

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON AUGUST 22, 2022  
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

**OTHER OFFICERS PRESENT:** City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard, Main Street Director Jill Tewsley, Parks and Recreation Director Ellen Bell and Fire Chief Robert Stevens.

**OTHERS PRESENT:** Christian Horkey, David Sweet, Carrie Ritchie, and Dave Snyder.

**APPROVAL OF AGENDA:** August 22, 2022

Motion to approve the agenda by Councilmember Kerkes, seconded by Councilmember Nie.  
Motion carried unanimously.

**APPROVAL OF MINUTES:** August 8, 2022 - Work Session Minutes  
August 8, 2022 - Regular Meeting Minutes

Motion by Councilmember Thompson, to approve the meeting minutes seconded by Councilmember Baldwin.  
Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. Residents:
- B. Non-Residents: Christian Horkey

**CONSENT AGENDA:**

- A. Building Department and Code Enforcement Report for the month of July 2022.

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve Consent Agenda item A.  
Motion carried unanimously.

**MATTERS FOR ACTION:**

- 1. Approve the MOU between the City of Milan and Monroe County to opt into this program and get the City set up as a vendor with the County.

Motion by Councilmember Kerkes, seconded by Councilmember Kofflin to approve the MOU.  
**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

- 2. Approve Resolution 2022-07 – To Approve and Adopt Revised Official Fee Schedule.

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve Resolution 2022-07.  
**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

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**ITEMS FOR DISCUSSION:**

1. Milan Area Fire Department update by Mayor Kolar. He presented hi-lights from the August 11, 2022, MAFD board meeting. The majority of the board excluding the city of Milan representatives were in favor of hiring two full time firefighters to accompany the on-call firefighters. The initial budgetary data was presented a second time and more details were explained on call response times and procedures. Treasurer Finch and Chief Stevens answered several questions from the City Council. Councilmember Kerkes is pleased with the data that has been presented. Mayor Kolar will be reaching out to councilmembers for more direction on if Milan is in support of the decision to hire 2 full time firefighters.

**BILLS PAYABLE AND PAYROLL: \$407,911.19**

Motion by Councilmember Nie, seconded by Councilmember Kofflin to pay the bills as presented.

**CITIZENS MATTERS FROM THE FLOOR:** (3-minute time limit per person)

**A. Residents:**

**B. Non-Residents:**

**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Clerk Wenzel** thanked Election workers and support staff for a smooth Election Day. She shared the voter turnout for the August Primary Election was 25% of the Milan registered voters.

**Councilmember Kofflin** enjoyed meeting with the Monroe County Bicycle & Pedestrian Advisory Panel. He congratulated Milan Chambers on a successful Golf outing, Mr. Kofflin welcomed back Milan Relay for Life and cheered on the Big Reds.

**Councilmember Wayne** announced the Tolan Square subcommittee will meet again on September 12, at 5: pm. She announced the first Milan football game will be in Berkley this coming Thursday.

**Councilmember Nie** gave a special thanks to Milan Chamber on a great Golf outing. He congratulated Relay for Life on their event and announced that the "Mums" are back.

**Mayor Kolar** announced will be working on grants with City Administrator Lancaster and Treasure Finch and will be looking for directions from city council for grant desires and suggestions.

**NEXT REGULAR MEETING:**

**Monday, September 12, 2022 (Agenda Item Submission Deadline, September 7, 2022)**

**ADJOURNMENT:** Motion to adjourn the regular meeting at 8:10pm, by Councilmember Nie, seconded by Councilmember Wayne.

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Ed Kolar, Mayor

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Lavonna Wenzel, Clerk