

**RESOLUTION NO. R-8-18**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, AMENDING ITS OPERATING BUDGET FOR FISCAL YEAR 2017/18 IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION NO. R-20-17; PROVIDING AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

WHEREAS, the necessity of amending the 2017/2018 Town budget has come to the attention of the Town Commission of the Town of Palm Beach Shores; and

WHEREAS, pursuant to Sec. 2, 3 and 4 of Budget Resolution No. **R-20-17** adopted September 25, 2017 in accordance with State Law, budget amendments relating to increases or decreases to the total sum allocated to each department for operating expenses and capital outlay expenses must be formally approved by the Town Commission in the form of a budget resolution for such transfers; and

WHEREAS, the Town Commission has previously approved "Budget Amendment 1 and Budget Amendment 2" by resolutions and now desires to approve "Budget Amendment 3" as set forth in Exhibit A to this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PALM BEACH SHORES, PALM BEACH COUNTY, FLORIDA, THAT:**

Section 1. The Town of Palm Beach Shores, hereby amends its 2017/2018 budget as provided in the schedules attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of the Budget Resolution No. **R-20-17**.

Section 2. The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2017/2018 budget to the budget documents and this Resolution shall be made a part of said budget.

Section 3. That this Resolution shall take effect upon its passage.

**DULY PASSED AND ADOPTED** this 20<sup>th</sup> day of August, 2018.

*Myra Koutzen, Mayor*  
Myra Koutzen, Mayor

ATTEST:

*Evyonne Browning*  
Evyonne Browning, Town Clerk

(SEAL)



Town of Palm Beach Shores  
Proposed Budget Amendment #3  
FYE 9/30/18

**EXHIBIT "A"**

|   | Original<br>Budget  | Amendment<br>#1   | Amendment<br>#2  | Amendment<br>#3   | Final<br>Budget     |
|---|---------------------|-------------------|------------------|-------------------|---------------------|
| REVENUE                                       | \$ 4,718,030        | 252,716           | 77,179           | 117,601           | \$ 5,165,526        |
| EXPENDITURES:                                 |                     |                   |                  |                   |                     |
| Administration                                | \$ 389,232          |                   |                  | 17,200            | \$ 406,432          |
| Legal   | 100,000             |                   | 20,000           |                   | 120,000             |
| Public Works                                  | 269,454             |                   | 10,575           | 8,800             | 288,829             |
| Police  | 1,368,427           | 20,913            | 7,679            |                   | 1,397,019           |
| Fire  | 653,931             | 20,660            |                  | (102,000)         | 572,591             |
| Building Department                           | 171,050             |                   | 74,780           |                   | 245,830             |
| Emergency Disaster                            | -                   |                   |                  | 136,102           | 136,102             |
| Solid Waste                                   | 198,000             |                   |                  |                   | 198,000             |
| 911 Dispatch                                  | 377,597             |                   |                  | 12,000            | 389,597             |
| Legislative                                   | 35,560              |                   |                  | (5,957)           | 29,603              |
| Streets/Storm Sewers                          | 23,025              |                   |                  |                   | 23,025              |
| Parks   | 115,650             |                   |                  |                   | 115,650             |
| Beach   | 92,941              |                   |                  |                   | 92,941              |
| Lift Station Sewer Service                    | 17,975              |                   |                  | 2,601             | 20,576              |
| Contingencies                                 | 85,000              |                   | (35,855)         | (49,145)          | -                   |
| Emergency Medical Service                     | 312,615             |                   |                  |                   | 312,615             |
| Community Center                              | 60,600              |                   |                  | (9,000)           | 51,600              |
| Risk Management                               | 115,000             |                   |                  | (8,000)           | 107,000             |
| Capital                                       | 246,327             | 211,143           |                  | 115,000           | 572,470             |
| <b>Total Expenditures</b>                     | <b>\$ 4,632,384</b> | <b>\$ 252,716</b> | <b>\$ 77,179</b> | <b>\$ 117,601</b> | <b>\$ 5,079,880</b> |
| Other Financing Use:                          |                     |                   |                  |                   |                     |
| Transfer to UU Fund                           | 85,646              |                   |                  |                   | 85,646              |
| <b>Total Expenditures &amp; Transfers Out</b> | <b>\$ 4,718,030</b> | <b>\$ 252,716</b> | <b>\$ 77,179</b> | <b>\$ 117,601</b> | <b>\$ 5,165,526</b> |

Town of Palm Beach Shores  
 BUDGET 2017/18  
 Proposed budget amendment #3

EXHIBIT "A"

| Account Name  | Account Number   | Revised Budget      | Amendment #3      | Final Budget        |
|---|------------------|---------------------|-------------------|---------------------|
| <b>REVENUE</b>                                      |                  |                     |                   |                     |
| Donations <sup>1</sup>                              | 001-00-000-36600 | 88,805              | 115,000           | 203,805             |
| Appropriation of Fund Balance Restricted            | 001-00-000-38110 | (15,621)            | 2,601             | (13,020)            |
| <b>TOTAL REVENUE</b>                                |                  | <b>\$ 5,047,925</b> | <b>\$ 117,601</b> | <b>\$ 5,165,526</b> |
| <b>EXPENDITURES</b>                                 |                  |                     |                   |                     |
| <b>ADMINISTRATION</b>                               |                  |                     |                   |                     |
| Salaries - Part-time <sup>2</sup>                   | 001-01-513-01300 | 43,000              | 16,200            | 59,200              |
| FICA <sup>2</sup>                                   | 001-01-513-02100 | 17,449              | 1,000             | 18,449              |
| <b>PUBLIC WORKS</b>                                 |                  |                     |                   |                     |
| Contracts - Equipment Maintenance <sup>3</sup>      | 001-04-519-04600 | 2,500               | 2,000             | 4,500               |
| Maintenance - Building <sup>3</sup>                 | 001-04-519-04620 | 5,000               | 1,500             | 6,500               |
| Maintenance - Equipment <sup>3</sup>                | 001-04-519-04680 | 700                 | 3,300             | 4,000               |
| Operating Supplies <sup>3</sup>                     | 001-04-519-05200 | 2,000               | 2,000             | 4,000               |
| <b>FIRE</b>   |                  |                     |                   |                     |
| Salary - Regular                                    | 001-06-522-01200 | 161,200             | (7,000)           | 154,200             |
| Volunteer Stipends                                  | 001-06-522-01600 | 75,000              | (55,000)          | 20,000              |
| Employee Insurance                                  | 001-06-522-02300 | 72,600              | (6,000)           | 66,600              |
| Health & Wellness program                           | 001-06-522-02310 | 5,000               | (4,000)           | 1,000               |
| Medial Exams  | 001-06-522-03120 | 15,000              | (5,000)           | 10,000              |
| Uniforms/Protective Gear                            | 001-06-522-05240 | 40,000              | (25,000)          | 15,000              |
| <b>EMERGENCY DISASTER (IRMA)</b>                    |                  |                     |                   |                     |
| Contractual Services <sup>4</sup>                   | 001-08-525-03400 | -                   | 62,923            | 62,923              |
| Maintenance - Equipment <sup>4</sup>                | 001-08-525-04680 | -                   | 26,685            | 26,685              |
| Operating Supplies <sup>4</sup>                     | 001-08-525-05200 | -                   | 2,466             | 2,466               |
| Miscellaneous Expenses <sup>4</sup>                 | 001-08-525-09000 | -                   | 44,028            | 44,028              |
| <b>DISPATCH</b>                                     |                  |                     |                   |                     |
| Salaries - Regular <sup>5</sup>                     | 001-10-526-01200 | 214,055             | 2,000             | 216,055             |
| Salaries - O/T <sup>5</sup>                         | 001-10-526-01400 | 14,000              | 7,000             | 21,000              |
| FRS <sup>5</sup>                                    | 001-10-526-02200 | 18,328              | 3,000             | 21,328              |
| <b>LEGISLATIVE</b>                                  |                  |                     |                   |                     |
| Elections   | 001-11-511-04910 | 5,100               | (3,700)           | 1,400               |
| Miscellaneous                                       | 001-11-511-09000 | 4,000               | (957)             | 3,043               |
| Volunteer/Staff Holiday Party                       | 001-11-511-09100 | 3,100               | (1,300)           | 1,800               |
| <b>LIFT STATION SEWER SERVICE</b>                   |                  |                     |                   |                     |
| Maintenance - Equipment                             | 001-15-535-04680 | 5,500               | 2,601             | 8,101               |
| <b>CONTINGENCY</b>                                  |                  |                     |                   |                     |
| Contingency   | 001-17-581-0000  | 49,145              | (49,145)          | -                   |
| <b>COMMUNITY CENTER</b>                             |                  |                     |                   |                     |
| Contracted Services - Cleaning                      | 001-21-572-03400 | 11,000              | (5,500)           | 5,500               |
| Contracts:Equip/Maintenance                         | 001-21-572-04600 | 8,500               | (1,300)           | 7,200               |
| Janitorial Supplies                                 | 001-21-572-05205 | 4,250               | (2,200)           | 2,050               |
| <b>RISK MANAGEMENT</b>                              |                  |                     |                   |                     |
| Insurance   | 001-22-519-04500 | 115,000             | (8,000)           | 107,000             |
| <b>CAPITAL</b>                                      |                  |                     |                   |                     |
| Police - capital purchased w donations <sup>1</sup> | 001-23-521-06401 | 20,000              | 68,000            | 88,000              |
| Fire - capital purchased w donations <sup>1</sup>   | 001-23-521-06401 | 39,553              | 47,000            | 86,553              |
| <b>TOTAL EXPENDITURES</b>                           |                  | <b>\$ 4,962,279</b> | <b>\$ 117,601</b> | <b>\$ 5,079,880</b> |

**EXPLANATIONS OF ABOVE CHANGES:**

- 1 - Donations and Capital have been increased to authorize use of the donation received.
- 2 - Administration - Town Treasurer worked more hours due to FEMA, new payroll system, and new electronic timesheet system.
- 3 - Public Works - Additional maintenance costs and the supplies associated with those tasks.
- 4 - Emergency Disaster - Costs associated with Hurricane Irma.
- 5 - Dispatch - Additional personnel costs associated with training and administrative leave.
- 6 - Contingency and other departments with remaining funds were used to fund items 2 through 5 above.