

SEPTEMBER 7, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the regular meeting minutes of July 6, 2016 and August 3, 2016 and the special meeting minutes of August 23, 2016 and August 31, 2016 as submitted adding a finding showing good cause regarding the July 6, 2016 minutes being submitted after the 45 day deadline provided in statute, noting that the Clerk's office was short-handed and closing out the Primary Election. Motion seconded by Mr. Bloyed. Mr. Irwin abstained as he did not review the minutes. Motion carried.

PUBLIC INPUT: There was no public input.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that since the last meeting they finished the shoulder work in the Industrial Park where the new pavement is. They have also been working in Pleasant Valley hauling the gravel pile away. Mr. Greene also informed the Board that the Railroad is in town replacing rails. Mr. Greene will post notices on the crossings affected.

LANDFILL – Brian Greene was present.

Mr. Greene stated that they received a quote for approximately \$40 ton for our scrap metal. Mr. Nielsen is hoping to get a few other quotes. The person that was picking up plastic lost his license so Mr. Nielsen is looking into other options. He would also like to burn, but is waiting for the weather to cool down.

BUILDINGS AND GROUNDS – John Handka was present.

Marianne Papa was present on behalf of the Frontier Days Committee. A written report was given to the Board.

Mr. Handka stated that they replaced six sprinklers and approximately \$30 worth of pipe.

Mr. Bloyed stated that this event has been going on in the Park for 47 years. Mr. Bloyed doesn't feel Frontier Days should be billed this year and that next year a better agreement is put in place. The Board agreed and it was stated that better coordination between the Frontier Days Committee and Buildings and Grounds is needed.

Mr. Handka stated that the Courthouse windows have been ordered and should arrive sometime between the end of September and the beginning of October. Mr. Handka asked what the Board wanted to do with the old windows and the bars on the lower level. Mr. Irwin asked that they be stored until the Board can make a decision.

Mr. Handka has been spraying weeds and trimming trees at the ball fields.

Mr. Handka asked why the 11th Judicial Departments do not have to follow the paint and flooring choices that were approved for the rest of the building. Mr. Irwin stated that the Board needs to look at what is being done and then they will speak to Judge Shirley.

Mr. Handka was asked to paint the inside of the pool house. He would like to purchase an air sprayer, but is also concerned about the removal of the old paint. Mr. Bloyed suggested Mr. Handka meet with Mr. Rowe to discuss what needs to be done and then bring the recommendation back to the Recreation Board.

Mr. Handka also told the Board that Tim Whitaker made some purchases through Western Supply that he wasn't aware of. Mr. Irwin disagreed, stating that he spoke to Mr. Handka about what was needed. Mrs. Shank stated that Mr. Whitaker needs to communicate with Mr. Handka before making purchases regardless. Mr. Handka also stated that he checked into a storage building for the Unionville Park and it will cost between \$2,500 and \$3,500.

Mr. Handka also had some concerns regarding the active shooter incident that happened last week. All three schools and the Hospital were on lock down, but none of the County buildings were notified. Mrs. Shank stated that she spoke with Mr. Shields and they will come up with some protocols to follow.

Mr. Handka reported that there is approximately \$2,500 of fuel left at the Airport and once it gets down to about \$2,000 he will re-order. There is an Airport Advisory Board meeting later this afternoon.

BID AWARD FOR LANDFILL BLASTING: Two bids were received and opened yesterday as follows:

N.A. Degerstrom	\$2.38 per square yard
Cal Nevada Precision Blasting	\$1.91 per square yard

Mr. Irwin made a motion to award the Landfill Blasting project bid to Cal Nevada Precision Blasting for the amount of \$1.91 per square yard being the lowest, most responsive and responsible bidder. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS CONT.D:

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney had a quote for a Vulcan and a Wolf stove. After some research it was found that the two units are made by the same company and are identical minus the brand stamps. It was noted that the cook would prefer the Wolf. The price does include a two year extended warranty. She also gave the Board information on an ice machine.

Mrs. McKinney also spoke about the nighttime tour of Burning Man the seniors took, stating that it was incredible. They did wait two hours to get in, but everything else went well.

Mrs. Shank stated that the Lion's Club has agreed to pay for the purchase of the new ice machine. The cost for the stove is \$8,095.11, plus \$1,900 for installation. Mrs. Shank asked if Mrs. McKinney had a funding source. Mrs. McKinney stated that there is money available in the Gift Fund and the Board had previously stated that County funds could be used as well. Mr. Irwin stated that he feels the entire purchase should be the County's responsibility and asked Mrs. Childs what fund it could come out of. Mrs. Childs stated that it would have to come out of the Building Fund.

Mrs. Shank made a motion to approve the purchase of a Wolf stove in the amount of \$8,095.11, plus an installation fee of \$1,900 to be paid for out of the Building Fund and the purchase of an ice machine in the amount of \$1,714 to be paid for by the Lion's Club. Mr. Irwin seconded the motion adding that the old ice machine should go to the Lion's Club. Motion carried.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick gave the Board a pencil to show what Highway 95 purchased for the Economic Development Conference. They say "Pershing County Economic Development Authority" and will be handed out at the Conference at the end of the month.

Things are going well at the Community Center. They did have a kitchen remodel de-briefing meeting yesterday with the contractor. They spoke about the pros and cons during the process. Mrs. Lusby-Angvick stated that she also had someone come out and do some maintenance on the fridge.

The next PCEDA meeting is September 12th. Mrs. Lusby-Angvick attended the Groundbreaking for Rye Patch Gold/Florida Canyon was last Wednesday. She also attended the Winnemucca Futures meeting on Thursday.

MATT YACUBIC, ARCHAEOLOGIST, BLM, WINNEMUCCA FIELD OFFICE:
DISCUSSION REGARDING MEMORANDUM OF UNDERSTANDING (MOU) FOR THE TRANSFER OF PROPERTY TO PERSHING COUNTY FOR THE UNIONVILLE CEMETERY (4.8 ACRES TRANSFERRED AT NO COST AND 5.6 ACRES PURCHASED AT 50% OF THE FAIR MARKET VALUE) – David Kampwerth, Humboldt River Field Office Manager was also present.

The Board was not given a copy of the MOU prior to the meeting. Mr. Irwin asked what the Fair Market Value is. Mr. Yacubic stated that it hasn't been determined, but the County would have to have it appraised. The Lands Bill was also discussed and Mr. Shields will work on language to include in the MOU if it passes.

Mr. Irwin mentioned the area in Imlay that had hazardous material on it and asked if they had an update. Mr. Kampwerth did not have any information, but will find out and get back to the Board. He also stated that they are working on the EA (Environmental Assessment) for the wild horse and burrow issue and it will be released on October 1st. He stated that they are aware how big an issue this is. Mr. Irwin asked if there were any pending mining operation issues that the Board needed to be aware of. Mr. Kampwerth stated that Florida Canyon is working on a new leach pad. There are several exploration permits issued, but nothing of large scale.

Once the Board reviews the MOU this will be put back on the agenda.

UNCLASSIFIED DEPARTMENTS, CONT.D:

PERSHING COUNTY FIRE/AMBULANCE – Chief Ayoob was present.

AMBULANCE DEPARTMENT: Chief Ayoob gave the Board a copy of the survey they will be sending out and stated that UNR (University of Nevada, Reno) will be conducting the survey. Chief Ayoob also stated that they are looking at a different program for the Ambulance call data entry. The new gurney has been installed.

Approval of Medicaid Agreement with Pershing County Ambulance: No action will be taken today as the agreement is not ready. Mr. Irwin stated that Mr. Murphy needs to complete this and forward it to the Board for approval.

REVIEW OF FOUR COST SHARE AGREEMENTS FOR WILDLAND FIRES (MONROE, WHITE HORSE, ROCK HILL, MM0134): Chief Ayoob also received an email from the US Forest Service regarding two bills that are more than 90 days past due. These bills were submitted to the County more than 90 days late and a decision was made not to pay them. It was not clear whether any correspondence had been sent to that effect so that will be looked into.

Mr. Irwin made a motion to authorize Chief Ayoob to sign the four cost share agreements for wildland fires as presented and have Mrs. Wesner forward them to the Forest Service. Motion seconded by Mrs. Shank and passed.

GRASS VALLEY FIRE DEPARTMENT: Sean Burke was present.

Mr. Burke stated that he spoke with Rosenbauer yesterday and the pump has been mounted. He will make a trip to South Dakota sometime in October to do an inspection. On September 16th they are having a pre-bid construction meeting with potential bidders on the fire house expansion. Mr. Burke also reported that they will be doing pump testing on their trucks this weekend.

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN PERSHING COUNTY AND HUMBOLDT GENERAL HOSPITAL EMERGENCY MEDICAL SERVICES RESCUE FOR GRASS VALLEY /IMLAY FIRE DEPARTMENTS: Louis Mendiola from Humboldt General was also present.

Mr. Mendiola started by thanking Pershing County, specifically the Imlay Volunteer Fire Department and the Grass Valley Fire Department, for the high level of care they provide to those calling 911.

Mr. Burke stated that under this MOU a Humboldt General Hospital ambulance would be stationed at both departments to use during medical emergency responses. Mr. Burke stated that Grass Valley currently has seven members who are EMTs (Emergency Medical Technician) and Imlay has three.

Mr. Irwin is in agreement with the concept; however, he doesn't like that it only includes two departments. He would like to see Mr. Murphy, as the EMS Coordinator, involved in this process.

Mr. Mendiola stated that he would love to discuss a formalized partnership with the Lovelock Department, but that is not the purpose of today's discussion.

Chief Ayoob stated that he did speak with Mr. Burke in regards to the MOU and did not see any problems. Chief Ayoob feels this is a benefit to patient care, which is what it's all about. He also stated that this was discussed in an Officer's meeting and Mr. Murphy is aware of this.

Mrs. Shank stated that she feels like Mr. Murphy primarily serves the Lovelock Department and the other departments have to fend for themselves. She stated that this is a good agreement and the Board needs to move forward with it.

Mr. Shields stated that he didn't feel Mr. Murphy needed to be involved as the County Commission has the ultimate authority in entering into MOUs. Mr. Shields stated that on page 4 of the document, he added "or by the court" to the last sentence of paragraph 3.

Mrs. Shank made a motion to approve the MOU between Pershing County and Humboldt General Hospital Emergency Medical Services Rescue as presented including the language changes provided by the District Attorney. Mr. Irwin seconded the motion, adding that it has been approved by Mr. Murphy, EMS Coordinator, Chief Ayoob and the Officers of the Lovelock Department. Motion carried.

Mr. Irwin also mentioned that a Proclamation was prepared thanking HGH for all it does for Pershing County and it was to be presented at the Firefighter's Ball, but there was no one there from HGH. Mr. Irwin again thanked HGH and asked Mr. Mendiola to pick up the Proclamation from the Lovelock Firehouse before he leaves town.

MEMORANDUM OF UNDERSTANDING (MOU) FOR AFG (ASSISTANCE TO FIREFIGHTERS) GRANT: Mr. Burke stated that they received a letter that they were unsuccessful in obtaining the grant, so at this time the MOU isn't needed. Chief Ayoob was under the impression that funding could still be awarded. The Board decided to move forward with approving the MOU removing the wording that is specific to the grant.

Mr. Irwin made a motion to approve the MOU between the Rye Patch, Grass Valley, Lovelock and Imlay Fire Departments removing the language that is specific to the AFG grant. Motion seconded by Mrs. Shank and passed.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that there is a Planning Commission meeting tonight and he also has items for an October meeting.

IMLAY WATER SYSTEM: James Evans was present.

Mr. Bloyed asked if the water at the Grass Valley Community Center had been tested. Mr. Evans stated that he just received the test kit, but hasn't had a chance to get out there. He also noted that someone from the Advisory Board could perform the test.

REQUEST FOR APPROVAL TO REMOVE INVENTORY ITEMS, 2 RAILROAD TANK CARS, SERIAL NUMBER UP908745 – Mr. Evans stated that these were the old storage tanks and they were already gone when he started in the office.

Mrs. Shank made a motion to approve the request to remove the two railroad tank cars, serial number UP908745, from Imlay Water's inventory. Motion seconded by Mr. Irwin and passed.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans gave the Board the monthly permits issued and fees collected report.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that they are gearing up for the General Election. City Filing closed on Friday and the withdrawal period ended yesterday at 5. Only the two incumbents filed, so no races will be put on the ballot.

She also informed the Board that she and Mrs. Craspay will be in Fallon attending CFOA (County Fiscal Officers Association) next Tuesday, Wednesday and Thursday.

Approval of corrections/changes to the Tax Roll:

The following corrections were submitted for approval:

APN #007-321-01	Correction to acreage
APN #008-020-36	Correction to Imlay Groundwater Assessment
APN #008-020-35	Correction to Imlay Groundwater Assessment
APN #007-111-52	Correcting Land Value
APN #009-010-15	Correcting Square Footage of dwelling
APN #011-020-03	Parcel qualifies for Tax Exempt Status
APN #011-010-39	Parcel qualifies for Tax Exempt Status
APN #011-010-08	Parcel qualifies for Tax Exempt Status
MH #1792	Below minimum to bill

Mr. Irwin made a motion to approve the corrections to the Tax Roll as presented. Motion seconded by Mrs. Shank and passed.

PUBLIC HEARING ON PROPOSED ORDINANCE AMENDING CHAPTER 5.04, TITLE 2 OF THE PERSHING COUNTY CODE BY CLARIFYING THE APPLICATION OF A BUSINESS LICENSE AND ESTABLISHING A FLAT FEE OF TEN (\$10.00) DOLLARS ON LICENSE PAYMENTS MADE AFTER THE DUE DATE: Mr. McDougall asked if the \$10 would be in addition to the regular fee. The \$10 would be an additional late fee.

Mrs. Shank made a motion to adopt Ordinance #324, amending Chapter 5.04, Title 2 of the Pershing County Code, by clarifying the application of a Business License and establishing a flat fee of ten dollars on license payments made after the due date. Motion seconded by Mr. Irwin and passed.

FIRST READING OF A PROPOSED ORDINANCE AMENDING CHAPTER 3.12, RENTAL BUSINESS TAX: Mr. Bloyed stated that the Fair and Recreation Board has opted not to proceed with this request.

ELECTED DEPARTMENT, CONT.D:

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly ending fund balances.

Mrs. Childs informed the Board that she is working with ADS and Network Solutions to switch the County emails over to a web-based service. 150 mail boxes have been purchased. Everything should be switched over within the next few weeks.

Mrs. Childs stated that they have come across an issue while reviewing the inventory reports. The ice machine that was replaced at the Community Center was supposed to go to the Firehouse, but it is not there. Mr. Bloyed will ask Mr. Handka where it was moved to.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones reported that she will be attending the Assessor's Fall Conference the week of September 20th. Mrs. Cerini-Jones thanked Mr. Bloyed for putting her in touch with Farr West Engineering. She will be reaching out to the other Assessors at the Conference in regards to what steps she needs to take to move forward with GIS.

Mrs. Cerini-Jones stated that they are working on Personal Property bills and the next few months will be a very busy time for the office.

PROCLAMATIONS AND AWARDS: Mr. Irwin made a motion and read a Proclamation declaring September 2016 National Preparedness Month. Motion seconded by Mrs. Shank and passed.

Mrs. Shank made a motion and read a Proclamation declaring September 2016 Hunger Action Month. Motion seconded by Mr. Irwin and passed.

CORRESPONDENCE: A letter was received from the Department of the Navy, Naval Air Station Fallon regarding their intent to prepare an Environmental Impact Statement for an expansion.

BOARD APPOINTMENTS: GRASS VALLEY ADVISORY BOARD RESIGNATION – A letter of resignation was received from Leticia Sheridan Barringer.

Mr. Irwin made a motion to accept the resignation of Leticia Sheridan Barringer from the Grass Valley Advisory Board. Motion seconded by Mrs. Shank and passed.

LEASE AGREEMENT BETWEEN PERSHING COUNTY AND THE STATE OF NEVADA ON BEHALF OF HEALTH AND HUMAN SERVICES FOR SPACE AT 535 WESTERN AVENUE, LOVELOCK, NV: Mr. Irwin made a motion to approve the lease agreement between Pershing County and the State of Nevada on behalf of Health and Human Services for space at 535 Western Avenue, Lovelock, NV. Motion seconded by Mrs. Shank and passed.

PERSHING COUNTY SHERIFF: Sheriff Allen was not at the meeting and no report was given.

VOUCHERS: Mr. Irwin made a motion to approve the vouchers, following up with Juvenile in regards to staff meetings and pulling the voucher for Vendor #420 in amount of \$62.50 so Mr. Shields can review it. Motion seconded by Mrs. Shank and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that the Board needs to think about a date to change the second meeting to in November as it falls during the NACO (Nevada Association of County Officials) Conference. Mr. Irwin stated that the Monday before would work best for him. Mrs. Donaldson stated that she thought the Board would have to meet that day anyway to certify the Election results. The Board agreed to move the November 16th meeting to November 14th. Mrs. Wesner also stated that Attorney General Laxalt will be here on Friday, September 9th for "AG for the Day" at 1:30 p.m. Mrs. Wesner also reported that POOL/PACT Human Resources would like to do a compliance assessment check and they are still looking at a date. They will be here on October 4th for Customer Service training.

The meeting recessed at 10:58 a.m. for a Litigation meeting and reconvened at 11:19 a.m.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT; UPDATE ON MAP CHANGES; TRIPS TO CARSON CITY FOR MEETINGS:

Mr. Irwin stated that in speaking with Jeremy and Graton from Senator Heller’s office, he may not need to go to DC to testify, but you never know. He also explained that the map changes are not new things, but things that the Commission approved that didn’t make the original maps, like the gravel pits.

Mr. Bloyed didn’t feel there was much to be done up front, prior to the Bill being approved. Mrs. Shank stated that she would like to take steps regarding the promises that were made. Mr. Irwin stated that all that will be addressed by Ordinance after the fact.

Mr. Shields also spoke about the time frame BLM is under and what recourse there is if they don’t meet those deadlines.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank attended the Florida Canyon groundbreaking. She also went to Burning Man on Thursday. She stated that the dust was really bad. Mrs. Shank asked Mr. Bloyed about the RFP (Request for Proposals) for the billboard and questioned whether or not that should come to the Commission. Mr. Shields stated that they are an independent board and have authority to spend tax dollars.

Mr. Irwin stated that the Gerlach Fire Department hosted senior citizens from Pershing County, Washoe County and Pyramid Lake prior to them touring Burning Man. Mr. Irwin also stated that he attended some RAC meetings. He was reappointed to three committees by the National Association of Counties, which he turned down. Mr. Irwin stated that with his new position in Gerlach, he has a completely different view of the Burning Man event.

Mr. Bloyed stated that he doesn’t have a Nevada Works meeting until next month. He also stated that the Recreation Board is making the replacement of the billboard a priority.

PUBLIC INPUT: Mr. McDougall thanked Mrs. Wesner for signing him up for the NACO Conference in November. He also spoke about the rumor that the State is going to put meters on domestic wells. He has spoken with the State Engineer’s office and there is no truth to that and they have no intention of doing so. He also stated that the St. Claire application at the State Engineer’s office is ready for action.

As there was nothing further to come before the Board, the meeting adjourned at 11:41 a.m.

Approved: _____/s/_____
Darin Bloyed, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk