

Notice of Public Meeting  
**PERSHING COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**Wednesday, December 15, 2021**  
**Pershing County Courthouse**  
**Lower Level - Round Room-400 Main Street, Lovelock, Nevada**

All items on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items assigned times will not be discussed prior to their assigned times. Items on the agenda may be taken out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion at any time.

**Any person who wishes to participate in the meeting or to provide public comment may do so via Zoom teleconference in accordance with Page three (3) of the agenda:**

1. **8:30 a.m.** Call meeting to order; Pledge of Allegiance; Approval of minutes: **Discussion and for Possible Action.**
2. **8:31 a.m.** PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
3. Review of all agenda items to determine if any do or do not impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business-**Discussion and for Possible Action.**
4. UNCLASSIFIED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Unclassified Department Head/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for action.)**
  - A. Road Department: Department update; Road reports.
  - B. Landfill & Recycling Matters: Discussion regarding matters relating to the Landfill/Transfer sites and Recycling Center.
  - C. Buildings & Grounds: Update on recent facility maintenance and repairs conducted by Supervisor/staff and ongoing current projects.
  - D. Senior Center: Department update and report; Update on CDBG Grant for HVAC equipment and update on ADSD Infrastructure Grant for distribution and outside electric-**Discussion and for Possible Action.**
  - E. Pershing Co. Fire/Ambulance: **Discussion and for Possible Action:**
    1. Ambulance report.
    2. Lovelock Fire Dept. report.
    3. Grass Valley Fire Dept. report.
    4. Imlay Fire Dept. report.
    5. Rye Patch Fire Dept. report.
    6. 1) Apply for FY21 Assistance to Firefighters Grant through FEMA for the purchase of 50 Self-contained breathing apparatus ensembles for Lovelock, Imlay, Grass Valley & Rye Patch VFD's @\$8,495.00 each- Total \$424,750.00 w/ 5% match not to exceed \$21,237.50 or 2) Apply for FY21 Assistance to Firefighters Grant through FEMA for the purchase of 50 Self-contained breathing apparatus ensembles for Lovelock, Imlay Grass Valley & Rye Patch VFD's @\$8,495.00 each with accessories @\$28,243.35. Total \$452,993.36 w/ 5% match not to exceed \$22,649.67-**Discussion and for Possible Action.**
  - F. Safety/CHN/Cemetery: Department update/report.
  - G. Pershing Co. Emergency Operations Manager-LEPC update/report.
  - H. IT Department: Department update/report.
  - I. Economic Development: Brownfields grant project: Update on matters relating to Economic Development.
5. ELECTED DEPARTMENTS: **(This period is for receiving reports, department updates and proposals from Elected Officials/staff. No action may be taken upon a matter raised under this section until it is placed on an agenda for agenda.)**
  - A. Lacey Donaldson, Clerk-Treasurer: Department update/report; Approval of corrections/changes to the Tax Roll-**Discussion and for Possible Action.**
  - B. Rene Childs, Auditor-Recorder: Department update/report; Approval to have Precision Document Indexing move the On-Base documents (Accounts Payable and Payroll Timecard copies) to the cloud as server is old and not capable of holding anymore information-Cost \$3,200.00 to be paid from Ad Valorem or Recorder Map Fees-**Discussion and for Possible Action.**

- C. Laureen Basso-Cerini, Assessor: Department update/report.
- D. Bryce Shields, District Attorney: Department update/report.
- E. Judge Karen Stephens, Justice Court: Department update/report.
- F. Jerry Allen, Sheriff's Dept.: Department update/report- Salary Resolution-Tamara Davis-Dispatch Supervisor-  
**Discussion and for Possible Action.**

