomed new City Administrator Jim Lancaster. She shared redistricting information and announced new Voter ID cards would be mailed shortly.

Parks & Recreation Director Bell encouraged everyone to sign up for the regular “Easter Egg Hunt” and the “Flash Light Easter Egg Hunt”. She announced a CPR class will be offered on April 9th and that there are still tickets left for the “Daddy Daughter Dance”.

DDA Mainstreet Director Tewsley announced Mainstreet is now reviewing applications for this year’s parklet program. She provided updates happening downtown and shared upcoming events. Ms. Tewsley invited everyone to check out milanevents.org to learn about all the events happening in the city.

Councilmember Kofflin welcomed new City Administrator Jim Lancaster. He announced Moving Milan Forward was awarded a \$5K grant for “Milan Recycle Days” from Washtenaw County and he will be pursuing Monroe County next. He encouraged everyone to check out milanevents.org to participate in a fund raiser for the Big Reds ~~Swim~~ Wrestling team and he thanked Milan Mainstreet.

Councilmember Baldwin provided additional details about milanevents.org. He announced next week will be National Library Week, and thanked Ashley at the Library for sharing that information. He and Mr. Kofflin will be there for the event to read some proclamations and invited all to come check out some books.

Councilmember Thompson welcomed Jim Lancaster. He thanked Chief Tillery for all his work with the added responsibilities.

Councilmember Nie welcomed Jim Lancaster and thanked Chief Tillery for a great job on all the added responsibilities. He shared how pleased he is with the transparency this council and new administration has strived to provide. Mr. Nie thanked everyone for coming to the meetings with their input.

Councilmember Kerkes shared her excitement for Jim Lancaster to get started. She reflected over the past three months of this new council and administration and is very proud to be a part of this team in all the things they are getting accomplished and all the things they are planning to finish.

Mayor Kolar invited all to come out on April 16 for the Milan Cares Community Cleanup Day. He announced a letter composed by Council will be included in the April water bill. This letter will contain information about the water rate increase.

NEXT REGULAR MEETING:

Monday, April 11, 2022 (Agenda Item Submission Deadline, April 6, 2022)

ADJOURNMENT: Motion to adjourn the regular meeting at 8:56pm, by Councilmember Nie, seconded by Councilmember Kofflin.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk