

JULY 6, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin made a motion to approve the minutes of the May 4, 2016, May 18, 2016, and June 1, 2016 regular meetings, and the May 18, 2016 and June 20, 2016 special meetings with the typographical corrections provided by Mrs. Shank. Motion seconded by Mr. Bloyed. Mrs. Shank abstained from voting on the June 20th minutes as she was not present. Motion carried.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank noted Item #26 regarding the water applications submitted by Mr. St. Clair.

Mrs. Shank made a motion that with the exception of agenda item #26, no items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Irwin and passed.

REQUEST BY COMMISSIONER CAROL SHANK TO BE APPOINTED CHAIRMAN STARTING IN JULY 2016: Mr. Bloyed stated that he had some questions regarding this agenda item. He informed the audience that he is termed out of his seat on the Board. He asked Mrs. Shank if she was aware of that. Mrs. Shank stated that she is. He also stated that he was told that her and her husband actively sought out someone to run against Mr. Irwin. She stated that she did no such thing. Mr. Bloyed stated that he had personal testimony from Randy Pontius, who is the president of the local Democratic Party, that he was approached by Mr. Shank to run against Mr. Irwin. Mr. Bloyed stated that the entire County has this perception. Mrs. Shank stated that she is aware that her husband met with Mr. Pontius, but doesn't know what was discussed.

Mr. Bloyed also stated that they have a responsibility to the employees of Pershing County and he feels she is remiss in accepting the salary increase when the employees only received 2.5%.

Mr. Bloyed asked what Mrs. Shank's reasoning for wanting to be Chairman was. Mrs. Shank stated that it was to gain the experience. Mr. Bloyed commented that Mrs. Shank has served on the Board for five years, doesn't she feel she has that experience. Mrs. Shank stated that she feels the Chairman position should rotate. Mr. Bloyed stated that it would change in January.

Mr. Bloyed stated that he is not married to the Chairman seat and would rather appoint Mr. Irwin to serve for his last six months. Mr. Irwin would like time to consider this and would like this addressed at a later time.

At the end of the meeting Mr. Irwin stated that after some thought, he would like to leave things as they are. He also stated that when he first came on the Board, the Chairman changed every January. In order to add some continuity with other board appointments and such, it was suggested that the senior member of the Board fill the position. No action was taken.

YEARS OF SERVICE CERTIFICATE AND PINS:

Sgt. Stephens was presented with a 15 year pin with 18 years of service.

Brian Greene was presented with a 30 year pin with 30 years of service.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene stated that since the last meeting the roads were prepped in Grass Valley and Mag Chloride was put down on the 28th and 29th. The crew then moved to the valley roads. They also patched potholes on Muddy Road, Tungsten, and Old Victory Highway. Mr. Hill has been spraying puncture vine throughout the county. Today the crew is hauling hot mix up to Limerick Canyon.

Mr. Irwin asked if they had fixed a speed limit sign in Unionville. Mr. Greene will check on it.

LANDFILL – Brian Greene was present.

Mr. Greene stated that they had some problems with the loader, but they have been corrected.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick stated that she went to the Mineral County Depot last week for a celebration for their site certification. 144,000 acres on the Army Depot and the surrounding area have been opened up for industry. Mrs. Lusby-Angvick also stated that she would be out of town July 17th through July 23rd attending the Northwest Community Development Institute.

PCEDA (Pershing County Economic Development Authority) has decided to renew their contract with Abbi Agency. Once she has some more information Mrs. Lusby-Angvick will share it with the Commission.

Mrs. Lusby-Angvick stated that the windows in the Assay Office at the Museum are starting to deteriorate and she is concerned that the glass might slip out.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that the heating and a/c project is about two-thirds done. Mr. Bloyed asked if there are plans to take the existing units out of the windows. Mr. Handka stated that is the plan; however, some of the glass is missing, so if the windows aren't replaced, they will have to have someone come out and replace the missing glass. There are three or four windows missing glass.

Mr. Handka stated that he has also been working on replacing the water system in the Courthouse. He has installed a better filtration system, which should also help with wear and tear on the pipes.

The trees have been trimmed. The arborist told Mr. Handka that most of them were in really good shape. Three trees were removed.

They have also been spraying weeds at the cemeteries, ballfields and around the Courthouse. Mr. Handka stated that they've got a pretty good handle on the weeds, with the exception of the Airport.

The roof at the Airport will be replaced next week. Various community members donated furniture for the pilot's lounge.

There was some discussion regarding a storage shed for the Unionville Park. There were a few options mentioned and Mr. Handka was asked to get some prices.

Presentation by DeBell Windows and Beautiful Homes Nevada for Courthouse window replacement: A presentation was given by Bill D'Andrea from DeBell Windows. The last time he was here a verbal presentation of the product was given along with samples. Today Mr. D'Andrea also had a video presentation.

Mr. Irwin asked if there was any kind of discount for allowing DeBell to use the Courthouse in their advertisements. Mr. Shields stated that both companies would have to be given the same opportunity and the project would have to be rebid. Mr. D'Andrea stated that if he got the go ahead today he would do it for \$80,000 even.

Chad Correia of Beautiful Homes Nevada gave a presentation. He also gave the Board a pamphlet with additional information.

Mr. Bloyed wanted the record to reflect that he had Beautiful Homes Nevada install these windows in his home.

There were some questions regarding Mr. Correia's licensing and bond limits. Mr. Correia stated that he has been licensed for 15 years and has never had a problem with the Contractor's Board.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there will not be a Planning Commission meeting this month. He gave the Board the monthly permits issued and fees collected report.

IMLAY WATER: James Evans was present.

Mr. Evans stated that he will be doing the lead and copper sampling next week. On Thursday he will have both wells sounded to check water levels.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans stated that this side of the office has been pretty busy. He attended a three hour meeting with the City's new Plan Reviewer. The City is in the process of updating their forms and he would like to see the City and County using the same forms. Once he has the City lined out, Mr. Evans will bring him before the Commission to give a proposal as at some point we will also be looking for a new Plan Reviewer.

APPROVAL TO ADVERTISE AND HIRE CODE ENFORCEMENT OFFICER – Mr. Bloyed stated that he sat down with Mr. Evans to discuss Code Enforcement. The position was budgeted for. Mr. Irwin would like to look at some other options and would like to approach the City about consolidating some functions. Mr. Bloyed stated that he thought that was fine, but we don't want to negate the progress that has been made. Mr. Evans will continue following the open cases. The City will be approached to try to schedule a joint meeting.

Mr. Evans was presented with a certificate and pin for 10 years of service with Pershing County.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COOPERATIVE AG EXTENSION – Steve Foster was present.

Mr. Foster reported that the Grow Your Own Series had 14 people attend the eight sessions. Mr. Foster attended the Youth Range Camp. There were approximately 20 kids in attendance. Mr. Foster also attended the Big Meadows Conservation District meeting. 4-H Camp runs July 17 – 23 and there are 17 campers from Pershing County attending. They will be holding their annual barbeque on July 30th during Frontier Days.

Mr. Foster will be representing Nevada Ag Extension at the Western Sustainable Ag Research Education conference in Newport, Oregon next week.

Mr. Foster also reported that he received an email from the State's IT Department stating that they would like to run fiber optics into the Community Center. This would eliminate the charge for the T-1 line and would provide faster internet. They are asking that the County help pay for it. An item will be put on the next agenda for possible approval.

RYE PATCH FIRE DEPARTMENT – *Approval to transfer de-commissioned water truck from inventory to Nile Valley Race Track with a Memorandum of Understanding (MOU):* Mr. Bloyed stated that this truck was donated by EP Minerals and the Rye Patch Fire Department can no longer use it. Mr. Bloyed would like the MOU to state that the Nile Valley Race Track will maintain the water truck, but the County would have access to it in an emergency. Mr. Shields will speak with Chief Ayoob and Mr. Irwin in regards to language that is needed for the ISO (Insurance Service Office) and will draft the MOU.

Mr. Irwin made a motion to approve the transfer of the de-commissioned water truck from the Rye Patch Fire Department to the Nile Valley Race Track contingent on the District Attorney drafting an MOU that requires it to be kept in service so that it benefits our ISO rating and can be used in case of emergencies. Motion seconded by Mrs. Shank and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that things are slowing down after the election. They worked with the Assessor's office and the tax roll file was sent to the printer yesterday. Once the proofs are approved the bills will be mailed by July 15th.

Approval of corrections/changes to the Tax Roll: An adjustment for APN #006-037-09, Birr-Miller was presented to the Board. As this parcel only has one livable residence, one Landfill Assessment in the amount of \$120 needs to be removed.

Mrs. Shank made a motion to approve the correction to the Tax Roll as presented. Motion seconded by Mr. Irwin and passed.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that she hopes to get the Appraiser ad in the paper next week. She also gave the Commission some information regarding a property that will now be Tax Exempt. Pictometry has completed their flights for this appraisal cycle, so the Board will see those vouchers soon.

The meeting recessed at 10:29 a.m. for a Liquor Board meeting and reconvened at 10:31 a.m.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the end of the month reports. She stated that the Ending Fund Balance looks pretty good right now, but that amount has to hold until the new tax collection is apportioned in September.

Mrs. Childs also stated that she has been working with Sean at ADS regarding web-based email. We are currently paying Great Basin \$699 per year to host our website. Network Solutions is the domain name holder for pershingcounty.net. They could probably do both, but all email would have to be web-based, not just the Department Heads. It would cost approximately \$135 per month for the email accounts and then \$1700 per year for our website. Mrs. Childs will continue to work with Sean and bring back a proposal for the Board to consider.

Possibility of Change Order for Archival Building to include carpeting in the Recorder-Auditor's office to match new carpeting being put in the research room of the Archival Building, funding from the Building Fund: Mr. Bloyed asked for an updated Building Fund priority list.

Mrs. Childs stated that the research area is the only area that will have carpeting. There will be a 9' opening from the Recorder's office into the research area. There are a lot of heavy book cases and equipment that will have to be moved, so this would ensure that they only had to be moved once. It also ensures that the carpet matches; if we wait it could be discontinued. Mrs. Childs has not received an estimate at this time. This will be put back on the agenda when Mrs. Childs has more information.

SHERIFF JERRY ALLEN: Sheriff Allen reported that he has been working nights the last month. He also stated that some of his staff is attending a stress debriefing this morning. The Department's new truck should be delivered next week and the vehicle it is replacing will be taken out of service by the end of the month.

UPDATE ON 2016 BURNING MAN EVENT – Sheriff Allen stated that they are still having planning meetings. He will be meeting with Roger Vind from Burning Man after this morning's meeting. Sheriff Allen is still working on some logistical concerns. Mr. Irwin asked if Sheriff Allen is having the same issues as last year finding personnel. He stated that he is. He did extend the advertising to Southern Nevada as well.

Sheriff Allen stated that there was supposed to be a medical protocol meeting with Crowd RX, HGH (Humboldt General Hospital), Burning Man, Pershing County Sheriff's Office and the BLM (Bureau of Land Management), but it did not happen.

APPROVAL OF 2016 BUDGET FOR BURNING MAN – Mr. Bloyed stated that a preliminary budget figure was given to Undersheriff Bjerke. Sheriff Allen stated that he is working with Mr. Shields trying to reduce the budget amount so that there is a contingency fund.

Marnie Benson of Burning Man stated that they are hoping to have their population model to the Sheriff next week so that he can plan around it. They don't foresee any significant changes from last year. Sheriff Allen stated that he still has concerns as the Settlement Agreement does not cover the early entry and late exodus. Ms. Benson stated that she would follow up with Ray Allen. Mr. Shields stated that a formal request was sent to Burning Man regarding the addition of these two days and he was told by Mr. Allen that Burning Man had no incentive to follow through. Ms. Benson will discuss this with Mr. Allen. Mr. Bloyed suggested putting together a dollar amount of what those two extra days cost and submit it to Burning Man as well.

APPROVAL TO CHANGE CONTRACT AMOUNT WITH SH ARCHITECTURE FOR WORK PERFORMED ON PROPOSED JAIL FACILITY – The original contract amount was \$20,500. We have invoices over and above that in the amount of \$2,407.41. There was some apparent miscommunication, but the invoices should be paid.

Mr. Irwin made a motion to increase the contract with SH Architecture for work performed for the proposed Jail facility in the amount of \$2,407.41 and to pay any outstanding invoices. Motion seconded by Mrs. Shank and passed.

REQUEST TO INCREASE THE BUSINESS LICENSE LATE FEES FROM \$3.75 TO \$10.00 – It was mentioned that the Business License fees are set by Ordinance, therefore, the Ordinance will have to be amended. This will be put back on the next agenda.

PUBLIC HEARING: ROD ST. CLAIR, APPLICATION #86233, THE PROPOSED POINTS OF DIVERSION ARE IN THE NW ¼, NW ¼ OF SECTION 26, TOWNSHIP 35 ½ NORTH, RANGE 25 EAST MDB&M, LOCATED IN PERSHING COUNTY. THE PROPOSED MANNER OF USE IS MUNICIPAL. PROPOSED POINT OF DIVERSION IS THE MUD MEADOW HYDROGRAPHIC BASIN (026) AND THE PLACE OF USE IS WITHIN THE BRADY'S HOT SPRINGS AREA HYDROGRAPHIC BASIN (075), FERNLEY AREAS HYDROGRAPHIC BASIN (076), TRACY SEGMENT HYDROGRAPHIC BASIN (083), CARSON DESERT HYDROGRAPHIC BASIN (101), CHURCHILL VALLEY HYDROGRAPHIC BASIN (102), AND THE DAYTON VALLEY HYDROGRAPHIC BASIN (103) – Mr. Bloyed stated that the Commission's policy has always been to protest applications to move water out of Pershing County.

Mr. Bloyed asked if there was any public comment. Benny Hodges, Pershing County Water Conservation District Manager and member of the Humboldt River Water Basin Authority, stated that Mr. St. Clair's application is strictly speculative in nature and he would recommend that the Commission protest. Robert McDougal, who is also a member of the Humboldt River Water Basin Authority and County Commissioner-Elect, spoke about the initial applications Mr. St. Clair submitted in Humboldt. Mr. St. Clair is strictly trying to mine water. Mr. McDougal would also support the Commission's protest. Carl Clinger stated that Basin 26 is mostly in Humboldt County.

Mr. Irwin made a motion for Pershing County to continue the protest of Water Application #86233 filed by Rod St. Clair. Motion seconded by Mrs. Shank and passed.

ELECTED DEPARTMENTS, CONT.D:

JUSTICE COURT: APPROVAL TO ADVERTISE/HIRE VACANT ADMIN – It was noted that this position is a ¾ time position.

Mrs. Shank made a motion to approve the advertisement and hiring to fill the vacant ¾ time Administrative Clerk position in Justice Court. Motion seconded by Mr. Irwin and passed.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered.

DERBY FIELD AIRPORT: ACCEPTANCE OF GRANT OFFER FOR DERBY FIELD BEACON PROJECT IN THE AMOUNT OF \$67,171.00 WITH A COUNTY MATCH OF \$4,479.00

AND NOTICE OF AWARD OF DERBY FIELD BEACON PROJECT TO SILVER SABRE ELECTRIC IN THE AMOUNT OF \$42,150.00 – Mrs. Shank made a motion to accept the Grant Offer from the Federal Aviation Administration for the Derby Field Beacon Project in the amount of \$67,171.00 with a County match of \$4,479.00 and approve the Notice of Award of the project to Silver Sabre Electric in the amount of \$42,150.00. Motion seconded by Mr. Irwin and passed.

SALARY RESOLUTION: S. BRISTOW, JUSTICE COURT – Mr. Irwin made a motion to approve the Salary Resolution for Staci Bristow, moving her from an Administrative Clerk I, Range 23, Step 6 to an Administrative Clerk II, Range 26, Step 2 effective on her Anniversary Date. Motion seconded by Mrs. Shank and passed.

SELECTION OF A NON-PROFIT ORGANIZATION FOR DONATIONS TO BE MADE FROM IT'S MY COMMUNITY STORE FOR PERSHING COUNTY: The Board would like an estimate of the amount of the donation before they choose an organization. Mrs. Childs will obtain some more information and this item will be put back on the next agenda.

ADVISORY BOARD APPOINTMENTS: PLANNING COMMISSION – A letter was received from Andrew Benolkin. Mrs. Donaldson informed the Board that she had spoken with Alan List and he stated he would not be submitting a letter.

Mr. Irwin made a motion to appoint Andrew Benolkin to the Planning Commission representing Upper Valley with a term expiring July 1, 2020. Motion seconded by Mrs. Shank and passed.

VOLUNTEER ADVISORY BOARD – A letter of interest was received from Jade Adams.

Mrs. Shank made a motion to appoint Jade Adams to the Volunteer Advisory Board with a term expiring July 5, 2019. Motion seconded by Mr. Irwin and passed.

CORRESPONDENCE: LETTERS OF SUPPORT FROM WATERTON GLOBAL RESOURCE MANAGEMENT, SOLIDUS RESOURCES, LLC AND CLOVER NEVADA, LLC – The Board received letters in support of the Pershing County Economic Development and Conservation Act from Elko Mining Group, LLC, Solidus Resources LLC, and Clover Nevada LLC. The letters were sent from Waterton Global Resource Management.

PERSHING COUNTY EMERGENCY OPERATIONS MANAGER / LEPC:

Mrs. Shank spoke about the grants that were recently approved, which includes the SERC (State Emergency Response Commission) grant and the United We Stand grant. They have not heard any news in regards to the EMPG (Emergency Management Performance Grant) grant yet. There is a LEPC meeting tomorrow at 9:00 a.m.

Discussion of process to proceed with the evaluation of the Pershing County Emergency Operation Manager: Mr. Irwin stated that they had previously discussed including this position's evaluation at the same time as the other unclassified employees. Mr. Irwin is concerned about grant submittals always being done last minute and the Commission never having an opportunity to review them. He would like Mr. Sparke to come before the Board and discuss some of these concerns. Mrs. Wesner stated that a formal evaluation was done in 2012 by Mrs. Shank, but nothing since. Mr. Shields stated that Mr. Sparke will need to be given notice if the Board is going to hold a personnel hearing.

APPROVAL TO RENEW THE PERSHING COUNTY CONFLICTS CONTRACT WITH KYLE SWANSON FOR FY 2016-2017: The current contract expires on July 31, 2016. It was noted that Mr. Swanson did not ask for a cost increase. Mr. Shields stated that Mr. Swanson's contract is considerably lower than what we would see if it went back out to bid and he provides a great service to Pershing County.

Mr. Irwin made a motion to approve the renewal of the Pershing County Conflicts Contract with Kyle Swanson in the amount of \$47,250.00 effective August 1, 2016 for FY 2016-2017. Motion seconded by Mrs. Shank and passed.

UNIONVILLE PARK: APPROVAL TO PROCEED WITH ADDITIONAL REPAIRS OF THE BUILDING, WINDOWS, DOORS, FLOORING, ETC. – Mr. Irwin stated that at this time they don't have any quotes or a plan to move forward, so he would just like this to be a continuing agenda item. He would also like to look into a grant for a restroom. Mrs. Shank asked if we had received the other \$15,000 donation from Coeur Rochester. We have not.

APPROVAL OF YEARLY SALARY INCREASES FOR UNCLASSIFIED EMPLOYEES FOR FY 2016-2017: T. BJERKE, K. BRINKERHOFF, S. COCHRAN, H. LUSBY-ANGVICK, B. GREENE, D. HILL, K. WESNER, J. HANDKA, J. MCKINNEY, J. EVANS, J. BULLOCK – Mrs. Wesner stated that she has all of the evaluations except for Ms. Brinkerhoff's and Mrs. McKinney's. Mr. Irwin stated that he is working on them. Mr. Bloyed stated that the general unit employees were given a 2.5% merit increase plus a 1% cost of living increase that they gave up in lieu of paying for the employees' time spent at negotiations. Due to this, he felt the unclassified should be given 3.5%. Mrs. Childs stated that she budgeted 2.5%.

Mr. Irwin made a motion to approve the yearly salary increases for T. Bjerke, K. Brinkerhoff, S. Cochran, H. Lusby-Angvick, B. Greene, D. Hill, K. Wesner, J. Handka, J. McKinney, J. Evans and J. Bullock for Fiscal Year 2016-2017 in the amount of 2.5% effective July 1, 2016. Motion seconded by Mrs. Shank and passed.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. Irwin and passed.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mrs. Shank stated that the process needs to be clarified. Mr. Irwin stated that the first step would be adopting an Ordinance. He will work with Mr. Shields in regards to what that looks like. Mrs. Shank suggested instead of forming another committee, using the Planning Commission as they already deal with land uses and zoning. Mr. Bloyed also suggested the Natural Resource Advisory Commission, but also thought it might be a better fit for the Planning Department.

Carl Clinger spoke about some parts of the bill that he had concerns with; specifically, that the provisions in the bill will be done in ten years.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank stated that she spoke with Steve Cochran, Public Defender about the Humboldt County Conflicts Counsel. It is her understanding that Mr. Cochran spoke with Dave Mendiola, Humboldt County Manager, and they have not received any applications for the position, so it looks like we will continue with our contract. She also stated that there is a LEPC meeting tomorrow.

Mr. Irwin stated that he will be attending the NACO (National Association of County Officials) meeting in Long Beach at the end of the month. He attended a Legislative meeting on 911 for Nevada and it was a good meeting. They are waiting to see if the Governor makes this one of his bills. The Nevada Association of County Officials Conference will be in Pahrump in November and he suggested that the information be forwarded to the Commissioner-Elects.

Mr. Bloyed stated that he participated in a phone conference with Nevada Works yesterday. They left some verbiage out of their MOU, so it will be sent back out for signature. Recreation meets tomorrow and Mr. Bloyed stated he would address the billboard.

PUBLIC INPUT: Carolyn Hultgren mentioned the fiber optic line that was discussed this morning. She thought that it might have something to do with the Telehealth Program with Renown. Mrs. Hultgren also wanted the Commission to consider designating the Pershing Health Care Foundation for the donation from It's My Community Store.

As there was nothing further to come before the Board, the meeting adjourned at 12:11 p.m.

Approved: _____
/s/
Darin Bloyed, Chairman

Attest: _____
/s/
Lacey Donaldson, Clerk