

FEBRUARY 17, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that the crews have been plowing snow and blading roads. They worked on Limerick Canyon Road as it was pretty beat up. Mr. Greene also reported that they are having some sewer problems at the Imlay Road Shop. Buildings and Grounds is going out there today to snake the line.

LANDFILL – Brian Greene was present.

Mr. Greene reported that Mitch Nielsen and Ronnie Drake worked with the Honor Camp yesterday and did a huge clean-up in preparation for the inspection. Mr. Greene stated that he hasn't been to any of the transfer sites, but he hasn't received any complaints.

REVIEW OF PURCHASE OFFER ON PROPERTY OWNED BY PERSHING COUNTY LOCATED AT 450 DEER LANE, GRASS VALLEY, PERSHING COUNTY, NEVADA; POSSIBLE COUNTER-OFFER AND/OR ACCEPTANCE OF PURCHASE OFFER: Mr. Bloyed stated that there is an offer of \$50,000. The County purchased the property for between \$80,000 - \$85,000. Mr. Bloyed asked Mr. Shields if the law allows for a sale under appraised value. Mr. Shields stated he would have to look into it. The last time an offer was made Mr. Shields felt the County could accept a lower amount than they paid as long as specific findings were made as to why it was the best offer available. He feels this still stands, but wants to do some further research. It was noted that the property has not been appraised. Mr. Shields will also look into whether or not that needs to be done as well.

Mr. Irwin stated that with as long as the building has been sitting empty and the damage to the roof, he would like to get out from under it. Mr. Irwin would like to move forward as soon as possible. Mrs. Shank agreed. The Board discussed countering with the purchaser covering all the fees.

Mr. Shields will do some research and this will be addressed later in the day.

(Discussion from later in the meeting was placed here for continuity.)

Later in the meeting Mr. Shields gave the Board some additional information. The property does need to be appraised by an independent appraiser. The Board also needs to adopt a Resolution approving the sale of the property. The law doesn't state that the property has to be sold for the appraised value, but there needs to be an appraisal on record.

Harvey Estes and Melissa Murphy from Century 21 were present along with Jose Covarrubias, the potential buyer. Mr. Estes will work with Mrs. Wesner to find an appraiser.

This item will be put back on the March 2nd agenda.

UNCLASSIFIED DEPARTMENTS, CONT.D:

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they are still working at the Airport and with any other issues that come up. All the improvements and repairs have been completed on the rental trailer and the Rental Agreement will be on next agenda. Mr. Handka stated that he would like to install some new doors on the terminal building before the new siding is put up.

All the park lights are up and running. Mr. Irwin asked if Mr. Handka had called NV Energy to turn the other lights off. Mr. Irwin stated that he spoke with Bob Rice at NV Energy. Mr. Rice stated that there would be a charge to remove the poles; however, the poles do not belong to the County. Mr. Rice is working on a solution. Mr. Handka stated that he has submitted the paperwork to have them disconnected.

Mrs. Shank asked about the status of the Justice Court bathroom. Mr. Handka had D & D Plumbing come in and scope all the pipes. They did not find anything wrong. Mr. Bloyed instructed Mr. Handka to have D & D replace the connection where it is leaking. Mrs. Shank also asked if the floor can be brought down to one level. Mr. Handka stated that it can, but it will cost a great deal as the sewer connection would have to be changed.

Mr. Irwin thanked Mr. Handka for dragging the fields at McDougal Sports Complex for last weekend's Balloon Races. Mr. Handka stated that some of the drip system for the trees was damaged.

Judge Stephens asked if someone was going to fix the walls in the Justice Court as well. It was noted that they are bubbling from the moisture. Mr. Handka stated that he found a product that can be painted on the walls.

SENIOR CENTER/VOLUNTEER COORDINATOR – Mr. Irwin stated that he spoke with Mrs. McKinney this morning. She is preparing for the State Monitoring tomorrow and will not be in. Mr. Irwin also stated that they used one of the Center's vans during the Lover's Aloft Balloon event to attend a funeral. He did speak with Mr. Shields beforehand and they paid the rate used for out of town trips.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that she and Mrs. Shank met with a representative from AmeriCorps last week. They spoke about getting an AmeriCorps NCCC (National Civilian Community Corps) Team in the community. The team would consist of 8-12 young people ranging in age from 18-24. The deadline for application was the next day, so Mrs. Lusby-Angvick and Mrs. Shank threw together a plan summary. The initial plan was accepted and Mrs. Lusby-Angvick now has to fill out a more thorough application. She will work with the City, Cemetery Board, and others in regards to projects that would qualify.

Mrs. Lusby-Angvick also reported that we will be hosting WNDD (Western Nevada Development District) for their June meeting. It will be a dinner meeting and she is working on coordinating a tour of the Industrial Park. The meeting will be on June 8th.

Mrs. Lusby-Angvick also stated that she did some research regarding insurance options for the Community Center and has forwarded the information to Mr. Shields.

Request for Heidi Lusby-Angvick to attend Northwest Community Development Institute (NWCDI) in Boise, ID July 18-22, 2016 and approval to apply for a scholarship to cover the registration fees: Mrs. Lusby-Angvick stated that she has already attended three sessions of this training. With this session she will be eligible to take the exam to obtain her Certificate.

Mr. Irwin made a motion to approve Mrs. Lusby-Angvick's attendance at the Northwest Community Development Institute in Boise, Idaho July 18-22, 2016 with a higher hotel room rate and also approved the submittal of a scholarship application to cover the registration fees.

Mrs. Shank stated that the approval of a higher room rate is not on the agenda. Mrs. Shank seconded the motion with the exception of the higher hotel room rate. Motion carried.

PERSHING COUNTY FIRE/AMBULANCE –

GRASS VALLEY FIRE DEPARTMENT: Request to go to bid for extension of Firehouse – Mrs. Shank made a motion to go to bid for the extension of the Grass Valley Firehouse. Motion seconded by Mr. Irwin and passed.

IMLAY FIRE DEPARTMENT: Request to go to bid to finish the inside of Firehouse – Mr. Irwin made a motion to go to bid to finish the inside of the Imlay Firehouse. Motion seconded by Mrs. Shank and passed.

REQUEST FROM ED MACEDO, NILE VALLEY RACE TRACK, FOR A WAIVER FOR USE OF THE RESCUE TRUCK DURING THE RACES AS PER RACE SCHEDULE: Mrs. Wesner stated that she spoke with Chief Ayoob about this request. Mr. Irwin stated that what usually happens is that they will give a donation to the Fire Department members that volunteer for the event.

Mr. Bloyed feels this is going full circle. Nile Valley Race Track also asked the Recreation Board for \$10,000 to pay attendant fees.

Mrs. Shank made a motion to approve the request of the Nile Valley Race Track for a fee waiver for use of the rescue truck at their 2016 races. Motion seconded by Mr. Irwin and passed.

COOPERATIVE AG EXTENSION – Steve Foster was present.

Mr. Foster reported that there was a state-wide pesticide safety training presented on interactive video. He will also have a local pesticide training on March 8th. There are some webinars available in the office. Free Radon test kits will be available through the end of this month.

Mr. Foster reported that he participated in the EMS – Fire Department interviews. He attended a Nevada Seed Growers meeting and he has a Big Meadow Conservation District meeting tonight.

In 4-H news, the Livestock Judging Contest will be on March 12th and the Livestock Show will be in May.

Upcoming items include the Nevada Ag Culture Outlook meeting February 25th at 9 a.m. on interactive video. They will be discussing economic issues. Mr. Foster will also be attending an Estate Planning Workshop in Yerington. There will be a webinar in regards to the Western SARE (Sustainable Ag Resource and Education) Program on March 22nd. The “Grow your own series” will be starting up again on May 3rd and will be held every Tuesday and Thursday for four weeks.

LEPC – Mrs. Shank stated that they have a meeting scheduled for Friday. There is an item on the agenda to approve the SERC (State Emergency Response Commission) Grant application and to appoint some new members.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that they sent out approximately 1800 “courtesy” letters regarding delinquent taxes. They also just sent out voter cards to all registered voters and are working on sending additional letters to those that have moved. Candidate Filing will be open March 7th through March 18th. Mrs. Donaldson also informed the Board that the Board of Equalization meeting is next Tuesday at 9:00 a.m.

Approval of corrections/changes to the Tax Roll: The following corrections were presented to the Board:

APN #009-350-06	Demas – Removal of personal property
APN #001-124-03	Pershing County – Parcel Exempt; Remove 3 rd & 4 th installments
APN #011-100-07	Lovelock Meadows Water District – Parcel Exempt; Remove from roll
APN #008-470-31	Vanderbilt Mortgage & Finance – Remove Mobile Home

Mr. Irwin made a motion to approve the corrections to the Tax Roll as presented and also approved waiving the 2nd installment tax amount for APN #001-124-03, Pershing County. Motion seconded by Mrs. Shank and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that budget worksheets are due today and she is missing them from several departments. She also informed the Board that she has received some preliminary revenue reports from the Department of Taxation.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that she has been busy preparing for next week's Board of Equalization hearings.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered.

11th JUDICIAL DISTRICT COURT: REQUEST TO SET-UP BANK ACCOUNT FOR THE 11TH JUDICIAL DISTRICT COURT – Mackenzie Hodges was present.

Ms. Hodges stated that they are requesting a bank account to use with their new E-Filing system. Fees for all three counties will be deposited into this account. The account will be reconciled monthly and checks will be distributed to the three counties. They would like to open the account with \$100.

Mr. Irwin asked if there would be any fees associated with the account. Mrs. Donaldson stated that she would add this account to the Account Analysis she receives monthly, which includes all the County's accounts, but there will be monthly maintenance fees, as well as fees for checks, etc. She has spoken to Judge Shirley about this.

Mr. Irwin also asked Mrs. Childs if this would affect her office in any way. Mrs. Childs stated that it will affect Mrs. Donaldson's office if any, and the reconciling will be handled by the Court staff.

Mrs. Shank made a motion to approve the opening of a bank account for the 11th Judicial District Court's E-Filing program with the details being worked out with the Clerk-Treasurer's office. Motion seconded by Mr. Irwin and passed.

BID AWARD, PERSHING COUNTY ARCHIVAL STORAGE BUILDING: James Evans, Pershing County Building Inspector, and Byron Smith of Lombard-Conrad Architects (LCA) were present.

The following bids were received by the deadline of 3:00 p.m. on February 3, 2016:

Building Solutions, Inc.	\$638,279.05
Michael Clay Corp.	\$668,998.00
MGM Construction, Inc.	\$659,000.00
Walker River Construction, Inc.	\$595,000.00
Ferguson Construction, Inc.	\$543,225.00
Bison Construction	\$568,500.00

The bids were reviewed by Mr. Evans and LCA and all were in compliance with the bid specifications. Mr. Smith stated that since this is a tie-in to an existing building there can always be unforeseen issues that come up and would recommend the County having a contingency fund.

Mr. Irwin asked if there was a construction deadline. Mr. Smith stated that there is a 120 day construction period included and a \$500 per day Liquidated Damages Clause. It was discussed at the pre-bid meeting and no objections or comments were given.

Mrs. Shank asked when the work would start. Mr. Smith stated that the low bidder is ready to go as soon as contracts are in place. He would anticipate work starting the beginning of or by mid-April. Mrs. Shank also asked who the Project Manager would be. Mr. Smith stated that LCA will provide Construction Administration Services, but the County also needs a representative to oversee the project. Mr. Bloyed stated that person would be Mr. Evans. Mr. Irwin also suggested that Mr. Evans work with Mr. Crim of the City of Lovelock.

Mr. Evans also informed the Board that the County's permit fees are included in the bid amount and it is up to the Commission to waive those if they see fit. Mr. Irwin felt that if they are included it should be left as is.

Mr. Irwin made a motion to award the bid for the Pershing County Archive Building to Ferguson Construction, Inc. in the amount of \$543,225.00, being the lowest, most responsive bidder. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 9:36 a.m. for a Litigation meeting and reconvened at 9:50 a.m.

GRASS VALLEY ADVISORY BOARD: Annette Stripe was present.

Mrs. Stripe stated that at their last meeting they finalized their event calendar for the upcoming year. The Town Hall is scheduled for March 12th.

BOARD APPOINTMENTS/RESIGNATIONS: GRASS VALLEY ADVISORY BOARD – A letter was received from Kim Klemish asking to be appointed to the Grass Valley Advisory Board. The open position is for Subdivisions.

Mrs. Shank made a motion to appoint Kim Klemish to the vacant position on the Grass Valley Advisory Board representing Subdivisions with a term expiring June 30, 2016. Motion seconded by Mr. Irwin and passed.

MUSEUM BOARD – A letter was received from Barbara Tobin asking to be appointed to the Museum Board.

Mrs. Shank made a motion to appoint Barbara Tobin to the Museum Board with a term expiring January 5, 2017. Motion seconded by Mr. Irwin and passed.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there will be a Planning Commission meeting on March 2nd to consider a parcel map.

CHUCK AZZARELLO, DISCUSSION REGARDING GRANTING A SUBDIVISION IN LIEU OF PARCELING AT 100 PRINCE ROYAL ROAD, IMLAY, NV – Mr. Bloyed asked if this has gone before the Planning Commission. It has not. Mr. Bloyed stated that the Commission acts as an appeals board and this must go through the proper channels. Mr. Shields stated that any comments Mr. Azzarello would like to make should be made under Public Comment.

IMLAY WATER: James Evans was present.

Mr. Evans stated that everything is going fine. He reported that he installed a replacement meter last week.

Mr. Irwin spoke about the company that was interested in the Water System. They will give us a full report. At this time it doesn't appear it would be economical for them to purchase the system.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans stated that this part of the office is going well also and they have been pretty busy. **INGE LAWSON, REQUEST FOR A WAIVER TO ALLOW FOR RV ON PROPERTY LOCATED AT 150 MCNEIL ROAD, GRASS VALLEY, NEVADA, APN #009-031-13** – Damien McKinney, Code Enforcement Officer, was also present.

It was noted that this item was initiated by a complaint. Mr. McKinney stated that he was questioned as to why they were allowed to live in an RV. He went out and looked at the property and took some pictures. There is a mobile home and some RVs on the property.

Mrs. Lawson stated that the mobile home is unlivable. They plan to remove it and replace it with a newer one sometime in the near future. Mrs. Lawson stated that there are two people who stay in the two RVs while they are working at the mine. This has been going on for approximately six months.

Mr. McKinney stated that under certain circumstances, if there is an active Building Permit on the property, they have allowed the permittee to stay in an RV. Mr. Shields stated that the County Code

allows a temporary residence for a period of 12 months and an additional 6 month extension can be requested.

The Board instructed Mrs. Lawson to obtain a Building Permit. The permit will be back-dated to cover the six months the RVs have already been there. This would give them six months to obtain a new mobile home. An additional six months can be granted at the end of that time if needed.

Mr. McKinney also stated that he spoke to the owner of the property and motorhome in Cosgrave. No one is living in the motorhome. They stay there occasionally while they are in the area. Mr. McKinney stated that he doesn't see anything in the Code that prevents them from having the motorhome on the property. He will stay in contact with them.

CORRESPONDENCE: There was no additional correspondence considered at this time.

RAY ALLEN AND MARNEE BENSON, UPDATE ON 2015 BURNING MAN EVENT AND UPDATE ON PREPARATION FOR THE 2016 BURNING MAN EVENT: It was noted that this item will be moved to the March 16th agenda.

FIRST READING OF AN ORDINANCE AMENDING CHAPTER 2.28 OF THE PERSHING COUNTY CODE ENTITLED "COUNTY CEMETERY", PROVIDING FOR THE ESTABLISHMENT OF THE PERSHING COUNTY CEMETERY ADVISORY BOARD AND FOR THE REPEAL OF ALL IN CONFLICT HEREWITH: Mrs. Shank introduced Bill #322 and read it by title as follows:

AN ORDINANCE AMENDING CHAPTER 2.28 OF TITLE 2 OF THE PERSHING COUNTY CODE BY AMENDING PROVISIONS RELATING TO THE CHAPTER ENTITLED "COUNTY CEMETERY" AND ESTABLISHING THE PERSHING COUNTY CEMETERY ADVISORY BOARD; PROVIDING FOR ESTABLISHING THE NUMBER OF MEMBERS OF THE ADVISORY BOARD; PROVIDING FOR THE QUALIFICATIONS FOR EACH POSITION; PROVIDING FOR THE TERMS OF OFFICE FOR BOARD MEMBERS; PROVIDING FOR THE DUTIES OF OFFICERS; PROVIDING FOR COMPENSATION; PROVIDING FOR THE POWERS AND DUTIES OF THE BOARD; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATED THERETO.

PUBLIC INPUT: Chuck Azzarello spoke about the Archival Storage Building bid. Mr. Azzarello stated that when there is a Liquidated Damages Clause (LDs) the contractor will tack on additional cost to their bid to cover them. He feels there are better ways to put a timeframe on a project than putting LDs in the contract.

Mr. Azzarello also spoke about the requirements for parceling land vs subdividing land. The Commission needs to look at broadening the County's tax base by creating the best utilization of land.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #1080, Pat Irwin. Motion seconded by Mr. Irwin and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #1080, Pat Irwin. Motion seconded by Mr. Bloyed. Mr. Irwin abstained. Motion carried.

REPORT FROM LEGAL COUNSEL: Mr. Shields reported that bids specs have been sent out on the Community Center kitchen remodel, the Imlay Firehouse completion, and the Courthouse windows and flooring. The information on the Grass Valley Firehouse should be ready by the end of the week.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner reported that last week she worked with Byron Alcaron on the website. It is still a work in process.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank stated that she attended a Recycling Advisory Board meeting. They took 126 ½ pounds of aluminum cans to Fallon. They found that they can get more for them loose than if they are bailed. The Airport Advisory Board also met. There is a Nevada Airport Association meeting in Boulder City on March 23rd. Mrs. Shank would like an item on the next agenda to approve her attendance. Mrs. Shank also reported that she has been attending the Pershing County Health Care Foundation meetings. They are still working on their Articles of Incorporation. They are also working on a fundraiser for May or June. LEPC has a meeting on Friday.

Mr. Irwin stated that Mayor Giles had mentioned that the City was putting in an application for a CDBG (Community Development Block Grant) grant. He asked Mrs. Wesner if they had requested a letter of support from the County. She stated that they have not. He would like Mrs. Wesner to reach out to the City and see if they would like one.

Mrs. Shank also stated that she had shown representatives from the State Health Department the extra office space that is available in the Annex Building. They are thinking about combining their mental health services with Community Health Nursing.

Mr. Irwin did not have anything new to report. He is heading to a NACO meeting on Friday.

Mr. Bloyed stated that the Commission had a Joint Meeting with the Lovelock City Council and the Lovelock Meadows Water District last night. He also attended a Nevada Works meeting and a Recreation Board meeting.

PUBLIC INPUT: There was no additional public comment.

The meeting recessed at 10:56 a.m. and reconvened at 11:02 a.m.

Mr. Irwin made a motion to recess the regular meeting and go into a closed labor session pursuant to NRS 288.220 to meet with the County’s labor representative regarding labor negotiations. Motion seconded by Mrs. Shank and passed.

The regular meeting reconvened at 11:29 a.m.

Mr. Irwin played a voice mail message from James Eason commending James Evans, his staff and the work that has been done to the Imlay Water System.

Mr. Irwin also mentioned that the Hospital is contemplating applying for a Homeland Security Grant to have bullet proof glass film applied to all their service area windows. Mr. Irwin has suggested that Pershing County be the lead agency in that application. An item will be placed on the next agenda for possible approval.

As there was nothing further to come before the Board the meeting adjourned at 11:35 a.m.

Approved: _____ /s/_____
Darin Bloyed, Chairman

Attest: _____ /s/_____
Lacey Donaldson, Clerk