

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON APRIL 25, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

OTHER OFFICERS PRESENT: Interim City Administrator/ Police Chief Tillery, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Lt. Nieman, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard-Excused, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell.

OTHERS PRESENT: Ann Gee, David Sweet, Martin Sema, Rod and Denise Beaton, George Bennett, Martha Churchill, Dave Snyder, Marty and Carrie Ritchie.

APPROVAL OF AGENDA: April 25, 2022

Motion to approve the Agenda with amendment to add item B to "Items for Discussion:" by Councilmember Kerkes, seconded by Councilmember Nie. Motion carried unanimously.

APPROVAL OF MINUTES: April 11, 2022 - Work Session
April 11, 2022 - Regular Meeting Minutes

Motion by Councilmember Kerkes, to approve the meeting minutes seconded by Councilmember Baldwin. Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. Residents:**
- B. Non-Residents:**

SPECIAL PRESENTATION:

A Proclamation to proclaim May as Motorcycle Awareness Month presented to Hot Rods Motorcycle Awareness and Suicide Prevention Foundation by Mayor Kolar.

Mayor Kolar introduced the preliminary budget recommendation for Fiscal Year 2023, City Treasurer Finch elaborated.

CONSENT AGENDA:

- A. Receive and File Melissa Brown's resignation from the Beautification Commission.**
- B. Approve TCO 2022-2-T for the 2022 Parklets in Downtown Business District**
- C. Approve Resolution 2022-03 - RESOLUTION FOR THE PURPOSE OF SETTING A PUBLIC HEARING DATE FOR THE ADOPTION OF THE FISCAL YEAR 2023 BUDGET AND TAX RATES.**

Motion by Councilmember Wayne, seconded by Councilmember Baldwin to approve Consent Agenda items A through C. Motion carried unanimously.

MATTERS FOR ACTION:

- 1. Approve to Authorize the City Attorney to Prepare a Draft Ordinance Consistent With the Marijuana Subcommittees Recommendation and Authorize the City Planning Consultant to Provide Advice Regarding Necessary Zoning and Planning Changes Required To Implement The Subcommittees Recommendation.**

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Matters For Action Continued...

Motion by Councilmember Kofflin, seconded by Councilmember Thompson to approve.

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

2. Approve First Reading of Ordinance 2022-03 - AN ORDINANCE TO AMEND CHAPTER 28 "HISTORIC PRESERVATION DISTRICTS", SECTIONS 28-5, 28-10, AND 28-11 OF THE CITY OF MILAN CODE OF ORDINANCES.

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve First Reading of Ordinance 2022-03.

Roll Call Vote: Seven Ayes, Zero Nays.

Motion carried unanimously.

Items for Discussion:

A. Keyless security solution for the city.

Chief presented current issues of having a keyed, and the expense of re-keying after a departing employee. He offered other options of a secured entry for employees and the boards and commission meeting members.

B. A Discussion on the placement and location of an auxiliary flagpole.

Council discussed the different options for the placement of the special interest flagpole. The majority of the council would like to see the special interest flagpole placed next to the American flagpole.

BILLS PAYABLE AND PAYROLL: \$246,971.42

Motion by Councilmember Baldwin, seconded by Councilmember Thompson to pay the bills as presented.

Motion carried unanimously

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents:

B. Non-Residents: Hayat spoke.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Interim City Administrator/Chief of Police Tillery happily announced this is his last meeting as Milan Interim Administrator, as he welcomed new City Administrator Jim Lancaster. He reflected on his time as the Interim and thanked department heads individually for each one's unique support. Chief Tillery thanked Steven Mann for all his assistance and support. He thanked DPW's Jon Fitch and Brian Mangan for their hard work and moving swiftly on all his request. Lastly, he thanked Lt. Jeremy Nieman for taking over in his absence and being his right arm and confidant. He shared his gratitude for the current and last city council, he has enjoyed his time with both Mayor's and the Mayor Pro-Tem.

Clerk Wenzel thanked Chief Tillery for his kind words, his hard work, and support as Milan Interim Administrator.

City Attorney Mann thanked Chief Tillery and Lt. Nieman.

Lt. Nieman welcomed Jim Lancaster and thanked everyone for working hard together.

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IT Director Koehler thanked Chief Tillery and Lt. Nieman for their support. He provided additional details on the keyless entry. He announced current projects, BS&A Software updates, and the Parks WIFI Cameras are nearing completion. Mr. Koehler reported his department will be moving to the lower level of the police department and is finalizing department policy and procedures.

Parks and Recreation Director Bell announced the “Daddy Daughter Dance” has been sold out. She shared that the Spring and Summer newsletter will available soon.

DDA Director Tewsley reminded everyone this weekend is the “Wine Walk”. She thanked Chief Tillery for taking on the job as Interim and is looking forward to working with Jim Lancaster.

Councilmember Kerkes knows how much he loves meeting has had a great time working with him thanked him.

Councilmember Nie shared his gratitude for the support and strength Chief Tillery has provided him. Mr. Nie thanked him and Lt. Nieman for the renewed sense of energy he has gained since they have taken on their extra responsibilities.

Councilmember Wayne reflected on her time serving with Melissa Brown on the Beautification Commission, she thanked her for all her hard work. Ms. Wayne commended the students that performed at the Milan Play. She is looking forward to volunteering and participating at this weekend’s downtown “Wine Walk.”

Councilmember Thompson thanked Chief Tillery and Lt. Nieman for all their hard work.

Councilmember Baldwin thanked Chief Tillery for being here for the community and welcomed Jim Lancaster.

Councilmember Kofflin thanked the volunteers that helped with the Milan Cares city cleanup event, and he congratulated Mayor Kolar on his excellent leadership. He thanked Councilmember Nie on his new building. He wished Councilman Baldwin a happy 32nd Birthday. Lastly, Mr. Kofflin thanked Chief Tillery and Lt. Neiman on an awesome job taking on their extra roles for the city.

Mayor Kolar thanked all volunteers for a great turn out at the Milan Cares city cleanup event. He expressed his gratitude for how Chief Tillery has made the first several months as new Mayor a breeze. He thanked him for a great job he has done in taking on the huge responsibility as City Interim Administrator.

Motion by Councilperson Nie, seconded by Councilperson Kofflin to go into closed session at 8:37 pm to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained, as provided under the Michigan Open Meetings Act – MCL 15.268(d).

Roll Call Vote: Seven Ayes, Zero Nays.

NEXT REGULAR MEETING:

Monday, May 9, 2022 (Agenda Item Submission Deadline, May 4, 2022)

ADJOURNMENT: Motion to adjourn the regular meeting at 9:14 pm, by Councilmember Kofflin, seconded by Councilmember Kerkes.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk