

APRIL 20, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin stated that he already spoke with Mrs. Donaldson in regards to a question that was asked during the Wilderness Lands Bill discussion. Mr. Irwin asked Ms. Moffat what would happen if Pershing County decided not to support the Bill. Ms. Moffat stated that they would not carry forward a Bill for Pershing County that we did not support. This information will be added to the minutes.

Mr. Irwin made a motion to approve the minutes of the March 16, 2016 regular meeting with the inclusion of the above information. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: Carolyn Hultgren gave an update in regards to the Pershing Health Care Foundation. They have received their Corporate Charter and will be sending their 501C3 documents to the IRS.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Irwin and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that since the last meeting the crew removed some useless cattle guards in Grass Valley. They also cleaned out two cattle guards on Grass Valley Road. They finished blading and graveling the Blue Wing. Gerry Monroe fixed some washouts on the backside of Rye Patch. Chris Casias has been working in Grass Valley. They transported equipment out to Jersey and Dixie Valleys to install culverts. They bladed the haul road in Imlay and laid soy bean oil. They have also been laying soy bean oil in the valley as time permits. Mr. Greene also reported that they still have other culverts to install as well as some French drains.

LANDFILL – Brian Greene was present.

Mr. Greene stated that Mr. Nielsen is taking his MSHA (Mine Safety and Health Administration) classes. The Imlay transfer site's burn pile has been burned. Mr. Irwin asked if the work in the Unionville Park has affected the transfer site. Mr. Greene stated that he has not heard anything about it.

SENIOR CENTER/VOLUNTEER COORDINATOR – Mr. Irwin stated that he attended the Advisory Board meeting. Mrs. McKinney will be out on maternity leave soon and she has a good plan in place for her absence. There is a grant application due in that time, but she will take care of it while she is out.

A little later in the meeting, Mrs. McKinney was present. She stated that the Bird House Raffle is next Thursday during lunch. Breakfast this month will be Friday the 29th. The grant application for a new bus has been turned in. There will be another Alzheimer's and Dementia training on May 19th. Mrs. McKinney also stated that they have three trips scheduled for this summer, an Aces game in June, a trip to Safe Haven in July and Virginia City in August.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been out spraying weeds at the cemeteries, the ball fields and around the park. The arborist was here last week and there are three trees that need to be removed. Mr. Handka stated that he has not received any response from NV Energy in regards to dropping the power lines. Mr. Bloyed stated that he has a number for a higher supervisor and will give that a try. Mrs. Shank asked if there was a plan for replacing the trees that are removed. Mr. Handka stated that he does have a plan to replace trees when needed. He also stated that the trees that are being removed won't lessen the current amount of shade.

Mr. Handka stated that they have started opening up the pool house and will start draining the pool on Monday in preparation of it being acid washed. Mr. Handka stated that no broken pipes were found.

He also reported that they have been fixing sprinklers, filling in the trenches that were dug for the light poles and seeding the bare spots with grass.

Regarding the Airport, the day light flight inspection of the Papi and REILs went well. They will be doing a night inspection this Sunday. The pre-bid meeting for the beacon replacement project is today. After that meeting, Mr. Handka will be going to Unionville to spray weeds in the park.

Mrs. Shank asked if the building restoration in Unionville has started. Mr. Irwin stated that the new roof is almost completely done. The design was a little different than he anticipated, but it looks good. He will be meeting with them again on Thursday.

Approval of 2016 Agreement for the Airport re-roofing project: Mrs. Shank made a motion to approve the 2016 agreement with Alpine Roofing, Co., Inc., in the amount of \$15,852.00 to construct and install a roof system on the pilots' lounge at Derby Field Airport. Motion seconded by Mr. Irwin and passed.

Frontier Days, Approval of Bounce Houses and Mechanical Bull booths and insurance coverage: Mr. Handka has not spoken to anyone since the last meeting. Mr. Shields stated that he hasn't either. This item will be placed on the next agenda.

Mr. Handka spoke about the Courthouse Window project. He has looked at both company's samples and would like the Board to move forward with selecting DeBells. His concern with Beautiful Homes Nevada is that they don't have a product that matches the brown exterior and he doesn't feel they have as high a quality product. Mr. Bloyed didn't agree with the statement regarding the quality. This will be discussed more in depth later in the meeting as there is an agenda item.

Mr. Bloyed stated he has received several complaints about the park. Mr. Handka stated that they are working on it. "Weed and Feed" has been put down and they are starting a mowing schedule tomorrow.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Mrs. Shank stated that the plans for the kitchen just came back from John Palmer and will now be sent to the Fire Marshall's office. This delay is not good, the plans should have been checked prior to construction starting.

Request to remove inventory item #CC0217, table: It was noted that the table is broken.

Mrs. Shank made a motion to remove Inventory Item #CC0217, a table, from the Community Center's Inventory. Motion seconded by Mr. Irwin and passed.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS – Lovelock Chief Dave Ayooob and Mike Heidemann were present.

REVIEW OF PERSHING COUNTY FIRE OPERATOR POLICY AND F

ENDORSEMENT FORM: Mr. Heidemann drafted a policy for the Board's review. Chief Ayooob stated that his concern is the additional restriction regarding who can sign off as a "chief

officer”. Mr. Heidemann stated that someone who hasn’t received the certification themselves shouldn’t be able to sign off on someone else.

After further discussion, it was decided to add “or has an Emergency Vehicle Operation Course Certification”. They are also going to put a December 31st deadline on having the policy fully implemented. A Resolution will be on the next agenda.

Mr. Heidemann stated that there is Hazmat training being held at the Hospital today and tomorrow. He also stated that he has not received training schedules from any departments except Grass Valley. There is Railcar Response training in Hawthorne July 28th as well.

AMBULANCE REPORT: Chief Ayoob and Dan Murphy were present.

There was discussion regarding a billing report from REMSA. Mrs. Childs stated that we have collected \$85,982.11 from July 1, 2015 through March 31, 2016. The Commission would like a report that shows what has been sent to collections.

UPDATE ON INSTALLATION OF STRYKER SELF-LOADING GURNEY IN 901: Mr. Murphy stated that at the last POOL/PACT Loss Control Committee meeting they awarded our grant request in the amount of \$12,500, which is approximately half of the cost of the gurney. He called Stryker and we now have a new sales rep, so he is waiting to hear back from them. Mr. Murphy also spoke with Pat Songer of Humboldt General and as soon as we have it, they will put us on their schedule to get it installed.

TRAINING UPDATE ON THE MIGRATION FROM WEBCUR TO TRIPTIX PATIENT CARE REPORTING SYSTEM AND BILLING PROCESS FOR REMSA ACCESS TO PCR’S; UPDATE ON BILLING WITH REMSA, WHAT WAS BILLED, RECEIVED, SENT TO COLLECTIONS, COLLECTED BY COLLECTIONS, WRITTEN OFF; UPDATE ON COST BASED BILLING FOR MEDICARE CALLS FOR 2016: Mr. Murphy stated that no one is trained in Triptix and it is currently not being used. One of the concerns is the inability to go back and retrieve old records. There are also some configuration issues.

UPDATE ON ACTIONS PLANNED BASED ON THE 2016 EMS EVALUATION PRESENTED BY THE PARAMEDIC FOUNDATIONS: Mr. Irwin stated that all members were just given a copy. A plan to move forward has not been discussed. Mr. Murphy stated that they just went through a similar process at the School District. They formed a committee to prioritize recommendations to move forward.

FIRE SIDE FOR EACH FIRE DEPARTMENT: Update and list of responses that were eligible for billing by USA Recovery, amount they have collected or written off; List of back billed claims from earlier calls – Only two claims have been submitted. One of those was written off as uncollectible. There are two others that are in the process of being submitted.

LOVELOCK FIRE DEPARTMENT: Chief Ayoob reported that they currently have 5 members in Firefighter I Training and 21 members on the department.

GRASS VALLEY FIRE DEPARTMENT: Sean Burke was present.

Mr. Burke stated that this evening they are having their annual joint training with Humboldt Rural Fire Department. He is working with the Imlay Fire Department on writing a letter to the Sheriff in regards to setting the boundaries for response on I-80.

Discussion regarding advertising and going to bid for the Grass Valley Fire House addition: Mr. Shields stated that he had been working on the bid specifications with Mr. Burke. Mr. Burke had asked for an update. Mr. Shields thought that in light of the budgets this should be on the agenda so it can be discussed further. Mr. Boyed stated that the Capital Improvement Committee needs to meet as there was funding transferred out of the Building Fund. It was decided that this will be looked at again after July 1st.

IMLAY FIRE DEPARTMENT: Gerry Monroe was present.

Mr. Monroe stated that the new Firehouse is coming along well. The framing is up and some of the plumbing has been installed. Mr. Irwin asked about the punch list from the building

construction. Mr. Monroe stated that it has all been corrected; however, the drains have not been addressed. The Board will look into getting them fixed.

RYE PATCH FIRE DEPARTMENT: Tom Helms was present.

Mr. Helms stated that they haven't been on many calls yet this year as a lot of their membership has been out of the area. All of the members are now certified as EMRs (Emergency Medical Responder) except two. One of those is a part-time member and Mr. Helms asked if they could exempt him from that requirement. Mr. Irwin stated that is a requirement, and they need to make a plan to meet that requirement. The Department will also be losing two more members and will be down to seven members.

GRASS VALLEY ADVISORY BOARD: Annette Stripe and Sean Burke were present.

Mrs. Stripe stated that they have a meeting next Monday night. Melinda Cohen, Game Warden will be there. They are planning a candidate's night on May 23rd after their regular meeting. On April 30th there will be a craft fair with 19 vendors.

Mrs. Stripe stated that at the Town Hall meeting they had requested copies of the Code Enforcement Officer's report. Mr. Evans stated that he would make sure those are forwarded to Mrs. Stripe.

Mrs. Stripe also asked if the old community center building has been sold. It is in escrow, but will not close until May 24th.

Mr. Burke stated that he spoke with John Handka about weeds at the current Community Center. They would also like to have the Sheriff bring out some trustees to clean up around the building.

UNCLASSIFIED DEPARTMENTS, CONT.D:

PUBLIC DEFENDER – Steve Cochran was present.

Mrs. Shank stated that she reached out to Jerrie Tipton in Hawthorne in regards to Public Defender services and they will be discussing it at their meeting today.

Mr. Cochran stated that he did send a letter to the Humboldt County Commissioners regarding their decision to cancel the contract with Pershing County. Mr. Irwin stated that Mr. Cochran should still get on their agenda. Mr. Shields stated that a Commissioner should attend that meeting as well.

Mr. Cochran stated that the annual report has been completed.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans had nothing new to report and stated that everything is going well.

IMLAY WATER: James Evans was present.

Mr. Evans stated that they are scheduled for their sanitary survey on May 16th. The tank cleaning will be scheduled for May or June.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans stated that there have been several small projects started. Mrs. Shank asked who was keeping an eye on the Archival Building project. Mr. Evans stated that there is a project manager. The Board felt that Mr. Evans, as the County Building Inspector, needs to be involved as well. Mr. Evans stated that they are currently having an issue with compaction.

Mr. Bloyed stated that they are asking all Departments with County Vehicles to move them to the Road Department yard while this project is going on as we are short on parking.

Mrs. Shank also spoke about the Community Center kitchen remodel plans. She asked if there was any way the process can be sped up. She is really concerned as the kitchen has already

been torn up. Mr. Evans stated that Mr. Palmer informed him that he was putting the plans in the mail today and then they will go to the Fire Marshall's office for review.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that things are quiet in the office. She has been busy proofing ballots and preparing for the upcoming election.

Approval of corrections/changes to the Tax Roll: There were no corrections submitted. RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board a copy of the Quarterly Report. She also stated that the Tentative Budget was mailed on Tuesday and she is working with Taxation regarding the beginning fund balances.

LAURI CERINI-JONES, ASSESSOR – *Request for a higher room rate for the Assessor's Conference April 18-22, 2016 in Pahrump, NV:* Mrs. Shank stated that according to the paperwork it doesn't look like this is a higher rate. No action was taken.

PROCLAMATIONS AND AWARDS: No proclamations were submitted for consideration.

PERSHING COUNTY COURTHOUSE WINDOW REPLACEMENT: APPROVAL TO AWARD BID – Mr. Bloyed asked that this be put back on the agenda. The original budgeted amount was \$150,000. At that time one bid was received for \$88,000, but some of the paperwork was missing. It was rebid and two bids were received the second time. Mr. Bloyed stated that a large amount of money was spent to upgrade the heating and air conditioning in the Courthouse and he feels the windows are a big part of that project.

Mrs. Shank asked about the warranties. Mr. Shields did review the warranties of both products. Beautiful Homes does have a lifetime warranty. He also wanted to note that there will be an additional cost if the lead tests come back positive.

