

JULY 5, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Lynn Christofferson, District Attorney Administrative Staff; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: Lovelock Fire Chief Nathan Carmichael introduced Tyler Hecht from the BLM. Mr. Hecht gave an update on the Limerick Fire. They are setting up base camp at the High School and approximately 300 people will be stationed here. The fire is currently 25% contained.

UNCLASSIFIED DEPARTMENTS:

LOVELOCK FIRE DEPARTMENT – Chief Carmichael stated that they are supporting the BLM as much as possible in regards to the Limerick fire. Coeur Rochester has been closed, but they are in the process of getting the power hooked back up this morning. Coeur has also been working with BLM to get a water tank for the helicopters to use. Chief Carmichael stated that the BLM has brought in their own medical support team.

Mrs. Shank asked if any structures had been lost. Chief Carmichael stated that 4 structures were damaged.

AMBULANCE – Chief Carmichael reported that there was a communication disconnect between the department and REMSA. Hopefully that has been rectified. REMSA will be sending out 150+ bills. Chief Carmichael stated that they are currently sending the reports by fax to REMSA and are working on making the two systems communicate. Mrs. Shank asked if the Commission could get a monthly report regarding the number of calls and the amounts billed.

Mrs. Shank asked about the Hazmat incident. The Hospital was not given any instructions. She asked if there has been an after action review. Chief Carmichael stated that they have not sat down with the Hospital. He stated that two Hospital employees responded to the call and notified the Hospital, but apparently wrong information was given.

Chief Carmichael stated that the Fourth of July Fireworks were cancelled due to the fire situation. They are working with the City of Lovelock and are going to try to do the fireworks show in September for the 100 year celebration.

Mr. Rackley spoke about the fuel issue in Rye Patch. The Sheriff does have a diesel tank and Mr. Rackley will work on getting it moved.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

ROAD DEPARTMENT – A written report was submitted by Mr. Hill. Since the last meeting they cleaned up limbs on Reservation Road. The Lovelock Valley Roads were bladed and prepped for Mag Chloride, which has also been done. They are screening gravel in Buena Vista Valley for the future Unionville project. They patched and cleaned Old Victory Highway to prep for chip seal, including approaches in Humboldt River Ranch. They chip sealed 2.4 miles of Old Victory Highway and will finish up this week. One day was spent in Unionville prepping for the gravel project that will

take place in mid-July. Gerry Monroe took the fire truck to Las Vegas to have the new tank installed for the Fire Department.

LANDFILL & RECYCLING – Mitch Nielsen was present.

Mr. Nielsen reported that Stantec completed the Financial Assurance and submitted it to NDEP (Nevada Division of Environmental Protection). The two month average for loads dumped is approximately 14 tons. The issue with the Grass Valley Transfer Site has gotten a little better, but the amount of trash is still higher than it should be.

SENIOR CENTER/VOLUNTEER COORDINATOR – Mr. Rackley reported that Mrs. McKinney is cooking this week and unable to attend today's meeting.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been spraying weeds as they have time. They have increased the watering time on the Courthouse lawn. The trees at the cemetery and ball fields will be trimmed.

Derby Field Airport mobile home insurance claim – update and approval to proceed with repairs and/or replacement: Mr. Handka stated that the insurance adjuster was out last week, but he has not heard anything yet.

Mr. Handka also reported that he increased the fuel prices at the Airport by \$0.15, which is still \$0.10 lower than surrounding airports.

Mr. Handka stated that the BLM will be staging aircraft at Derby Field due to area fires. He also stated that they discussed the Air Force using the runways at the last meeting and Mr. Handka had to deny their request as the weight was too high.

GRASS VALLEY FIRE DEPARTMENT – Sean Burke was present.

Mr. Burke reported that HGH's (Humboldt General Hospital) helicopter is available, but there may be some limitations due to smoke, etc.

The Grass Valley Fire Department currently has 15 people on the roster. Three people moved. The burn ban will go into effect later this month. The Firehouse construction is coming along nicely. Mr. Burke also reported that 6 people recently took the State Hazmat test, which was proctored by Chief Carmichael. Mr. Burke explained that there are two components to the test, Awareness and Operations. Five of the six passed the Awareness portion, but only one of the six passed the Operations portion. Mr. Burke stated that the County might want to look at a local certification instead of the State certification.

GRASS VALLEY ADVISORY BOARD: Sean Burke was present.

Mr. Burke thanked the Board for the Proclamation recognizing Annette Stripe. He stated that the Board currently has three active members. He also stated that they are trying to get one of the Drug/Alcohol Counselors from Winnemucca to speak at their next meeting.

UNCLASSIFIED DEPARTMENTS, CONT.:

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – *Approval of rental agreement with City of Lovelock for office space for Economic Development Director:* Mr. McDougal made a motion to approve the rental agreement with the City of Lovelock for office space for the Economic Development Director as presented. Motion seconded by Mr. Rackley and passed.

JERRY ALLEN, SHERIFF: Sheriff Allen reported that the last two days the Sheriff's Department, along with Search and Rescue, has been out making pre-notification checks of residents in the Unionville/Oreana area. With last week's hazmat incident and the fires, the Department has been severely taxed due to lack of personnel and equipment.

Sheriff Allen reported that the Jail is currently at 81% capacity. They've had 22 bookings within the last two weeks.

Sheriff Allen applied for the bullet proof vest grant reimbursement, but he has not heard anything yet. There is another grant application due July 10th for personnel. Sheriff Allen will be submitting a request for four officers. After reading the requirements, he found that the County has to have a plan to cover those positions for 12 months following commencement of the grant. An item will be put on the next agenda to discuss this further.

Sheriff Allen stated that he doesn't always have time to get specific items on the agenda and asked if he could have some sort of consent agenda item. Mrs. Shank suggested having an item on the next agenda to discuss how much leeway the board can give.

Approval to advertise/hire a deputy to replace a retiree in September 2017: Sheriff Allen stated that he received a letter of retirement from Gary Rogers. Deputy Rogers will be retiring on September 17th. Sheriff Allen would like to hire someone now so that they can complete the training prior to Deputy Rogers' retirement.

Mr. Rackley made a motion to approve the advertising and hiring of a deputy to replace a retiree in September 2017. Motion seconded by Mr. McDougal and passed.

UPDATE AND PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF POTENTIAL NEW LAW ENFORCEMENT CENTER: Mr. Rackley stated that he and Sheriff Allen will be meeting to go over the plot plan again. They do have a floor plan that they will be cutting and pasting as to the Sheriff's specifications.

SALARY RESOLUTION: E. BLONDHEIM, SHERIFF'S OFFICE – Mr. Rackley made a motion to approve the Salary Resolution for Eric Blondheim, moving him from a Deputy, Range LE12, Step E to a Sergeant, Range LE14, Step A effective July 1, 2017. Motion seconded by Mr. McDougal and passed.

LACEY DONALDSON, CLERK- TREASURER: Mrs. Donaldson reported that June 20th – 23rd she was in Las Vegas attending the Secretary of State's Election Conference. Secretary Cegavske and her staff did not provide exact numbers regarding the funding for new election equipment, but they will be sending out a sort of grant application. Mrs. Donaldson is anticipating approximately \$60,000.

Mrs. Donaldson stated that she is waiting on the Assessor's office to finish up their work on the tax roll and then she will do her part to get the new year's bills in the mail by July 15th.

APPROVAL OF CORRECTIONS/CHANGES TO THE TAX ROLL – There were no corrections submitted for approval.

SALARY RESOLUTION, B. MEDEIROS – Mr. McDougal made a motion to approve the Salary Resolution for Barrie Medeiros moving her from an Administrative Clerk I, Range 23, Step 1 to an Administrative Clerk II, Range 26, Step 1 effective July 18, 2017. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR: Mrs. Childs gave the Board the monthly revenue reports. She also informed the Board that we did receive PILT (Payment in lieu of Tax) funding last week.

DISCUSSION REGARDING POLICY/AGREEMENT FOR USING THE PERSHING COUNTY TENT: Mrs. Childs gave some background information regarding the purchase of the current tent. The original tent was donated by Coeur Rochester. That tent was destroyed and a new tent was purchased in 2012. The new tent was paid for out of the Building Fund. Mrs. Childs stated that there have been several requests to use the tent. Mrs. Childs stated that if we are going to let people borrow it, it should be handled in the same manner as renting the Community Center.

The Board decided that this would be a good fit for the Community Center Board. It will be referred to them to come up with a policy and a rental agreement.

Mr. McDougal made a motion to refer this item to the Community Center Board to determine a rental policy and agreement. Motion seconded by Mr. Rackley and passed.

Mr. Shields had some concerns regarding liability and leasing County equipment that was paid for with tax dollars to private individuals.

LIBRARY: Kathie Brinkerhoff was present.

Ms. Brinkerhoff stated that the Summer Reading Program will end next Monday. On August 21st they will be having an Eclipse Party. Ms. Brinkerhoff stated that the Library has purchased some viewing glasses.

Ms. Brinkerhoff stated that last Friday she received a letter of resignation from Margaret Tantilla. She did give two weeks notice, but also started two weeks of vacation on Monday. An item will be put on the next agenda to approve the advertisement and hiring to fill the position.

Ms. Brinkerhoff stated that the computers are down today due to the fire destroying some of AT&T's line. Ms. Brinkerhoff also stated that the Library only has two board members.

The meeting recessed at 9:57 a.m. and reconvened at 10:00 a.m.

APPROVAL OF AMENDMENT #1 TO INTRASTATE INTERLOCAL CONTRACT BETWEEN STATE OF NEVADA AND PERSHING COUNTY FOR COMMUNITY HEALTH SERVICES PROGRAM: Mrs. Shank stated that this will be put on the next agenda as they do not have a complete contract.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards discussed.

CORRESPONDENCE: There was no correspondence discussed.

PLANNING AND BUILDING DEPARTMENT; IMLAY WATER SYSTEM: James Evans was present.

Mr. Evans reported that tonight's Planning Commission meeting has been rescheduled for July 19th. He also reported that the office has been busy. Nine permits were issued in June.

GRASS VALLEY FIREHOUSE ADDITION – REQUEST FOR APPROVAL OF CHANGE ORDER FROM MICHAEL CLAY CONSTRUCTION IN THE AMOUNT OF \$23,623.92 FOR ADA COMPLIANCE – The changes to the Firehouse to meet ADA standards were discussed at a previous meeting.

Mr. Rackley made a motion to approve the change order from Michael Clay Construction in the amount of \$23,623.92 for ADA Compliance issues. Motion seconded by Mr. McDougal and passed.

PERSHING COUNTY CEMETERY BOARD: REQUEST FOR APPROVAL OF A RESOLUTION TO INCREASE THE FEE AMOUNT TO RESERVE A BURIAL PLOT IN COUNTY CEMETERIES FROM \$75.00 TO \$250.00 AND TO PROVIDE FOR A PAYMENT PLAN FOR THE RESERVATION OF BURIAL PLOTS – Mrs. Shank stated that the Cemetery Board has been reviewing the fees for quite some time and have reviewed the fees from the surrounding communities as well. The average is approximately \$250.00. Our cemetery fees have not been increased since the late 80's. Mrs. Shank stated that they also discussed payment plans. They would like to increase the plot fee to \$250, with a \$50 deposit required at the time of purchase and the remainder paid within one year. If the burial is to take place right away, full payment is required. If someone wishes to purchase 2-5 plots the deposit is increased to \$100 and the balance may be paid within two years. If purchasing 6 or more plots the deposit would be \$250 and they could pay the balance within three years.

Mr. Shields stated that the current Ordinance also allows a mapping fee. Mrs. Shank stated that the Cemetery Board has not discussed this. She will take this back to them and then the recommendation will come back to the Commission.

LITIGATION MEETING: A Litigation Meeting was not needed.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: APPROVAL TO PROCEED WITH PURCHASING NEW COUNTY FLAGS WITH COUNTY SEAL – The Board would like to see a graphic drawing before new flags are ordered.

2017 LEGISLATIVE MATTERS: The Board had a list from NACO (Nevada Association of Counties) of Bills that might require county action. Mr. Shields stated that he had a more comprehensive list that he is reviewing and will have more information for the Board at the next meeting.

Mrs. Childs stated that the Recording fees will increase as of October 1st.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: The Board did not have anything new to report.

ITEMS FOR FUTURE AGENDAS: No items were discussed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley reported that the Senior Center Advisory Board met. Mr. Rackley spoke about the 911 Surcharge Committee and wasn't sure what to do next as there hasn't been any public interest to serve on the Board. There are two trucks scheduled to pick up material from the Recycling Center.

Mr. Rackley also reported that he spent over six hours on Toulon Peak running cable and testing the signals. The TV Board will meet on July 11th to discuss what changes need to be made. Mr. Rackley stated that someone had left the door open and changed the thermostat setting to 85 degrees.

Mr. McDougal reported that he has a PCEDA meeting next Monday. He also stated that the Commission needs to discuss Marijuana regulations.

Mrs. Shank stated that she has a Cemetery Board meeting coming up as well as the Pershing Health Care Foundation.

Mrs. Shank and Mr. Shields attended the City Council meeting last week. Mr. Shields stated that they had a number of items on their agenda that fall under the County Commission's jurisdiction. They discussed the Recreation Board, the County's Drug and Alcohol Policy, marijuana establishments and alcohol at Olfer's Garage (Lovelock Firehouse). Mr. Shields stated that his office and Mr. McDougal will be providing some training to the Recreation Board in regards to what authority they have as a board and what their responsibilities are in the near future. Mrs. Shields also stated that he felt the City was receptive of the County's letter regarding alcohol at Olfer's Garage and it will be on the City's next agenda for further discussion.

PUBLIC INPUT: There was no public input at this time.

The meeting recessed at 10:35 a.m. and reconvened at 11:47 a.m.

APPROVAL OF THE 2017-2019 TENTATIVE AGREEMENT FOR THE PERSHING COUNTY LAW ENFORCEMENT ASSOCIATION: A tentative agreement has not been reached.

VOUCHERS: Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 12:01 p.m.

Approved 08/16/17: _____ /s/
Carol Shank, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk