

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, August 18, 2021**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda:**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from **Unclassified Department Head/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.**)
  - A. Road Department: Department update; Road reports; Salary Resolution: T. Rackley; Request by Burrow's Farms for the County to grant an easement to Burrow's Farms for Reservation Road from the Intersection of State Route 397 and Reservation Road to Seven Ditch Road, thus making that portion of Reservation Road a private roadway-**Discussion and for Possible Action.**
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; Salary Resolution: K. Kite-**Discussion and for Possible Action.**
  - C. Buildings & Grounds: Update on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects.
  - D. Senior Center: Update on congregate/homebound meals being served; Update on Cook I/II positions; Approval to advertise/hire for Senior Center Director, set date for interviews and selection/salary of Senior Center Director; Approval to advertise/hire Administrative Clerk I/II/Homebound Driver; ServSafe Certification Class; Salary Resolution-C. Johnson-**Discussion and for Possible Action.**
  - E. Pershing Co. Fire/Ambulance: **Discussion and for Possible Action:**
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
    6. Review of Report from the Emergency Services Subcommittee; Review of draft SAFER Grant and approval to proceed with applying for and submitting grant-**Discussion and for Possible Action.**
  - F. Safety/CHN/Cemetery: Department update/report.
  - G. Pershing Co. Emergency Operations Manager-LEPC update/report.
  - H. IT Department: Department update/report; Approval of Office 365 renewal with license count changes to total \$17,923.75 (increase of \$3,134.50 over last year); Approval of either Time and Materials quote or Fixed Cost quote for assistance from J4 Systems to assist in reconfiguring firewalls and networking in support of new Wide Area Network and Internet deployment for cost not to exceed \$14,100.00; Approval Pershing County IT Policy; Approval of Job Descriptions for Information Technology Manager and revised Job Description for Information Technology (IT) Technician-**Discussion and for Possible Action.**
  - I. Economic Development: Brownfields grant project: Update on matters relating to Economic Development; Request to approve the agreement with the Governor's Office of Economic Development (GOED) for funding of the Nevada 95-80 Regional Development Authority (RDA) in the sum of \$110,000.00 in FY 2021-2022 and \$110,000.00 in FY 2022-2023 and to designate the Humboldt County and Pershing County Economic Development officers as the individuals with authority to bind the RDA-**Discussion and for Possible Action.**

5. ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for agenda.)
  - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll.
  - B. Rene Childs, Auditor-Recorder: Department update/report.
  - C. Laureen Basso-Cerini, Assessor: Department update/report.
  - D. Bryce Shields, District Attorney: Department update/report.
  - E. Judge Karen Stephens, Justice Court: Department update/report.
  - F. Jerry Allen, Sheriff's Dept.: Department update/report.
6. Grass Valley Advisory Board: Update on matters relating to the Grass Valley area.
7. Board Appointments/Resignations: Museum Board; Senior Center Advisory Board; Cemetery Board-**Discussion and for Possible Action.**
8. Derby Field Airport: Update on matters relating to the Derby Field Airport.
9. First reading of ordinance amending Ordinance No. 349, relating to Landfill Assessment, to make its effective date July 1, 2022, rather than July 1, 2021.
10. Approval of amended Agreement between the State of Nevada and Local Governments to allocate potential settlement funds derived from litigation concerning the opioid epidemic in Nevada and the unlawful manufacture, marketing, promotion, distribution or dispensing of prescription opioids-**Discussion and for Possible Action.**
11. PLANNING & BULDINGDEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRIAL:
  - A. Department update/report; Update on setting dates for workshops to update the Pershing County Master Plan and Development Code-**Discussion and for Possible Action.**
  - B. Review and approval of Contract with Farr West Engineering to conduct previously approved Grass Valley Hydrographic Basin (071) Analysis Project in the amount of \$6,000.00-**Discussion and for Possible Action.**
12. COVID update; Approval to proceed with purchase of pipe for waterline to Derby Field Airport in the amount of \$363,000.00 and approval of cost from Farr West Engineering to prepare the application/plan/survey to the Bureau of Safe Drinking Water Agency in the amount of \$37,500.00; Update from Emergency Management relating to the COVID-19; Update on American Rescue Plan Grant funding and Fiscal Recovery Funds; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00; Promotion of the Community Stakeholder and Public Ideas List-**Discussion and for Possible Action.**
13. Discussion regarding proceeding with process to place liens on APN #001-136-10, 260 Main Street; #001-136-09, 250 Main Street; and #001-136-08, 230 Main Street, Lovelock, Nevada, to reimburse Pershing County for costs incurred to clean up burn debris-**Discussion and for Possible Action.**
14. Approval to file Protest with the State Engineer of the State of Nevada, on Application #90958, Aqua Trac, LLC, within Basin 078, (Granite Springs), Pershing County, Nevada to transfer water from Granite Springs to Churchill County, Nevada, Filing fee \$30.00-**Discussion and for Possible Action.**
15. Litigation Meeting.
16. Report from Legal Counsel; Update on 2021 Legislative matters..
17. Report from Administrative Assistant/HR Rep.-County Commissioner's Office; Approval to proceed with purchase of "Memorial Bench" in memory of William "Bill" Soares not to exceed \$1,500.00 and placement in an area within the Playground; Approval to direct a letter to NDOT asking NDOT to paint the concrete barriers on bridge going towards the Rodeo Grounds on Airport Road-**Discussion and for Possible Action.**
18. Items for future agendas- **Discussion and for Possible Action.**
19. Correspondence.

- 20. **11:00 a.m.** Seven Troughs Distillery, Tom Adams: Proposal to purchase Windmill Property, APN#001-131-07 and 001-131-02, with a 6-month lease term for \$1,600.00 per month-**Discussion and for Possible Action.**
- 21. **11:15 a.m.** Public Hearing for 2021 Nevada State Community Block Grant Program possible projects.
- 22. Matters of the Board for Discussion.  
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
- 23. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
- 24. Approval of Vouchers, Claims and Expenditures for Review- (The vouchers, claims and expenditures presented under this section are fir discussion and possible action) - **Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov.

EQUAL OPPORTUNITY NOTICE

Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**CERTIFICATE OF POSTING**  
This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building    pershingcountynv.gov    http://notice.nv.gov		

MEETING DATE: Wednesday, August 18, 2021

DATE POSTED: August 12, 2021

POSTED  
BY: *Karen Wesner*  
Karen Wesner, Administrative Assistant

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

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