

TOWN OF PALM BEACH SHORES, FLORIDA
REGULAR MEETING MINUTES
APRIL 16, 2018

Mayor Koutzen called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

Town Clerk Evyonne Browning called the roll and those present were Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Robert Stanton and Commissioner Brian Tyler. Also present were Town Attorney Keith Davis, Police Chief Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, Town Clerk Evyonne Browning and Assistant Clerk Gaudy Quesada.

APPROVAL OF MEETING AGENDA (Additions, substitutions, deletions)

MOTION: Commissioner Gilgallon moved to approve the meeting agenda

SECOND: Commissioner Stanton seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously by those present

CONSENT AGENDA (Items that do not need discussion, but require a vote)

- a. Approval of March 19, 2018 Regular Commission Meeting Minutes.
- b. Approval of March 26, 2018 Reorganization Meeting Minutes.
- c. Approval of Special Event SP18-03: Wedding at the Community Center, May 26, 2018 with 60 participants.
- d. Approval of Special Event SP18-03B: Wedding, May 26, 2018, use of Town Beach with 60 participants.
- e. Approval of Special Event SP18-05: Wedding at the Community Center, October 20, 2018 with 80 participants.
- f. Approval of Special Event SP18-05B: Wedding, October 20, 2018, use of Town Beach with 80 participants.
- g. Approval of Special Event SP18-08: Engagement Party at the Community Center, May 5, 2018 with 100 participants.
- h. Approval of Special Event SP18-10: Wedding Rehearsal dinner at Community Center, July 20, 2018 with 100 participants.

MOTION: Commissioner Gilgallon moved to approve the consent agenda

SECOND: Vice Mayor DeReuil seconded the motion.

VOTE: **Gilgallon: YES**

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously by those present

PRESENTATIONS – Mayor Koutzen recognized former Commissioner Lisa Tropepe for her 15 years of service to the Town of Palm Beach Shores Commission.

DEPARTMENT AND BOARD REPORTS

a. Financial Report

MOTION: Commissioner Gilgallon moved to approve the Financial Report as printed.

SECOND: Commissioner Tyler seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously by those present

a. Staff Reports: Police Department, Fire Department, Public Works, Town Clerk, Town Attorney.

c. Planning & Zoning Report (verbal): Town Clerk Browning presented in her report, that a “Stop Work Order” was placed on 224 Inlet Way. The next meeting for P & Z is April 24, 2018 at 6:30 pm.

COMMISSION REPORTS

Mayor Koutzen stated that recently one of our Lifeguards, Dave Taylor, was honored at a special event held at the Riviera Beach Event Center where he received the Valor Award from the Palm Beach County Chamber.

We also have secured an agreement with a marine engineer who will help the Planning and Zoning Board and the Commission with reviewing our dock codes. Currently, the Town’s code only addresses residential docks. The company is Taylor Engineering Consultants.

Vice Mayor DeReuil, Commissioners Gilgallon, Stanton, and Tyler did not have reports.

PUBLIC COMMENTS

Grace Sterrett wanted to share that she recently read in a special section of the Palm Beach Post where our Town’s Park Walkway was mentioned.

PROJECT UPDATES (*Non-voting items*)

None.

ORDINANCES AND RESOLUTIONS

a. Ordinance O-1-18: Citation Method (Second Reading)

MOTION: Vice Mayor DeReuil moved to approve the 2nd reading of Ordinance O-1-18

SECOND: Commissioner Gilgallon seconded the motion.

VOTE: Gilgallon: YES

DeReuil: YES

Tyler: YES

Stanton: YES

Koutzen: YES

The Motion Passed Unanimously by those present

OTHER BUSINESS *(Any regular business requiring a vote)*

None.

ADJOURNMENT

MOTION: Vice Mayor moved to adjourn the meeting at 7:29 pm. Commissioner Gilgallon seconded the motion, which passed unanimously.

Approved this 21st day of May, 2018

Attest:



Evyonne Browning, Town Clerk



Myra Koutzen, Mayor

(Seal)