Mr. Irwin would like to hold off on making a decision as he would like to look at Beautiful Homes' product, which is being installed in a private building. Mrs. Shank asked if we could invite them to give a presentation.

The Board decided to hold off on making a decision until July 1. Mr. Shields will send out new Invitations to Bid to those contractors.

Mrs. Childs wanted the Board to be aware since they keep throwing out the July 1st date, that the ending fund balance will remain the same through July 1st. The transfer of Building Fund money won't take place until after that time.

SALARY RESOLUTIONS: B. MEDERIOS, BUILDINGS AND GROUNDS – Mrs. Shank made a motion to approve the Salary Resolution for Bruce Medeiros moving him from a Maintenance Worker I, Salary Range 23, Step 1 to a Maintenance Worker II, Salary Range 24, Step 2 effective May 11, 2016. Motion seconded by Mr. Irwin and passed.

T. GALLAGHER, ASSESSOR'S OFFICE – Mr. Irwin made a motion to approve the Salary Resolution for Tina Gallagher moving her from an Administrative Clerk I, Range 23, Step 1 to an Administrative Clerk II, Range 26, Step 1 effective May 26, 2016. Motion seconded by Mrs. Shank and passed.

CORRESPONDENCE: There was no additional correspondence discussed. The meeting recessed at 10:22 a.m. for a Liquor Board meeting and reconvened at 10:30 a.m.

JERRY ALLEN, SHERIFF: Sheriff Allen stated that D & D Plumbing has been doing quite a bit of work in the Jail. He has been keeping in contact with the State in regards to the repairs noted on the inspection. Sheriff Allen asked for confirmation that he can move forward with having the padded cell fixed. The cost is \$18,129. Mr. Bloyed asked if we had looked into this being covered by the County's insurance. Mrs. Donaldson will check. The Board felt that this needs to be taken care of either way.

APPROVAL OF GRANT FUNDING RENEWAL FOR SCHOOL RESOURCE OFFICER – Mr. Bloyed stated that due to time constraints, he has already signed this application. Sheriff Allen stated that due to the need in our School District and the success of the current officer, he has applied for two positions this year.

Mr. Irwin made a motion to approve Sheriff Allen applying for grant funding renewal for the School Resource Officer. Motion seconded by Mrs. Shank and passed.

Sheriff Allen has attended a couple meetings with Burning Man and is not impressed with the caliber of those meetings.

Sheriff Allen also stated that Dave Metts has a generator on Toulon that we may be able to take advantage of. The Road Department would have to dig the trench from his building to ours, but Mr. Metts would provide the wiring. Sheriff Allen will speak with Mr. Greene about this.

There was some discussion regarding SH Architecture. We received an invoice and Sheriff Allen will get some clarification before it is paid.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers, checking on the voucher for Vendor #397 to make sure it is within budget. Motion seconded by Mr. Irwin and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields had nothing to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she has been busy with matters related to the Lands Bill.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank reported that she attended the Health Care Foundation meeting.

Mr. Irwin stated that he and Mr. Shields gave testimony to the Legislative Committee on Lands in Winnemucca. They discussed creating a statewide committee to work on BLM issues. Mr. Shields stated that it would provide litigation services and grant funding and also provide a bridge between the rural counties and the BLM. Mr. Irwin stated that they also discussed Burning Man and the Live Entertainment Tax imposed by the State.

Mr. Irwin also attended a Lands meeting with Lt. Governor Hutchison yesterday and a Next Generation 911 meeting last week. Mr. Irwin also stated that he was asked by the Fire Department if there is an Employee Assistance Program available to them. He will be following up with POOL/PACT.

Mr. Bloyed asked Mr. Irwin in regards to the Lands Bill, who sets the Fair Market Value when that property is sold. Mr. Irwin stated that the Fair Market Value is based on like properties that have already sold in the area.

Mr. Bloyed participated in a NV Works phone conference. The Recreation meeting was rescheduled.

PUBLIC INPUT: There was no public input at this time.

The meeting recessed at 11:30 to meet in a closed labor session pursuant to NRS 288.220 to meet with the County's labor representative regarding labor negotiations.

As there was nothing further to come before the Board, the meeting adjourned at 11:30 a.m.

Approved: _____ /s/
Darin Bloyed, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk