

**MINUTES OF A REGULAR MEETING OF THE MILAN CITY COUNCIL HELD  
ON AUGUST 8, 2022  
147 WABASH ST. MILAN, MICHIGAN 48160**

Mayor Kolar called the meeting to order at 7:30 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Kolar, Pro-Tem Kerkes, Council Members Baldwin, Kofflin, Nie, Thompson, and Wayne.

**OTHER OFFICERS PRESENT:** City Administrator Jim Lancaster, City Clerk Lavonna Wenzel-Excused, City Treasurer Sarah Finch, City Attorney Steve Mann-Excused, Police Chief Don Tillery-Excused, Police Lieutenant Jeremy Nieman, MIS/Communications Director John Koehler, Main Street Director Jill Tewsley, and Parks and Recreation Director Ellen Bell.

**OTHERS PRESENT:** Dave Snyder, Craig Aronoff  
with Aronoff Law, Nabil Kesto, Carrie Ritchie, Dave Sweet

**APPROVAL OF AGENDA:** August 8, 2022

Motion to approve the agenda by Mayor Pro-Tem Kerkes, seconded by Councilmember Baldwin.  
Motion carried unanimously.

**APPROVAL OF MINUTES:** July 25, 2022 - Work Session Minutes  
July 25, 2022 - Regular Meeting Minutes

Motion by Councilmember Kofflin to approve the meeting minutes, seconded by Councilmember Nie.  
Motion carried unanimously.

**CITIZENS MATTERS FROM THE FLOOR: (5-minute time limit per person)**

- A. **Residents:** No residents
- B. **Non-Residents:** Craig Aronoff of Aronoff Law spoke to say that he represents Hyatt and the gentleman that purchased 900 Dexter. He looks forward to the City moving forward with the Marihuana Ordinance and is available should Council or the City Administrator have questions.

**CONSENT AGENDA:**

- A. **Fundraiser, Parade, Solicitation and Special Event Request (Moving Milan Forward Public Block Party on Beavertail Street between Morning Glory and Poppy Ln -on September 17th from 4:30:pm to 8:30pm).**
  - B. **Fundraiser, Parade, Solicitation and Special Event Request (Relay for Life – Paint the Town Purple – Permission to decorate city light poles and telephone poles with ribbons throughout the city for event).**
  - C. **Fundraiser, Parade, Solicitation and Special Event Request (24 Hour Relay for Life Event in Wilson Park – Set Up Aug 19 - 2:pm, Event is Aug. 20 - 21, from (9:00am to 9:am – clean up completed by 2:pm Aug 21).**
  - D. **Mayoral Appointments for the Tolan Square Sub-Committee.**
- Motion by Councilmember Nie, seconded by Mayor Pro-Tem Kerkes to approve Consent Agenda items A through D.  
Motion carried unanimously.

**MATTERS FOR ACTION:**

- 1. **Approve the Second Reading of Ordinance 2022-04 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MILAN CHAPTER 6, ARTICLE V.**

Motion by Councilmember Baldwin, seconded by Councilmember Thompson to approve the Second Reading of Ordinance 2022-04.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent  
Motion carried unanimously.

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**2. Approve the Second Reading of Ordinance 2022-05 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MILAN CHAPTER 6 BY ADDING ARTICLE XI ENTITLED "Rental Housing Certification" FOR THE PURPOSE OF REGULATING RENTAL HOUSING AND TO SET FORTH PENALTIES.**

Motion by Councilmember Nie, seconded by Councilmember Baldwin to approve Second Reading of Ordinance 2022-05.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent

Motion carried unanimously.

**1. Approve the Basic Ordering Agreement between the City of Milan and the FBI for radio antenna placement on the water tower.**

Motion by Mayor Pro-Tem Kerkes, seconded by Councilperson Nie to approve agreement.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent

Motion carried unanimously.

**2. Approve the Memo of Understanding between the City and Washtenaw County to opt into this program and get the City set up as a vendor with the County.**

Motion by Councilperson Baldwin, seconded by Councilperson Thompson to approve the MOU.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent

Motion carried unanimously.

**3. Approve A Salary Adjustment for Finance Director Sarah Finch in the amount of \$75,000.00, effective immediately.**

Motion by Councilperson Wayne, seconded by Mayor Pro-Tem Kerkes to approve the adjustment.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent

Motion carried unanimously.

**4. Approve Resolution 2022-06; A Resolution to Approve Michigan Class as an investment institution for the City of Milan.**

Motion by Councilperson Nie, seconded by Councilperson Baldwin to approve the investment institution.

**Roll Call Vote:** Seven Ayes, Zero Nays, Zero Absent

Motion carried unanimously.

**ITEMS FOR DISCUSSION:**

1. Rental Inspection Fee Schedule. City Administrator Lancaster and Mike Radzik of Code Enforcement Services presented the proposed fees for the Rental Inspection program. Both gentlemen explained these are the minimum necessary fees to conduct this program so that it is not a financial loss. Mayor Kolar and Council agree they would like to proceed with the minimum fees as this program is about safety, not revenue.

**BILLS PAYABLE AND PAYROLL: \$500,722.42**

Motion by Councilmember Nie, seconded by Councilmember Thompson to pay the bills as presented.

**CITIZENS MATTERS FROM THE FLOOR: (3-minute time limit per person)**

**A. Residents:** Dave Sweet spoke. Dave Snyder spoke.

**B. Non-Residents:** None

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**MAYOR, COUNCIL & STAFF REPORTS AND/OR COMMENTS:**

**Administrator Lancaster** thanked Council for approving the compensation increase for Mrs. Finch and showing support for the great team that is in place.

**City Treasurer Finch** also thanked Council for approving the increase. She is excited about all the work this group is doing together and the positive direction we are moving in.

**Parks and Recreation Director Bell** informed Council that the Splash Pad company was recently in town to photograph the Splash Pad for their brochure. She also encouraged Council to come out for the movie (Sing 2) and concert (Saline Fiddlers) later this week.

**Councilmember Wayne** acknowledged all of the hard work the Beautification Commission is doing around town and reminded Council and the public that the Tolan Square sub-committee is meeting again tomorrow.

**Councilmember Kofflin** corrected his previous comment: There was actually 3 tons of e-waste responsibly disposed of at the recent Recycle Days (Originally stated 2 tons). Also thanked Moving Milan Forward for their great Block parties.

**Councilmember Thompson** extended his thanks to the Beautification Commission for all their efforts around town.

**Councilmember Baldwin** thank you to Ellen Bell and the Parks & Recreation Commission for their work with EGLE related to Nature Park.

**NEXT REGULAR MEETING:**

**Monday, August 22, 2022 (*Agenda Item Submission Deadline, August 17, 2022*)**

**ADJOURNMENT:** Motion to adjourn the regular meeting at 8:11PM, by Mayor Pro-Tem Kerkes, seconded by Councilmember Thompson.

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Ed Kolar, Mayor

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Sarah Finch. Treasurer