

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM

Mail or hand-deliver this application and all supporting materials to: City of Perrysburg
Planning & Zoning Division
201 W. Indiana Ave.
Perrysburg, OH 43551
c/o Zoning Inspector

This form must be filled out to completion; it and all supporting materials must be received by the deadline established to be considered at the next HLC meeting. Information not provided in advance of the meeting will not be considered by the HLC during its deliberation. Please call if you have any questions.

PLEASE PRINT OR TYPE. INFORMATION MUST BE LEGIBLE.

1. **ADDRESS OF PROPERTY** _____

2. **NAME AND ADDRESS OF PROPERTY OWNER**

Name(s) _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

3. **APPLICANT, AGENT, OR CONTRACTOR (if different from owner)**

Name(s) _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

4. **ATTACHMENTS / SUPPORTING MATERIALS**

A. **Required for *all* projects:**

- \$100.00 deposit (returned upon meeting attendance)
- Photographs and/or drawings of affected areas of building
- Material and design specifications or description

B. **New Construction / Demolition also requires:**

- Architectural plans (11" x 17" plans)
- Site Plan showing location of project

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5. DESCRIPTION OF EXISTING FEATURES AFFECTED BY PROPOSED WORK

Describe and/or illustrate all existing features that will be affected by the proposed work. Please specify condition, materials, design, and dimensions. Attach additional pages if necessary.

6. DESCRIPTION OF PROPOSED WORK FOR WHICH A COA IS BEING REQUESTED

Specify materials, design, dimensions, and construction techniques that will be employed. Attach additional pages if necessary.

SIGNATURE OF APPLICANT

Signature _____

Printed Name _____

Date _____

In making a determination of appropriateness, the Historic Landmarks Commission shall consider, among other things, the effect of the proposed alteration, removal, replacement, construction, or demolition upon the exterior architectural features and upon the historic value, characteristics, and significance of the building or of the historic district as a whole. The HLC coordinates with the City of Perrysburg Planning and Zoning Division as well as the Wood County Building Department to ensure that projects move successfully through design review.