

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON SEPTEMBER 12, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

OTHER OFFICERS PRESENT: City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Building/Zoning Gary Bernard, Main Street Director Jill Tewsley, Parks and Recreation Director Ellen Bell and Fire Chief Robert Stevens.

OTHERS PRESENT:

APPROVAL OF AGENDA: September 12, 2022

Motion to approve the agenda by Councilmember Nie, seconded by Councilmember Kerkes.
Motion carried unanimously.

APPROVAL OF MINUTES: August 22, 2022 _ Regular Meeting Minutes

Motion by Councilmember Kofflin, to approve the meeting minutes seconded by Councilmember Thompson.
Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. **Residents:** Rich Cortellini spoke.
- B. **Non-Residents:** None.

CONSENT AGENDA:

- A. **Fundraiser, Parade, Solicitation and Special Event Request (Milan High School Student Council - Homecoming Parade - Friday, October 14th - From 5:15 p.m. to 6:15 p.m.)**
- B. **Fundraiser, Parade, Solicitation and Special Event Request (American Heritage Girls Troop 2407 - 5K & 1 mile Fundraiser Event - Saturday, May 6, 2023 - From 9 a.m. to 10:30 a.m. - 8: a.m. Set Up)**
- C. **Receive and File Milan Beautification Commission Meeting Minutes of May 4, 2022.**
- D. **Receive and File Milan Beautification Commission Meeting Minutes of June 1, 2022.**
- E. **Receive and File Milan Beautification Commission Meeting Minutes of August 3, 2022.**
- F. **Receive and File Milan Beautification Commission Meeting Minutes of September 7, 2022.**

Motion by Councilmember Baldwin, seconded by Councilmember Nie to approve Consent Agenda items A through F.
Motion carried unanimously.

MATTERS FOR ACTION:

- 1. **Approve Appointment of City Administrator James Lancaster as the MDOT Street Administrator for the City of Milan.**

Motion by Councilmember Kerkes, seconded by Councilmember Kofflin to approve the appointment.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

- 2. **Approve Agreement between the City of Milan and Carlisle Wortman to administer the Rental Inspection Program as presented.**

Motion by Councilmember Thompson, seconded by Councilmember Nie to approve agreement.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

**CITY COUNCIL MINUTES
SEPTEMBER 12, 2022
PAGE TWO**

3. Approve Interlocal Agreement for Plan Review and Inspection Services Between the City of Milan and The Charter Township of York.

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve agreement.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

4. Approve the Termination of Carlisle Wortman Services as Building Official. (No Attachment)

Motion by Councilmember Kerkes, seconded by Councilmember Nie to approve.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

5. Approve the Agreement with Moving Milan Forward and the City of Milan Swing Installation Project.

Motion by Councilmember Baldwin, seconded by Councilmember Nie to approve with the exception of line 15.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

6. Approve Contract between A&C Property Services and the City of Milan for Municipal Cleaning services.

Motion by Councilmember Nie, seconded by Councilmember Kerkes to approve the Contract.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

7. Approve the Bid from Pure Energy Windows for The Center not to exceed the amount of \$37,131.

Motion by Councilmember Thompson, seconded by Councilmember Baldwin to approve the Contract.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

8. Approve Roof Replacements (Water Plant & Ford Garage building) not to exceed the amount of \$28,750.

Motion by Councilmember Kerkes, seconded by Councilmember Nie to approve.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

9. Approve Fiscal Year 2023 Budget Amendments as presented.

Motion by Councilmember Nie, seconded by Councilmember Thompson to approve the amendments.

Roll Call Vote: Seven Ayes, Zero Nays, Zero Absent Motion carried unanimously.

BILLS PAYABLE AND PAYROLL: \$407,585.32

Motion by Councilmember Thompson, seconded by Councilmember Baldwin to pay the bills as presented.

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents: None.

B. Non-Residents: None.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Clerk Wenzel announced applications for absentee ballots have been mailed.

DDA/Mainstreet Director Tewsley announced the last 3rd Thursday will this week and invited all to take survey, She announced the Annual Beer Walk will be Octobeerfest is happening on September 30, more information can be found on milanevents.org.

**CITY COUNCIL MINUTES
SEPTEMBER 12, 2022
PAGE THREE**

Fire Chief Stevens shared staffing increase updates.

Councilmember Wayne announced the next Tolan Square Subcommittee meeting will be at 6:00pm on October 11th, and the last Moving Milan Forward Block party will be this Saturday on Beavertail Lane, all are welcome to come.

Councilmember Kofflin is looking forward to the Block party. He congratulated Vern White on his 100-mile quest to raise money for Cancer research. He shared details on upcoming Knights of Columbus event. Lastly, Mr. Kofflin wanted to wish his best to the Milan Big Reds.

Councilmember Baldwin attended the Parks and Recreation meeting and shared the Milan Flyers wanted to thank Chief Tillery for having a gate put in at Campbell Park. He provided updates from the Friends of the Saline River and the Saline River Greenway Alliance groups. Mr. Baldwin encouraged all to check milanevent.org to stay informed of upcoming events.

Mayor Kolar thanked council for their hard work and coming prepared for a smooth meeting with a busy agenda.

NEXT REGULAR MEETING:

Monday, September 26, 2022 (*Agenda Item Submission Deadline, September 21, 2022*)

ADJOURNMENT: Motion to adjourn the regular meeting at 8:11 pm, by Councilmember Kofflin, seconded by Councilmember Kerkes.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk