

MARCH 1, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Larry Rackley, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk. Commissioner McDougal was absent as he was in Washington, D.C. for the National Association of County Officials Legislative Conference.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the minutes from the January 18, 2017 meeting clarifying that he resigned from the TV Board and Recycling Board because he is now the Commission Liaison to both boards. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Patty Bianchi, CEO of Pershing General Hospital, stated that she wanted to give the Board an update on the Hospital. Ms. Bianchi stated that the Hospital is currently operating very well. They have been able to maintain \$1.5 million in reserve, while conducting business out of their operations account. They have been replacing equipment and paying cash for aging items.

They will be offering tuition assistance to employees who are enrolled in Nursing School. They currently have two employees enrolled to become medical technologists, one employee studying to be a paramedic, and one enrolled to become an Advanced Practical Registered Nurse (APRN) in psychiatry. Ms. Bianchi stated that she also hopes to ask the Commission for a letter of support around May for a young lady enrolling in the physician's assistant program.

Ms. Bianchi also spoke about the difficulties in recruiting doctors to the area. They just lost a resident to a larger hospital for a 68% increase in salary and benefits.

The Hospital recently received the Bronze Level Partner Award and Hospital Partner of the Year from the Nevada Donor Network.

Pat Ferraro Klos spoke about Pershing County's upcoming Centennial Celebration in two years. She, Deanne Davidson, Lynda Quilici and Jane Tors are working on a book about Pershing County. They hope to have the book published by the Centennial.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

SENIOR CENTER – Jordan McKinney was present.

Mrs. McKinney reported that they had 12 different types of cookies entered in their Annual Cookie Bake-Off. They had a large turnout for the Mardi-Gras lunch yesterday. The Catholic Charities of Northern Nevada is coming to visit tomorrow to discuss a partnership with the Center. Mrs. McKinney stated that they will be having a booth at the Heart Fair on Saturday. Nevada Legal Services will be here on March 14th. Breakfast this month will be on March 24th. Mrs. McKinney also reported that they have had an influx of volunteers doing Community Service hours.

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that on February 20th there was a pretty good rain and several roads washed out again. Unionville is still in pretty good shape. The crew attended a flagger class last week. They bladed some of the valley roads and then headed back out to Grass Valley. Mr. Hill stated that they are hoping to get the C-Punch Ranch access soon.

LANDFILL – Dan Hill was present.

Mr. Hill reported that the Landfill will be inspected by NDEP (Nevada Division of Environmental Protection) tomorrow. The transfer sites have been cleaned up with the help of the Road crew.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been changing out emergency lights and exits in the Courthouse. They have also been converting the Community Center lights to LEDs. Mr. Handka and Mr. Rackley selected a rock for the Courthouse plaque.

Lovelock Frontier Days, Request to use Courthouse Park for August 3-6, 2017 for annual Frontier Days event: Maryann Papa was present on behalf of Frontier Days. She met with Mr. Handka yesterday and worked out all the details. She also stated that they have been working with the City of Lovelock Centennial Committee as well.

Mrs. Shank spoke about charging for power usage. Ms. Papa stated that they have discussed this and, at least for this year, they will absorb any cost in lieu of raising the vendor fees.

Mr. Rackley made a motion to approve the request of Lovelock Frontier Days to use the Courthouse Park August 3-6, 2017 for the annual Frontier Days event. Motion seconded by Mrs. Shank and passed.

Rachael Leavitt, 5th Annual Mustang 5K and 100 year Alumni Celebration, Request to use Courthouse Park and facilities for 5K participants, including bathrooms and trashcans, etc.: Mr. Handka stated that he did not have any issues with this request.

Mr. Rackley made a motion to approve the request of the Pershing County High School Alumni Association to hold the 5th Annual Mustang 5K on June 10, 2017 using the Courthouse Park and facilities including bathrooms, trashcans, etc. Motion seconded by Mrs. Shank and passed.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that she attended the WNDD (Western Nevada Development District) meeting on Monday. They spoke about the Stronger Economies Together Conference. They have changed the name to the Nevada Economic Development Conference. They now have a website that is dedicated to conference information. The conference will be held September 12-14 in Las Vegas. They also discussed proposed legislation.

Mrs. Lusby-Angvick also reported that she attended some SBDC (Small Business Development Council) training a few weeks ago. She is now required to attend a 9-week course in financial literacy.

Mrs. Lusby-Angvick stated that NDOT (Nevada Department of Transportation) will be partnering with WNDD to conduct a survey of the transit patterns in nine counties.

Mrs. Lusby-Angvick stated that she is participating in the planning of the City's Centennial Celebration. The Community Center is booked every Saturday this month. April and May are pretty busy, but things haven't started booking for the summer months yet. She also received a phone call from Job Connect looking for locals to apply for some mining positions. Mrs. Lusby-Angvick posted the information and they were already receiving phone calls by that afternoon.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE & LOVELOCK FIRE DEPARTMENT: Mr. Rackley read a letter from Chief Carmichael. The department is back in compliance with the State in regards to the EMS/Ambulance reporting system and they are currently working to get the reports caught up. Trina Allen met with the State and explained the situation. They will be doing department training for the F Endorsement in the near future. Chief Carmichael is currently attending Public Information Officer (PIO) training for the next two days in Carson City.

RYE PATCH FIRE DEPARTMENT: Request to re-allocate 2016-17 budget items and move funding to Capital Outlay to purchase SCBA packs: Mr. Rackley made a motion to approve the reallocation of the unused budget items to purchase SCBA (self-contained breathing apparatus) packs. Motion seconded by Mrs. Shank and passed.

PUBLIC DEFENDER – The Board received a copy of the 2nd quarter billing that was sent to Humboldt County. The office is currently working on completing the annual report.

LEPC – Approval of 2018 SERC(State Emergency Response Commission) grant: Mr. Rackley made a motion to approve the submittal of the 2018 SERC grant in the amount of \$29,000. Motion seconded by Mrs. Shank and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson did not have anything to report.

Approval of corrections/changes to the Tax Roll: There was one Tax Roll adjustment for consideration. APN 001-135-10, Lovelock Holdings, LLC – Mrs. Cerini-Jones is requesting that the TV Assessment be removed for FY15, FY16 and FY17 totaling \$60.00.

Mr. Rackley made a motion to approve the Tax Roll Adjustment as presented. Motion seconded by Mrs. Shank and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs reported that the Board’s cell phones have been delivered.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that she is preparing for the spring new construction cycle. Board of Equalization is completed for the year. Both appeals accepted Stipulated Agreements.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered.

APPROVAL OF WESTLAW RESEARCH SERVICES CONTRACT FOR A TERM OF 36 MONTHS AT \$1,522.00 PER MONTH: There is an increase of \$200 to the monthly cost. This is to include litigation content.

Mr. Rackley made a motion to approve the Westlaw Research Services Contract for a term of 36 months at \$1,522.00 per month. Motion seconded by Mrs. Shank and passed.

SALARY RESOLUTION: G. MONROE, ROAD DEPARTMENT – Mr. Monroe was the successful candidate for the Road Department Supervisor position. The proposed salary increase is 8%.

Mr. Rackley made a motion to approve the Salary Resolution for Gerald Monroe promoting him to Road Department Supervisor with a yearly salary of \$48,208.00 effective March 1, 2017. Motion seconded by Mrs. Shank and passed.

PLANNING & BUILDING DEPARTMENT, IMLAY WATER: Holli Garretson was present.

Mrs. Garretson gave the Board the monthly fees collected and permits issued report. There is a Planning Commission meeting tonight.

CORRESPONDENCE: There was no additional correspondence discussed.

BOARD APPOINTMENTS: AIRPORT ADVISORY BOARD – Letters were received from Keith Odle and Hugh Montrose asking to be reappointed to the Airport Advisory Board.

Mr. Rackley made a motion to reappoint Keith Odle and Hugh Montrose to the Airport Advisory Board with terms expiring December 31, 2020. Motion seconded by Mrs. Shank and passed.

SENIOR CENTER ADVISORY BOARD – A letter was received from Susann Bendure expressing interest in serving on the Senior Center Advisory Board.

Mr. Rackley made a motion to appoint Susann Bendure to the Senior Center Advisory Board with a term expiring January 1, 2021. Motion seconded by Mrs. Shank and passed.

JERRY ALLEN, PERSHING COUNTY SHERIFF: Sheriff Allen was not available. Mr. Rackley stated that one of the Sheriff's Department's vehicles was involved in an accident. It was noted that the accident was reported to the County Clerk. Mrs. Donaldson is awaiting further documentation to forward to the Insurance Company.

The meeting recessed at 9:30 a.m. for a Litigation meeting and reconvened at 9:38 a.m. to review vouchers.

VOUCHERS: Mr. Rackley made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

LIBRARY UPDATE: Kathie Brinkerhoff was present.

Ms. Brinkerhoff reported that she is working on two grant applications. One is the Diversity in Action Grant. Ms. Brinkerhoff stated that they always have really short notice for this grant award. They will be doing some craft activities at the Library and she will also try to get some performers to come in as well. The other grant is a State Collection/Development grant, which she will use to purchase audio books. Ms. Brinkerhoff will also be applying for a mini grant to purchase graphic novels.

They have a small group in Story Hour. She has received several comments that Ms. Springer is doing a really good job. Ms. Springer will also be doing the Summer Reading Program this summer.

Ms. Brinkerhoff also reported that there is currently an art exhibit at the Library.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she is busy with the Imlay Sewer grant. The project has been completed, so she is working on closing the grant out. Mrs. Wesner has also been reviewing BDRs. She received an email from David Archer, the person who is doing the property appraisal. He is unable to do it tomorrow, but hopes to be out next week.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mrs. Shank stated that it has been reintroduced in Congress. Hopefully Mr. McDougal will have some more information when he returns from Washington.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley stated that the Senior Center Advisory Board now has a quorum so they will be scheduling a meeting. The Recycling Board has found a surplus fork lift to look out, but it needs some repairs, so we will see. There is an Airport Conference in Carson starting Tuesday, April 4th. Mr. Rackley will go in on Tuesday, but will be back for Wednesday's Commission meeting.

Mrs. Shank stated that she attended the Hospital Board meeting. She also attended the Cemetery Board meeting. They are discussing plot fees, policies, etc.

Mrs. Shank has researched some options for laptops and will bring the information to the next meeting.

Ms. Brinkerhoff stated that she received a letter from the Reno Gazette Journal stating that they will no longer service Pershing County starting March 17th.

PUBLIC INPUT: Paul Davidson spoke about the Humboldt River Water Basin Authority meeting. They discussed some legislative concerns.

As there was nothing further to come before the Board, the meeting was adjourned at 10:08 a.m.

Approved 4/5/17: _____ /s/
Carol Shank, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk