

**TOWN OF PALM BEACH SHORES, FLORIDA  
TOWN REORGANIZATION MEETING MINUTES**

**March 26, 2018**

**Mayor Koutzen** called the meeting to order at 6:00 pm. The meeting was held at Town Hall located at 247 Edwards Lane, Palm Beach Shores, FL 33404.

**Town Clerk Evyonne Browning** called the roll and those present: Mayor Myra Koutzen, Vice Mayor Roby DeReuil, Commissioner Gil Gilgallon, Commissioner Bob Stanton, and newly elected Commissioner Brian Tyler. Also present were Town Attorney Keith Davis, Police Chief Steve Langevin, Fire Chief Trevor Steedman, Public Works Director Alan Welch, Town Clerk Evyonne Browning and Assistant Clerk Gaudy Quesada.

**1. APPROVAL OF MEETING AGENDA** (Additions, substitutions, deletions)

**MOTION:** Commissioner Gilgallon moved to approve the meeting agenda as printed.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:**  
**Gilgallon: YES**  
**DeReuil: YES**  
**Stanton: YES**  
**Koutzen: YES**      **The Motion Passed Unanimously**

**2. INSTALLATION:**

Town Clerk Browning administered the following Oaths:

- a) Myra Koutzen as Mayor
- b) Gil Gilgallon as Commissioner
- c) Brian Tyler as Commissioner

**3. RESOLUTIONS:**

- a. Resolution R-1-18 Appointment of Vice Mayor

**MOTION:** Commissioner Stanton moved to reappoint Roby DeReuil as Vice Mayor.

**SECOND:** Commissioner Gilgallon seconded the motion.

**VOTE:**  
**Gilgallon: YES**  
**DeReuil: Abstained**  
**Stanton: YES**  
**Tyler: YES**  
**Koutzen: YES**      **The Motion Passed Unanimously by those voting**

b. Resolution R-2-18 Appointment of Commissioner to Election Canvassing Board

**MOTION:** Commissioner Gilgallon moved to appoint Commissioner Brian Tyler to the Election Canvassing Board.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                      **DeReuil: YES**  
                      **Stanton: YES**  
                      **Tyler: Abstained**  
                      **Koutzen: YES**       **The Motion Passed Unanimously by those voting**

c. Resolution R-3-18 Appointment of Members to the Planning and Zoning Board

**VOTE:** The Mayor and each Commissioner completed a tabulation sheet which listed the residents of the Town who had requested consideration on the Planning and Zoning Board. Town Clerk Browning and Attorney Davis reviewed the tabulations and the following were appointed to the Planning and Zoning Board:

**Members:** Janet Kortenhaus, Rick Ziegler, Mary Stanton, Nina Lammert and Jerald Cohn.

**Alternate Members:** Joan Bancroft-Grody and John B. Maffett.

d. Resolution R-4-18 Appointment of Evyonne Browning as Town Clerk and Wendy Wells as Town Treasurer.

**MOTION:** Commissioner Gilgallon moved to reappoint Evyonne Browning as Town Clerk and Wendy Wells as Town Treasurer.

**SECOND:** Vice Mayor DeReuil seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                      **DeReuil: YES**  
                      **Stanton: YES**  
                      **Tyler: YES**  
                      **Koutzen: YES**       **The Motion Passed Unanimously**

#### 4. MISCELLANEOUS BUSINESS:

a. Appoint a Commissioner to serve on DRC as Chairperson for a 1-year term.

**MOTION:** Commissioner Gilgallon moved to reappoint Mayor Koutzen to serve as Chairperson of the DRC.

**SECOND:** Commissioner seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                      **DeReuil: YES**  
                      **Stanton: YES**  
                      **Tyler: YES**  
                      **Koutzen: YES**       **The Motion Passed Unanimously**

b. Appoint Resident Member(s) to DRC for a 1-year term.

**MOTION:** Commissioner Gilgallon moved to reappoint Elizabeth Kuechenmeister to serve as resident member of the DRC.

**SECOND:** Commissioner Stanton seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                  **DeReuil: YES**  
                  **Stanton: YES**  
                  **Tyler: YES**  
                  **Koutzen: YES**           **The Motion Passed Unanimously**

c. Reappoint Brett Goodson as Resident Member to Civil Service Board to serve through March 31, 2020.

**MOTION:** Vice Mayor DeReuil moved to reappoint Brett Goodson to serve as resident member of the Civil Service Board.

**SECOND:** Commissioner Tyler seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                  **DeReuil: YES**  
                  **Stanton: YES**  
                  **Tyler: YES**  
                  **Koutzen: YES**           **The Motion Passed Unanimously**

d. Reappoint Lawrence Gordon and Ira J. Raab to the Civil Service Board to serve through March 31, 2020.

**MOTION:** Vice Mayor DeReuil moved to Lawrence Gordon and Ira J. Raab to the Civil Service Board.

**SECOND:** Commissioner Gilgallon seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                  **DeReuil: YES**  
                  **Stanton: YES**  
                  **Tyler: YES**  
                  **Koutzen: YES**           **The Motion Passed Unanimously**

e. Reappoint Karen Marcus as an alternate to the Civil Service Board to serve through March 31, 2020.

**MOTION:** Commissioner Gilgallon moved to reappoint Karen Marcus as an alternate to the Civil Service Board.

**SECOND:** Commissioner Tyler seconded the motion.

**VOTE:**           **Gilgallon: YES**  
                  **DeReuil: YES**  
                  **Stanton: YES**  
                  **Tyler: YES**  
                  **Koutzen: YES**           **The Motion Passed Unanimously**

f. Consideration to appoint Ben Falcigno as an alternate to the Civil Service Board to serve through March 31, 2020.



**MOTION:** Commissioner Stanton moved to appoint Ben Falcigno as an alternate to the Civil Service Board.

**SECOND:** Commissioner Gilgallon seconded the motion.

**VOTE:**  
    **Gilgallon: YES**  
    **DeReuil: YES**  
    **Stanton: YES**  
    **Tyler: YES**  
    **Koutzen: YES**           **The Motion Passed Unanimously**

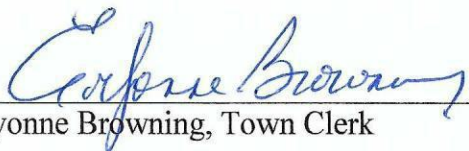
**5. LEGAL UPDATE BY TOWN ATTORNEY**

See Attachment as provided by the Town Attorney, which was presented to the Mayor and Commissioners.

**6. ADJOURNMENT:** Commissioner Gilgallon moved to adjourn the meeting at 6:56 pm

**APPROVED** this 16<sup>th</sup> day of April, 2018.

Attest:

  
\_\_\_\_\_  
Evyonne Browning, Town Clerk

  
\_\_\_\_\_  
Myra Koutzen, Mayor

(Seal)

