

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, September 1, 2021**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair.
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; baling of materials and shipping of baled materials.
  - C. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served and other matters relating to the Senior Center.
  - D. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects.
  - E. Library: Department update/report.
  - F. Pershing Co. Fire/Ambulance:
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
  - G. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility.
  - H. Cooperative Extension: Department update/report.
  - I. IT Department: Department update/report; Approval of either Time and Materials quote or Fixed Cost quote for assistance from J4 Systems to assist in reconfiguring firewalls and networking in support of new Wide Area Network and Internet deployment for cost not to exceed \$14,100.00; Review and possible approval of AT&T Internet proposal as-is or next steps for process-**Discussion and for Possible Action.**
  - J. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects being built in Pershing County.
  - K. Public Defender: Department update/report.
  - L. Code Enforcement: Update on matters relating to Code Enforcement.
5. **9:00 a.m.** Mark Wlaschin, Deputy Secretary of State: SOS Voter Outreach program- (Zoom presentation).
6. ELECTED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**

- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll-**Discussion and for Possible Action.**
  - B. Rene Childs, Auditor-Recorder: Department update/report.
  - C. Laureen Basso-Cerini, Assessor: Department update/report; OSG Connect Outsourced Services Agreement for Tax Roll preparation as approved in the 2021-2022 Budget, #001-014-52180-000 (\$7,000.00)-**Discussion and for Possible Action.**
  - D. Bryce Shields, District Attorney: Department update/report.
  - E. Judge Karen Stephens, Justice Court: Department update/report.
  - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office.
7. Proclamations and Awards: **Discussion and for Possible Action-** (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **Years of Service Certificate/Pin:** Dan Hill (25); Maria Olivas (15); Rosario Torres (5).
  8. Derby Field Airport: Update on matters relating to the Derby Field Airport; Jerry Frey, Frey Spray: Request to utilize county water faucet and reimburse cost of water-**Discussion and for Possible Action.**
  9. Approval of lease agreement with Seven Trough's Distillery for the Windmill properties located at 925 Cornell Avenue and 950 Dartmouth Avenue. The lease will be for a term of six months commencing September 1, 2021 and ending March 1, 2022 at the rate of \$1,600.00 each month. The lease agreement will contain a purchase option for the Windmill properties in the amount of not less than \$220,000.00-**Discussion and for Possible Action.**
  10. Approval of Pershing County's Amended Plan for the Provision of Indigent Defense Services. Costs exceeding the current budget for Indigent Defense-**Discussion and for Possible Action.**
  11. **10:00 a.m.** PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:
    - A. Department written update/report.
    - B. Submittal of Monthly Building Permits/fees collected.
    - C. Submittal of Monthly Business License applications and fees collected.
    - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
    - E. Letter/documents from Robert Kennerson, Arena Outdoor Advertising, appealing the decision of the Planning Director, James Evans, denying two building permit applications for a total of eight billboard sign building permits-**Discussion and for Possible Action.**
  12. Approval of CDBG Grant application for Imlay Water System upgrade -**Discussion and for Possible Action.**
  13. Cloud Seeding: Approval to participate in a Cloud Seeding program for a cost of \$1,750.00 from Pershing County (William Pennington Foundation will pay half of the amount of \$60,000.00; PCWCD-\$1,750.00)-**Discussion and for Possible Action.**
  14. **10:30 a.m.** Ester McCullough, District Manager, Bureau of Land Management: Presentation on matters relating to Pershing County.
  15. Update from Emergency Management relating to the COVID-19; Update on American Rescue Plan Grant funding and Fiscal Recovery Funds; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00; Promotion of the Community Stakeholder and Public Ideas List; Request from China Spring Youth Camp, Minden, Nevada, for \$6,771.33 from Pershing County's ARA funds to assist with revenue shortfall; Discussion/Action to adopt a resolution in line with Directive 045, that Pershing County will automatically adopt the latest CDC guidance related to mask requirements. Currently, the CDC recommends, and the State of Nevada requires, that everyone, including fully vaccinated individuals, wear a mask in public indoor settings in counties with substantial or high risk of COVID-19 transmission. Pershing County has been designated for two consecutive weeks as having a high risk of COVID-19 transmission -**Discussion and for Possible Action.**
  16. Litigation Meeting.
  17. Report from Legal Counsel.
  18. Report from Administrative Assistant/HR Rep.-County Commissioner's Office; Request for approval of higher hotel room rate for county officials attending the 2021 NACO Conference in Fallon, Nevada-**Discussion and for Possible Action.**

19. Items for future agendas-**Discussion and for Possible Action.**
20. Correspondence.
21. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)
22. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
23. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**
24. **1:00 p.m.** Interview of applicants for Senior Center Director.
25. Selection of Senior Center Director; Set salary for Senior Center Director-**Discussion and for Possible Action.**
26. **2:00 p.m.** Workshop with Emergency Services Subcommittee; review of report submitted; future workshop dates- September 20, 2021; other agenda items-**Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or [kwesner@pershingcountynv.gov](mailto:kwesner@pershingcountynv.gov)

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**CERTIFICATE OF POSTING**

This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building		<a href="http://pershingcountynv.gov">pershingcountynv.gov</a>
		<a href="http://notice.nv.gov">http://notice.nv.gov</a>

MEETING DATE: Wednesday, September 1, 2021

DATE POSTED: August 26, 2021

POSTED

BY: *Karen Wesner*

Karen Wesner, Administrative Assistant

**PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:**

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

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