

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON APRIL 11, 2022  
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:52 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

**OTHER OFFICERS PRESENT:** Interim City Administrator/ Police Chief Tillery, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Lt. Nieman, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard-Excused, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell.

**OTHERS PRESENT:** Carrie Ritchie Josh Wieringa, Amy Taylor, Rod Beaton, Marty Ritchie, Cathleen Graham, Brandon Boggs, Martha Churchill, Ian Ferguson, Bill Cousins, Martin Sema, Nancy Gilbert, Mel Spencley, Rebecca Debois, Dave Sweet.

**APPROVAL OF AGENDA:** April 11, 2022

Motion to approve Agenda by Councilmember Nie, seconded by Councilmember Thompson.

Motion carried unanimously.

**APPROVAL OF MINUTES:** March 28, 2022 - Regular Meeting Minutes

Motion by Councilmember Kofflin, with correction to his comment from swim team to wrestling team, to approve the meeting minutes seconded by Councilmember Nie.

Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

**A. Residents:**

**B. Non-Residents:** Dave Sweet spoke. Rebecca Debois spoke.

**SPECIAL PRESENTATION:**

A special presentation by Josh Wieringa on the Veterans Banner Fund Raiser Project.

Mr. Wieringa with the American Legion Milan Post shared how he would like to honor Milan Veterans by starting a Banner Project that would feature a veteran starting with the older to the younger and possibly even honoring ones that past or was killed or missing in action.

**CONSENT AGENDA:**

**A. Building Department and Code Enforcement Report for the month of March 2022.**

**B. Receive and file Milan Beautification Commission meeting minutes of March 2, 2022.**

**C. Receive and file Milan Beautification Commission meeting minutes of April 6, 2022.**

**D. Fundraiser, Parade, Solicitation and Special Event Request (Angelman Syndrome Foundation – Walk in the Park Event – May 21, 2022 - from 8:am - 12:30pm)**

**E. Finance recommendations for Billboard expenditures and reimbursements.**

Motion by Councilmember Kerkes, seconded by Councilmember Baldwin to approve Consent Agenda items A through E.

Motion carried unanimously.

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**MATTERS FOR ACTION:**

**1. Approve Agreement for Rental Housing Certification Program Consulting Services – Phase I.**

Motion by Councilmember Baldwin, seconded by Councilmember Thompson to approve.

**Roll Call Vote:** Seven Ayes, Zero Nays. Motion carried unanimously.

Building Zoning Inspector Craig Strong presented the implementation process of the Rental Housing Certification Program.

**2. Approve and Accept the Bid Expenditures At WWTP for Crumbling Wall and Entryway in the amount of \$29,790.00 general.**

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve the expenditures.

**Roll Call Vote:** Seven Ayes, Zero Nays. Motion carried unanimously.

**3. Approve Fiscal Year 2022 Budget Amendments: (2) DPW Building Roof Replacement.**

Motion by Councilperson Baldwin, seconded by Councilperson Kerkes to approve amendments.

**Roll Call Vote:** Seven Ayes, Zero Nays. Motion carried unanimously.

**Items for Discussion:**

**A. American Legion Seawall Project.** Josh Wieringa and Hot Rod presented bids and requested some funding help to support the seawall and any collaboration in planning and working together finding grants to get seawall supported they have raised \$15K also would like to increase the height of the wall due to possible flood going over wall and damaging the legion post. Estimated cost of project is roughly \$55K to \$60K plus inflation.

**B. Sidewalk Discussion. Work session**

A goal setting discussion was held to add the above listed items for “Matters for Action” on upcoming agendas.

**BILLS PAYABLE AND PAYROLL: \$364,250.83**

Motion by Councilperson Kofflin, seconded by Councilperson Nie to pay the bills as presented.

Motion carried unanimously

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

**A. Residents:** Josh Wieringa spoke.

**B. Non-Residents:** Carrie Ritchie spoke on behalf of the Milan Chambers, to share upcoming events.

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Interim City Administrator/Chief of Police Tillery** shared

**Clerk Wenzel** provided clarification of the Freedom of Information Act. She apologized for the late posting of today's meeting agenda on the city website.

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**Parks and Recreation Director Bell** shared the turnouts on both the Flashlight and regular Easter Egg Hunt.

**DDA Director Tewsley** shared upcoming “Wine Walk” details and provided many downtown updates. She announced Ray the Barber will be closing and encouraged all to go collect any photos before its too late. Ms. Tewsley is highly in favor of the veteran banners, and she encouraged everyone to read what is being said about the kindness campaigned.

**Councilmember Kerkes** congratulated Ellen Bell on a successful Easter Egg Hunt.

**Councilmember Nie** congratulated city council on another great work session. He thanked Josh and Hot Rod for their work and update from the American Legion. Mr. Nie reflected on his past haircuts from Ray the Barber.

**Councilmember Wayne** shared the progress from the Beautification Commission, they are getting the city ready for spring. The commission is seeking suggestions how to save large potted trees.

**Councilmember Thompson** thanked Councilmember Wayne for her hard work with the Beautification Commission. He thanked the Marijuana Subcommittee for their work and great presentation.

**Councilmember Baldwin** shared his gratitude for all the work completed by the Marijuana Subcommittee. Mr. Baldwin is looking forward the City-Wide clean up event with Milan Cares.

**Councilmember Kofflin** shared his appreciation for another great work session and council meeting. He congratulated Ellen Bell on the great Easter Egg hunts. He is excited to be a part of all the work that is getting done and optimistic for future upcoming projects.

**Mayor Kolar** thanked city council and all the department heads for continuing to work hard in getting thing done and making things happen in Milan.

**NEXT REGULAR MEETING:**

**Monday, April 25, 2022 (Agenda Item Submission Deadline, April 6, 2022)**

**ADJOURNMENT:** Motion to adjourn the regular meeting at 9:10 pm, by Councilmember Kerkes, seconded by Councilmember Kofflin.

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Ed Kolar, Mayor

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Lavonna Wenzel, Clerk