6. Proclamations and Awards: (The Pershing County Board of Commissioners may make a Proclamation or present a service or other award on behalf of the County) **Years of Service Awards:** Sheriff Jerry Allen (20); Robert Nicholson (5). Lacey Donaldson, Clerk-Treasurer-Completion of the Certified Public Official Certificate Program- **Discussion and for Possible Action.**
7. Grass Valley Advisory Board: Update on matters relating to the Grass Valley area.
8. Derby Field Airport: Update on matters relating to the Derby Field Airport.
9. Board Appointments/Resignations: Pershing County Planning Board - **Discussion and for Possible Action.**
10. **10:00 a.m. PLANNING & BUILDING DEPARTMENT/IMLAY WATER SYSTEM MATTERS/PERSHING ELECTRICAL:**
  - A. Department written update/report.
  - B. Submittal of Monthly Building Permits/fees collected.
  - C. Submittal of Monthly Business License applications and fees collected.
  - D. Submittal of Monthly Water Report/fees collected from the Imlay Water System.
  - E. Request for review and approval of a Parcel Map application on APN: 007-591-02 for Phillips Land Holdings, LLC. The applicant is proposing to divide the current parcel into (1) 3.40 ± acre and, (1) 309.39 ± acre parcel so the smaller parcel can be used for a family member. There is currently an older residence on the proposed 3.40-acre parcel and was or is being used for residential purposes. The parcel is zoned General Rural (GR) and located at 2010 North Meridian Road in Lovelock, Pershing County, NV..- **Discussion and for Possible Action.**
  - F. Discussion to terminate contract with Stantec Engineering for updating our Master Plan and Development Code and enter into a contract with Cynthia Albright, FAICP CUD, GISP to finish our Master Plan Update in the amount remaining from Stantec contract of \$54,240.00- **Discussion and for Possible Action.**
11. Update from Emergency Management relating to the COVID-19; List of proposed projects, prioritizing and changing/amending the projects for allocation of the Covid-19 American Rescue Plan funding for Pershing County in the amount of \$1,306,252.00; Sean Burke, Grass Valley Fire Dept.: Request to go to bid for Grass Valley Fire Dept., Light Type 6 Brush Truck (COVID Funding)-**Discussion and for Possible Action.**
12. Litigation Meeting.
13. Report from Legal Counsel.
14. Report from Administrative Assistant/HR Rep.-County Commissioner's Office-Salary Resolution G. Canales, Senior Center Director-**Discussion and for Possible Action.**
15. Items for future agendas- **Discussion and for Possible Action.**
16. Correspondence-BLM-Dixie Meadows Geothermal Development Project in Pershing County and Churchill County (FONSI and EA).
17. **11:00 a.m.** Eide Bailly-Presentation of the FY 2021 Audit Report; Approval and acceptance of the FY2021 Audit Report-  
**Discussion and for Possible Action.**
18. Matters of the Board for Discussion.  
Board Member reports. Board Liaison reports. (Nevada Works, Safety, Hospital Board, Emergency Management, Cemetery, Recreation Board, WNDD, Pe. Co. Economic Dev./, Community Center, Airport Advisory Board; Museum Advisory Board, Library Board, Senior Center Advisory Board, Central Nevada Water Authority, Planning Board, Broadband Advisory Board, 911 Committee, Solid Waste Management Recycling Advisory Board, Pe. Co. Volunteer Advisory Board, T. V. Board, Frontier Coalition, Humboldt River Water Basin Authority.)

19. PUBLIC INPUT: (Public comments and discussion. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Public commentary will generally be limited to 3 minutes per person.)
20. Approval of Vouchers, Claims and Expenditures for Review- (The vouchers, claims and expenditures presented under this section are for discussion and possible action) - **Discussion and for Possible Action.**

**NOTICE:** The County Commission may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the County Commission has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting of the County Commission pursuant to Nevada Revised Statutes **241.015.**

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the COUNTY CLERK, 775-273-2208, as soon as possible. Supporting material for the meeting may be requested by contacting Karen Wesner at the Pe. Co. Comm. Office-775-273-2342 or kwesner@pershingcountynv.gov.

EQUAL OPPORTUNITY NOTICE

Pershing County is an Equal Opportunity Provider and Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**CERTIFICATE OF POSTING**  
**This Agenda is posted at the following locations:**

Lovelock City Hall	Lower Level-Round Room	Imlay Post Office
Lovelock Post Office	Pershing County Library	Courthouse Entrance
Pershing County Administration Building	pershingcountynv.gov	http://notice.nv.gov

**MEETING DATE:** Wednesday, December 15, 2021  
**DATE POSTED:** December 9, 2021

**POSTED**  
**BY:** *Karen Wesner*  
 Karen Wesner, Admin.-Pershing Co. Commissioner's Office

**PAGE 3 – INSTRUCTIONS FOR PERSONS WHO WISH TO PARTICIPATE IN THE MEETING OR TO PROVIDE PUBLIC COMMENT MAY DO SO VIA ZOOM AT:**

<https://us04web.zoom.us/j/7754420102>

Meeting ID: 775 442 0102

One tap mobile

+13462487799,,7754420102# US (Houston)  
 +16699006833,,7754420102# US (San Jose)

Meeting ID: 775 442 0102

Dial by your location

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