

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, July 17, 2019
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; **Discussion and for Possible Action** on Correction/Approval of Minutes.
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **Discussion and for Possible Action:**
 - A. Road Department: Department update; Road reports; Request to NDOT to increase the speed limit on Frontage Road (FRPE-01) from Toulon interchange to Westfall Road to 65 mph.
 - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center.
 - C. Community Center: Diane Johnson-Crazy 4 Scraping-Request to have NNIS install additional internet lines for a 3 day event and to be paid for by the Crazy 4 Scraping club.
 - D. Buildings & Grounds: Department update/report; approval of window blinds for the Pershing Co. Administration Building not to exceed \$12,000.00 to be paid from the Capital Improvement funds; Approval to purchase new air conditioner unit for the Community Center not to exceed \$10,000.00.
 - E. Pershing Co. Fire/Ambulance: **Discussion and for Possible Action:**
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 - F. Safety: Department update/report; Status of Mandatory Safety Classes for employees.
 - G. Pershing Co. Emergency Operations Manager-LEPC update/report.; HMEP-Fire Shows West Grant approval.
 - H. IT Department: Department update/report.
5. ELECTED DEPARTMENTS: **Discussion and for Possible Action:**
 - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll; Cyber Hygiene-authorization to Conduct Continuous Scans of Public-Facing Networks and Systems.
 - B. Rene Childs, Auditor-Recorder: Department update/report; IBM Statement of Work for Service Elite Contract renewal/extension.
 - C. Laureen Basso-Cerini, Assessor: Department update/report; Log of changes made to the Secured Roll per NAC 361.310; Approval of higher hotel room rate at Fall Assessor's Conference in Ely, NV, September 9-12, 2019.
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff's Dept.: Department update/report; Approval to purchase RV trailer not to exceed \$10,000.00; Review and approval of 2019 Burning Man Event budget.
6. Update on progress of site location, design, funding, amenities and construction of future Law Enforcement Center-**Discussion and for Possible Action.**
7. **9:00 a.m.** NDOT-Presentation and approval of the Annual Work Program for Pershing County; validation of the top two concerns based on previous discussions- **Discussion and for Possible Action.**

8. Proclamations and Awards: **Discussion and for Possible Action**-(The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County).
9. Grass Valley Advisory Board: Update on matters relating to the Grass Valley area.
10. Derby Field Airport: Update on matters relating to the Derby Field Airport; Discussion regarding creating a Contract with NNIS to install antenna/cameras on TV District Tower on Toulon Peak in order to provide better internet service for the Fuel Card Reader at Airport; Update on installation of sign to be placed at Airport- **Discussion and for Possible Action**.
11. **9:45 a.m.** Public Hearing on proposed Ordinance 336, amending Title 17 of the Pershing County Development Code, within Chapter 302, allowed uses, at Section 17.302.05-3, Table of Uses (Commercial use types) to allow a new use type titled "Winery" in the Low Density Rural, Medium Density Rural, Low Density Suburban, Agricultural-Mining-Recreation, General Rural, and Open Space, General Rural Non-Agricultural Regulatory Land Use District; within Chapter 304 (Use Classification System) at Section 17.304.30 (CC) to create a new use titled "Winery" that would allow wineries to be established in certain regulatory zones subject to a Special Use Permit and Applicable local and State Licenses- **Discussion and for Possible Action**.
12. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS: Update on matters relating to the department; Approval to implement an Alternative Work Schedule proposal for the Planning & Building Department employees pursuant to Article 10 of the Pershing County Employees Contract and Chapter 5.3.2 of the Pershing County Personnel Rules.
13. Board Appointments: Board of Equalization; Cemetery Board; Museum Board- **Discussion and for Possible Action**.
14. Kristoffer Fischer-Enterprise Fleet Management-review proposal to provide vehicle fleet management services for Pershing County and discussion which funds will pay for vehicles-Option Tax; Discussion regarding possible amendment to Option Tax Resolution to provide funding for the down payment and lease of additional vehicles for Law Enforcement- **Discussion and for Possible Action**.
15. Update on the Pershing County Economic Development and Conservation Act- **Discussion and for Possible Action**.
16. **Bureau of Land Management**-Winnemucca Office-Update on matters relating to Pershing County.
17. Litigation Meeting.
18. Report from Legal Counsel.
19. Report from Administrative Assistant-County Commissioner's Office; HR Rep.; Approval of Reclassification to Range 13 for P. Dickerman; S.Thornhill; D. Poffenroth; G. Reed Jr.; P. Pascual; A. Paredes; R. Nicholson; J. Bohan; P. Fles as per Pershing County Law Enforcement Salary Schedule change- **Discussion and for Possible Action**.
20. Items for future agendas- **Discussion and for Possible Action**.
21. Correspondence.
22. Matters of the Board for Discussion.
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./ , Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
23. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
24. Approval of Vouchers-**Discussion and for Possible Action**.
25. **1:30 p.m.** Workshop regarding placement of Business License department; Approval to move the Business License Department to the Planning & Building Department or leave within the Sheriff's Department- **Discussion and for Possible Action**.

26. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015**.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcounty.net.

EQUAL OPPORTUNITY NOTICE

Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall Lower Level-Round Room Imlay Post Office
Lovelock Post Office Pershing County Library Courthouse Entrance
Pershing County Administration Building www.pershingcounty.net <http://notice.nv.gov>

MEETING DATE: Wednesday, July 17, 2019

DATE POSTED: July 11, 2019

POSTED

BY: *Karen T. Wesner*

Karen T. Wesner, Administrative Assistant