

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD
ON SEPTEMBER 26, 2022
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

OTHER OFFICERS PRESENT: City Administrator Jim Lancaster, City Clerk Lavonna Wenzel, City Treasurer Sarah Finch, City Attorney Steve Mann, Police Chief Don Tillery, MIS/Communications Director John Koehler, Main Street Director Jill Tewsley, Parks and Recreation Director Ellen Bell and Fire Chief Robert Stevens.

OTHERS PRESENT: Carrie Ritchie, and Dave Snyder.

APPROVAL OF AGENDA: September 26, 2022

Motion to approve the agenda by Councilmember Kerkes with the amendment to add item F, A Settlement and Release Agreement between Changing Environments, Inc Soofa and City of Milan and item G, A Special Event Request for the Milan Area Chambers Downtown Trick or Treat on October 29 to the Consent Agenda, seconded by Councilmember Baldwin. Motion carried unanimously.

APPROVAL OF MINUTES: September 12, 2022 - Regular Meeting Minutes

Motion by Councilmember Kofflin, to approve the meeting minutes seconded by Councilmember Nie. Motion carried unanimously.

CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)

- A. **Residents:** Dave Snyder spoke.
- B. **Non-Residents:** None.

CONSENT AGENDA:

- A. **Building Department and Code Enforcement Report for the month of August 2022.**
- B. **Fundraiser, Parade, Solicitation and Special Event Request (Milan Flyers – To Host a Night Fly in Campbell Park, Field of Dreams – Saturday, October 22nd – From 6:00 p.m. to midnight.)**
- C. **Approve Citywide Trick-or-Treating on Monday, October 31, 2022, from 6:00 pm to 8:00 pm.**
- D. **Approve TCO 2022-11-T to facilitate the 2022 Homecoming Parade.**
- E. **Approve TCO 2022-12-T to facilitate DDA’s Fashion Truck Event.**
- F. **Approve A Settlement and Release Agreement between Changing Environments, Inc Soofa and City of Milan.**
- G. **Fundraiser, Parade, Solicitation and Special Event Request (Milan Area Chamber – Downtown Trick or Treat – Friday, October 29, from 5:PM to 6PM).**

Motion by Councilmember Nie, seconded by Councilmember Kofflin to approve Consent Agenda items A through G. Motion carried unanimously.

MATTERS FOR ACTION:

- 1. **Approve Agreement between the City of Milan Community Fair and the City of Milan.**

Motion by Councilmember Kerkes, seconded by Councilmember Kofflin to approve the agreement with an amendment to include a \$2500 fee to reseal Basketball Court. Motion carried unanimously.

2. **Approve Resolution 2022-08 - AMENDED AND RESTATED RESOLUTION AUTHORIZING INSTALLMENT PURCHASE AGREEMENT (SANFORD ROAD PROPERTY) (TAXABLE)**

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve the Resolution.

Motion carried unanimously.

BILLS PAYABLE AND PAYROLL: \$773,145.15

Motion by Councilmember Nie, seconded by Councilmember Thompson to pay the bills as presented.

CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)

A. Residents: Carrie Ritchie Spoke on behalf of Milan Area Chamber, she shared details regarding upcoming events.

B. Non-Residents: None.

MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:

Parks and Recreation Director Bell announced the last Drive-Inn movie is Saturday, October 1st.

DDA/Mainstreet Director Tewsley announced Octobeerfest is Friday, September 30. She shared updates about improvements to buildings in the downtown district.

Councilmember Nie wished a Happy Anniversary to his wife Chelsea Nie.

Councilmember Wayne suggested a consideration of moving the Trick-or-Treating to a weekend in future.

Councilmember Kofflin thanked Councilmember Wayne for great Block Party event at Meadowbrook and congratulated the Milan Swim team. He shared results of "Recycle Days" turn out, 171 residents, with 12.4965 tons ending with an overall total 16 49 tons of property recycled.

Mayor Kolar thanked Councilmember Kofflin for his hard work on "Recycle Days" and for his help at the Meadowbrook Block Party. He shared updates on the wastewater brick wall issues, and how those are getting resolved, issues were also discovered with Fire Department building that will need attention as well. Mayor Kolar invited all out to Octobeerfest this Friday.

NEXT REGULAR MEETING:

Tuesday, October 11, 2022, Due to the Columbus Day Holiday.
(Agenda Item Submission Deadline, October 5, 2022)

ADJOURNMENT: Motion to adjourn the regular meeting at 7:53 pm, by Councilmember Kerkes, seconded by Councilmember Baldwin.

Ed Kolar, Mayor

Lavonna Wenzel, Clerk