

Notice of Public Meeting
PERSHING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
Wednesday, October 6, 2021
Pershing County Courthouse
Lower Level - Round Room-400 Main Street, Lovelock, Nevada

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda.

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
 - A. Road Department: Update on road maintenance within Pershing County and issues related to road maintenance/equipment repair.
 - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center; baling of materials and shipping of baled materials.
 - C. Senior Center/Volunteer Coordinator: Update on the number of congregate/homebound meals being served; Salary Resolutions: G. Gonzalez; M. Jimenez-**Discussion and for Possible Action.**
 - D. Buildings & Grounds: Update and report on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects; Request for approval and funding for the following projects: Pe. Co. Road Dept.- Wireless Door Lock-\$2,111.15; Pe. Co. Comm. Ctr-Break Room Door-\$1,650.00; Derby Field Airport-Fuel System Dispenser 1) \$11,266.56 or 2) \$10,473.41; Request for approval to apply for POOL/PACT grant in the amount of \$9,973 for handicapped door opening/closure assists for the front entrance of the Administration Building, DMV Door and Community Center Door; Patricia Burke: Request for use of the County Courthouse Park for "December to Remember" activities, placing luminaries on courthouse steps honoring heroes, December 11, 2021-**Discussion and for Possible Action.**
 - E. Library: Department update/report; Request for approval to hire part time employee; Approval for Library staff to attend the ARSL Conference in Reno, NV October 21-22, 2021 and closure of Library on October 21-22; Approval to apply for an \$838.00 LSTA Continuing Education Grant; Approval to apply for American Rescue Plan Grant in the amount of \$20,000.00 to digitize the entire microfilm collection and also newspaper copies-**Discussion and for Possible Action.**
 - F. Pershing Co. Fire/Ambulance:
 1. Ambulance report.
 2. Lovelock Fire Dept. report.
 3. Grass Valley Fire Dept. report.
 4. Imlay Fire Dept. report.
 5. Rye Patch Fire Dept. report.
 6. Mike Heidemann: Fire Department Grants and Training reports.
 - G. Community Center: Update on matters relating to the Community Center rental contracts, scheduling set-ups and cleaning of facility; Cheryl Bjerke-Pe. Co. Domestic Violence: Request for waiver of rental fees for annual Soup and Salad Dinner on October 9, 2021-**Discussion and for Possible Action.**
 - H. Cooperative Extension/4-H: Department update/report.
 - I. IT Department: Department update/report.

- J. Economic Development: Department update/report.; Brownfields grant project update and status; Current status of economic development projects in Pershing County.
 - K. Public Defender: Department update/report.
 - L. Code Enforcement: Update on matters relating to Code Enforcement.
5. **ELECTED DEPARTMENTS: (This period is for receiving reports, department updates and proposals from Elected Officials/Staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
- A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll- **Discussion and for Possible Action.**
 - B. Rene Childs, Auditor-Recorder: Department update/report; Inland Business Systems-Sierra Office Concept Copier Invoices (huge increase and overages in copies)-**Discussion and for Possible Action.**
 - C. Laureen Basso-Cerini, Assessor: Department update/report; Approval of the Open Roll Log: NRS 360.250 (3), NRS 361.310 (4), NAC 361.154; Morgan Root, Appraiser I: Request for approval for outside employment- **Discussion and for Possible Action.**
 - D. Bryce Shields, District Attorney: Department update/report.
 - E. Judge Karen Stephens, Justice Court: Department update/report.
 - F. Jerry Allen, Sheriff: Update/report on matters relating to the Pershing County Sheriff's Office.
6. Proclamations and Awards: **Discussion and for Possible Action-** (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **Years of Service Certificate/Pin:** Rocio Olivas- 20 years.
7. Derby Field Airport: Update on matters relating to the Derby Field Airport; Approval of Lease renewal from \$3,600.00 to \$4,800.00 and approval of substituting VTS with Voyager Space Holdings; Update on FAA Grant for taxiway-**Discussion and for Possible Action.**
8. **10:00 a.m. PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:**
- A. Department written update/report.
 - B. Submittal of Monthly Building Permits/fees collected; monthly Business License applications and fees collected; Monthly Water Report/fees collected from the Imlay Water System.
 - C. Request for funds to engage Farr West Engineering to prepare cost for new water storage tank for the Imlay Water System-**Discussion and for Possible Action.**
 - D. Appeal request from Desert Mountain Surveying on behalf of Bart and Penny Wadford to overturn the decision to deny their Parcel Map application by the Planning Commission on September 1, 2021-**Discussion and for Possible Action.**
 - E. Appeal request from Desert Mountain Surveying on behalf of Alexis and Marsha Raj to overturn the decision to deny their Parcel map by merger and re-subdivision application by the Planning Commission on September 1, 2021-**Discussion and for Possible Action.**
9. Update from Emergency Management relating to the COVID-19; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00-**Discussion and for Possible Action.**
10. Litigation Meeting.
11. Report from Legal Counsel.
12. Report from Administrative Assistant/HR Rep.-County Commissioner's Office.
13. Items for future agendas-**Discussion and for Possible Action.**
14. Correspondence.
15. Board Member reports of meetings attended/Board Liaison reports of meetings attended. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)

16. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
17. Vouchers, Claims and Expenditures for Review – (The vouchers, claims, and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**
18. **11:15 a.m.** Interviews for Pershing County Community Center Coordinator.
19. Selection of Pershing County Community Center Coordinator and set salary-**Discussion and for Possible Action.**
20. **12:15 p.m.** Lunch/Workshop with Pershing County Elected/Non-elected Department Heads; Discussions regarding budgets, goals, policies, personnel and other matters relating to the county departments.

NOTICE: The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov

EQUAL OPPORTUNITY NOTICE: Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

CERTIFICATE OF POSTING

This Agenda is posted at the following locations:

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building	pershingcountynv.gov	http://notice.nv.gov

MEETING DATE: Wednesday, October 6, 2021

DATE POSTED: September 30, 2021

POSTED
BY: *Karen Wesner*
Karen Wesner, Administrative Assistant

PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

+13462487799,,7754420102# US (Houston)
+16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US
+1 301 715 8592 US

Meeting ID: 775 442 0102