

FEBRUARY 21, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Tina Gallagher, Deputy Clerk.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public input.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. Shields reviewed the agenda and did not see any items that would impact businesses.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business. Motion seconded by Mr. Rackley and passed.

APPROVAL OF 2018-2021 INDIGENT MEDICAL SERVICES AGREEMENT BETWEEN PERSHING COUNTY AND PERSHING GENERAL HOSPITAL: Patty Bianchi, Pershing General Hospital CEO, was present.

Mr. Shields spoke about the changes that have been made to the agreement. The new agreement reduces the amount charged to the County to 15%. Mr. McDougal asked if that includes inmates in the Jail. Mr. Shields stated that if the inmate is taken to the Clinic it will be a flat \$50 charge.

Mr. Rackley made a motion to approve the 2018-2021 Indigent Medical Services Agreement between Pershing County and Pershing General Hospital as presented. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that they completed their required Safety Training with Mrs. Munk. They completed their MSHA (Mine Safety and Health Administration) training as well. They hauled some more gravel behind Rye Patch and the blades have been working throughout the County. The crew also helped Lovelock Meadows Water District install a new pipe. Mr. Hill has been working on his FY19 budget. A retirement party was held for Mr. Wilcox.

Matt Marvel, Request to lower speed limit on Grass Valley Road by Marvel Ranch: Mr. Marvel could not make today's meeting and has requested that this item be put on the next agenda.

Salary Resolution, J. Elerick: Mrs. Shank made a motion to approve the Salary Resolution for Jeff Elerick moving him from a Road Equipment Mechanic I, Range 33, Step 4 to a Road Equipment Mechanic II, Range 35, Step 3 effective March 1, 2018. Motion seconded by Mr. Rackley and passed.

LANDFILL/RECYCLING – Dan Hill was present.

Mr. Hill reported that they have addressed most of the concerns noted in the inspection. They are just trying to stay on top of it in anticipation of NDEP (Nevada Division of Environmental Protection) coming out and doing another inspection. The windblown garbage does create havoc. Mr. Hill also informed the Board that he is in the early stages of looking for a loader to purchase for the Landfill. It has been 10 years since we purchased the last one.

BUILDING & GROUNDS – John Handka was present.

Mr. Handka reported that the work has been completed in the Justice Court. The District Attorney's Office will be next. This past weekend was the Lover's Aloft event at McDougal Field. Everything seemed to go really well.

Mr. Handka stated that the Imlay Community Center continues to be used and no one with the County is being notified. Mrs. Shank spoke to a woman and there are five families that are using the Center on Tuesdays and Thursdays from 9-11 a.m. for preschool activities. Mrs. Shank has asked Mr. Shields to look into what is legally required in terms of liability. Mr. Handka also stated that there are some maintenance issues at the Center that need to be addressed as well.

Mr. Handka and Mr. Medeiros also helped Commissioner Rackley at the Recycling Center with some clean-up.

Mr. McDougal stated that he wanted Mr. Handka to be aware that the Recreation Board is looking into replacing the restrooms at the ball fields. Mr. Handka stated that he would like to talk to the Recreation Board about installing some cameras as well.

Mr. Rackley stated that he spoke with Mrs. McKinney in regards to installing cameras at the Senior Center. She is fine with the cameras being installed, but doesn't want them to have remote access capability. Mr. Handka stated that when you are in a public building there is no expectation of privacy. He just wants to make sure the building is safe.

GRASS VALLEY FIRE DEPARTMENT – Sean Burke was present.

Mr. Burke reported that they have had approximately 10 medical calls to date, including a couple fatalities. Mr. Burke stated that they are starting their annual truck maintenance cycle to get ready for wildland fire season. They are expecting a significant season with the dry winter and fuels load left over from last year. The Burn Ban will probably be implemented earlier than usual this year.

Mr. Burke stated that their budget seems to be right on track. They did have some additional expenses with the brush truck, but feel they can make up for those expenses in other areas. He has submitted his proposed budget for FY19.

Mr. Burke also wanted to thank Chief Wilcox of the Lovelock Department for representing them at the LEPC (Local Emergency Planning Committee) meeting. The Grass Valley Department was included in the funding request in the LEPC grant.

SAFETY – Mrs. Shank reported that they did have a Safety Committee meeting last Friday. They have scheduled safety inspections and the Courthouse is next on the list. The Airport was inspected and there were only a few items noted.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has had a busy week with the Justice Court and trouble tickets. The IT Policy and the RFP (Request for Proposals) for the phone system are still with the District Attorney for review. The Tyler servers for the Eagle and Incode programs have been installed and are ready for Tyler to move forward. Mr. Abbott has completed the content editing training and administration training for the new website and has begun reviewing content with the various departments. The goal for launch is March 20th. Mr. Abbott is also working on the Technology Plan. He is working on setting up meetings with each department to get an idea of their day to day processes. The Sheriff has asked Mr. Abbott to look into some new equipment for his department.

LOVELOCK FIRE/ PERSHING COUNTY AMBULANCE – Chief Wilcox was present.

Chief Wilcox stated that they completed the Fire Inspection for the gas station at Rye Patch. They do have another one that is needed. Chief Wilcox did meet with Mr. Shields to discuss a policy for the Fire Inspections, but nothing has been finalized. Mr. Shields would like to meet with the City Council and their legal counsel to discuss this as well since we share a fire department.

Mike Heidemann also spoke about the various grants that are available for fire and safety. A lot of these grants can be found on the FEMA (Federal Emergency Management Agency) website.

Mrs. Shank asked Chief Wilcox what his feelings were regarding the possibility of combining the City's and the County's budgets for the Department. Chief Wilcox thought that would be a good idea and might make things easier to manage.

PERSHING COUNTY ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Potential infrastructure projects list for Pershing County: Mr. McDougal stated that the purpose today is not necessarily to spend a lot of time on the list, but to make sure that everyone has some input. Mrs. Lusby-Angvick gave a list of things she thought would go on the list. Mrs. Wesner will combine Mrs. Lusby-Angvick's list and Mrs. Shank's suggestions for the Board to further review.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson is attending training for the new voting equipment. Mrs. Gallagher stated that she had nothing to report.

Approval of corrections/changes to the Tax Roll: There were no corrections or changes submitted.

RENE CHILDS, RECORDER-AUDITOR - Mrs. Childs asked if the Board could look at their calendars and set a date for the Public Hearing to approve the Tax Rates. Mrs. Childs stated that it has to be done between May 21st and May 31st. Mr. McDougal stated that he is not available during that time period. Mr. Rackley and Mrs. Shank decided on May 21st at 8:30 a.m.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that the Board of Equalization Hearing was yesterday and there were no appellants. Four appeal packets were given out, but only two were returned. Mrs. Cerini-Jones stated that she was able to resolve both of those appeals in house.

The Assessor's vehicle is out of the shop and they are starting the appraisal work on new construction.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF POTENTIAL LAW ENFORCEMENT CENTER: Mr. Rackley stated that he didn't have anything new to report at this time.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered.

DERBY FIELD AIRPORT: APPROVAL FOR COMMISSIONER LARRY RACKLEY TO ATTEND ANNUAL AIRPORT CONFERENCE IN MINDEN, NV ON MARCH 27-29, 2018 – Mr. Rackley stated that he attended this conference last year and it is a very beneficial conference as you meet one on one with the FAA (Federal Aviation Administration). It was noted that the hotel room rate is within the approved parameters. The Board did not feel a motion was necessary.

BOARD APPOINTMENTS/RESIGNATIONS/VACANCIES: There were no letters submitted for any of the boards.

GRASS VALLEY ADVISORY BOARD: Sean Burke and Paul Schlehr were present.

Mr. Schlehr had a question in regards to the request to lower the speed limit on a portion of Grass Valley Road. He asked if the Sheriff's speed monitoring trailer had a camera system. It does not. Mr. Schlehr stated that the current speed limit is only 45 mph and wanted to know the reasoning behind lowering it. The Board stated that Mr. Marvel isn't present today and an item will be put on the next agenda to discuss this.

Mr. Burke stated that their next meeting will be on Monday, February 26th. The Code Enforcement Officer has been invited. Mr. Burke also stated that they have scheduled their Town Hall Meeting for March 24th at 10:00 a.m. Mr. McDougal regrets that he will not be able to attend the Town Hall as he has another obligation.

Mr. Burke stated that the Transfer Site has been a lot better. He asked if there had been any more discussion about creating a burn area. Mr. Rackley stated that he has spoken to Dan Hill about it and he is looking into it.

Mr. Burke also spoke about some water leaks in the roof at the Grass Valley Community Center.

APPROVAL OF A RESOLUTION TO NAME THE GRASS VALLEY COMMUNITY CENTER IN MEMORY OF ANNETTE STRIPE: Mrs. Shank made a motion to adopt Resolution #18-0201 designating the Grass Valley Community Center as the “Annette Stripe Grass Valley Community Center”. Motion seconded by Mr. Rackley and passed anonymously.

CORRESPONDENCE: There was no additional correspondence.

APPROVAL TO LEVY AN ANNUAL SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE LOVELOCK VALLEY GROUNDWATER BASIN FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 IN THE AMOUNT OF \$7,267.90 AND APPROVAL TO LEVY AN ANNUAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE HUALAPAI FLAT GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 IN THE AMOUNT OF \$749.34: Mrs. Shank made a motion to approve the annual special assessments within the Lovelock Valley Groundwater Basin and the Hualapai Flat Groundwater Basin for the Fiscal Year July 1, 2018 to June 30, 2019 as presented. Motion seconded by Mr. Rackley and passed.

UNIONVILLE CEMETERY: REVIEW OF BIDS SUBMITTED AND APPOINTMENT OF APPRAISER TO PERFORM APPRAISAL FOR THE UNIONVILLE CEMETERY R&PP SALE – An email was received from Kaye Cuba, Review Appraisal – Public Lands Division, with the names of three appraisers as follows:

Lee Smith	\$6,950 and a 45 day lead time
Matt Lubawy	\$4,500 and a 60 day lead time
Brad Knipe	\$14,500 and a 90 day lead time

Ms. Cuba is recommending Lee Smith since he is located in the general area, but is leaving it to the Board’s discretion.

Mr. McDougal asked if it would be an issue with the time frame if we had to wait 60 days as opposed to 45. Mrs. Shank didn’t think so.

Mr. Rackley stated that he thought the BLM was going to give this property to the County. Mrs. Shank stated that it is a part of the Land’s Bill; however, the property still has to be appraised. If the Land’s Bill doesn’t pass, the County will have to purchase the property.

Mr. Rackley made a motion to select Matt Lubawy to perform the appraisal for the Unionville Cemetery R&PP Sale at a cost of \$4,500.00 and a 60 day lead time. Motion seconded by Mrs. Shank and passed.

DISCUSSION TO CONSIDER THE IMPACT THAT THE ANNOUNCEMENT BY GREYHOUND TO DISCONTINUE BUS SERVICE BETWEEN RENO AND SALT LAKE CITY TO INCLUDE LOVELOCK, WINNEMUCCA, BATTLE MOUNTAIN AND WENDOVER AND DECISION TO WRITE A LETTER TO GREYHOUND: Mr. McDougal asked if they are eliminating the bus service or just the stops. Mr. Rackley stated that they are discontinuing the service. Mr. Rackley would like to send a letter stating Pershing County’s disappointment in their decision. Pershing County doesn’t have any other means of public transportation into or out of Lovelock. Mrs. Shank was concerned about the inmates being released

from the Lovelock Correctional Center; however, when she called she was told they are being released in Carson City. Mrs. Shank also stated that the County uses Greyhound to transport indigent individuals out of town as well.

Carolyn Hultgren also stated that Pershing County has a large population of elderly people, some of which may not drive. John Heizer asked why Amtrak doesn't stop here. Mr. McDougal thought it was for the same reason Greyhound will no longer be stopping, lack of users.

Mr. Rackley made a motion to approve Pershing County sending a letter to Greyhound protesting and expressing our disappointment in their proposed change in service to Northern Nevada. Motion seconded by Mrs. Shank and passed.

Mrs. Hultgren suggested sending copies of the letter to our elected representatives.

The meeting recessed for a Litigation Meeting at 9:55 a.m. and reconvened at 10:05 a.m.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner did not have anything to report.

UPDATE ON PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: No report was given.

ITEMS FOR FUTURE AGENDAS: There was some discussion about the upcoming Joint City/County meeting. Mr. Rackley would like an agenda item to discuss the 911 Surcharge.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mr. Shields stated that he was looking into the issue with the Community Center in Imlay and felt that whatever we have put in place for the Lovelock Community Center in terms of use and insurance, should apply to the other centers as well. He suggested meeting with the people in both Imlay and Grass Valley to discuss this further.

Mr. Rackley stated that there is an Airport Advisory Board meeting scheduled for tomorrow. The 911 Surcharge Committee met last week. In regards to the Recycling Center, they held a clean-up day that went very well. Mr. Rackley submitted the Recycle Grant online in the amount of \$6,550.00. The State TV Board meeting was held in Lovelock last month. Elko, Winnemucca and Lovelock are working on a cooperative MOU (memorandum of understanding).

Mrs. Shank did work with Ms. Martinez of the Public Defender's Office on the format of their monthly report. The Cemetery Board will be meeting in the middle of the month. She also spoke with Mr. Shields about installing some signs at the cemeteries concerning dogs, etc.

Mr. McDougal attended the Humboldt River Basin Water Authority meeting on February 9th. Next Monday is the WNDD (Western Nevada Development District) meeting in Fernley. Mr. McDougal also informed the Board that on Friday, March 2nd he will be testifying in Battle Mountain before the Interim Legislative Committee on the impact of Public Lands to Pershing County.

PUBLIC INPUT: Mr. Rackley stated that an email was sent by Anna Kramer regarding Question 3 – The Energy Choice Initiative, which will come before voters in November.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of vouchers for Vendor #1720, Elva Johnson and Vendor #2333, Northern Nevada Gymkhana. Motion seconded by Mr. Rackley and passed.

Mr. Rackley made a motion to approve the voucher for Vendor #2333, Northern Nevada Gymkhana. Motion seconded by Mr. McDougal. Mrs. Shank abstained. Motion carried.

PUBLIC INPUT: There was no further public input.

As there was nothing further to come before the Board, the meeting adjourned at 10:53 a.m.

Approved 4/4/18: _____ /s/
Robert McDougal, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk