

SEPTEMBER 21, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Carol Shank, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk. Commissioner Irwin was absent.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the August 17, 2016 minutes correcting the amount of the personal property write-offs on page 4 from \$2,970.78 to \$5,241.72. Motion seconded by Mr. Bloyed and passed.

PUBLIC INPUT: Carolyn Hultgren stated that Pershing General Hospital recently received an award for being the most collaborative.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Bloyed and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that they finished hauling gravel in Pleasant Valley. They moved back to the Cutoff pit in Dixie Valley and finished laying gravel in the Sue Hills. We saw a little rain, so two blades went out and worked on Dago Pass and another one did Herschell Road in Grass Valley. There were some wash outs in Dixie Valley towards Churchill County. The crew has also laid soy bean oil on Big Meadow, Derby, the “L” Road, and South Meridian. They also took some to Imlay for Pacific Avenue. They will also be hauling some sand to Grass Valley today in preparation for winter.

Mr. Green also reported that all the dates for the Railroad crossing maintenance have been cancelled. They couldn’t get the crossing crew and the rail crew coordinated, so as soon as new dates are scheduled he will post notices. Mr. Bloyed also stated that in regards to the concerns on Rogers Road, there are other ways to get out and the Railroad will be bringing in trench plates in case Emergency Services needs to get in. Mr. Greene has also agreed that even if it requires overtime they will lay the asphalt as soon as they are done, so the crossing can be re-opened. It was also noted that this is not the first time the Railroad has closed that crossing.

Request to remove inventory items #RD0112, Optiplex 74 computer; RD0306, Computer keyboard; RD0433, Pentium 800 III CPU Monitor; 1999 Ford Van: Mr. Greene stated that the computers were replaced several years ago and were taken to the dump. The van is the Senior Center’s and is used by the Food Bank, but Mr. Greene doesn’t know why it is on his inventory. It was thought it was put on the Road Department’s inventory when the Senior Center got a new van. Mr. Greene did not have a problem with it staying.

Mrs. Shank made a motion to approve the removal of Inventory Item #RD0112, Optiplex 74 computer; RD0306, computer keyboard; and RD0433, Pentium 800 III CPU as they have all been disposed of. Motion seconded by Mr. Bloyed and passed.

LANDFILL – Brian Greene was present.

Mr. Greene reported that Mr. Nielsen will be off for a few days. Precision Blasting is going to start drilling today.

YEARS OF SERVICE RECOGNITION: Elizabeth Blondheim was presented a 10 year Certificate and Pin with 13 years of service.

UNCLASSIFIED DEPARTMENTS, CONT.D:

SENIOR CENTER – Mrs. McKinney is attending the CPR/AED training this morning. Mr. Bloyed read an update. They are looking into taking a trip to San Francisco. AARP is coming in November to teach a satellite Driver Safety Course. This will be the first class they will be doing and if it is successful it will be implemented across the country.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that they have begun winterizing the swimming pool. They have also been doing some fall clean-up at the ball fields and the cemeteries. The heating and A/C unit was installed at the Imlay rental house, but they are still waiting for Bruce Hudson to do some electrical work.

Mr. Handka stated that there were contractors working in the District Court offices over the weekend and he was not notified. The fire alarm was triggered.

A load of fuel will be delivered to the Airport today. Mr. Handka stated that the cost is 7¢ less a gallon than the last load we purchased.

Mr. Bloyed asked about the Grass Valley Community Center doors. Mr. Handka stated that they have been secured. Some people have had some problems opening the door. Mr. Handka stated that he doesn't feel it is hard to open. Mr. Bloyed also asked that Mr. Handka contact Mrs. Stripe when he is going to be out there.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Mrs. Shank stated that Mrs. Lusby-Angvick is attending the SET (Stronger Economies Together) Conference. She also stated that a new Economic Development video on Pershing County has been released.

AMBULANCE – Mrs. Childs stated that she spoke with Mr. Murphy and it looks like POOL/PACT will be contributing more funds for the Stryker grant.

COMMUNITY HEALTH NURSE – Mrs. Shank stated that they are busy with flu vaccine clinics. The State will be coming out on September 22nd to look at the County's available office space in the Annex Building.

LEPC – Mrs. Shank stated that there are some more EMPG (Emergency Management Performance Grant) grant funds available and she has given the information to Mr. Sparke. The deadline for submittal is October 4th.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that she was in Fallon most of last week attending the annual County Fiscal Officers (CFOA) Conference. The Clerks and Voter Registrars are still pushing the State to find funds to replace the voting equipment. Mrs. Donaldson also stated that she was nominated as Second Vice-President.

Mrs. Shank asked about the pros and cons for the Fuel Tax Ballot Question. Mrs. Donaldson stated that there was no interest from the public so she used language drafted by NACO (Nevada Association of County Officials). She had Mr. Shields review it as well.

Approval of corrections/changes to the Tax Roll: One correction was submitted for review as follows:

APN #007-291-42 Ballantyne Mobile Home was destroyed by fire

Mrs. Shank made a motion to approve the correction to the Tax Roll as presented.

Motion seconded by Mr. Bloyed and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that she also attended CFOA last week. She gave the Board an update recording some Recording Legislation that is being discussed. They are trying to increase the Recording fees and thought they could do one bill to incorporate all the counties, but Clark County wants it increased significantly more than the rural counties.

The auditors from Eide Bailly are here this week. There is also an auditor here reviewing the WIC program. ADS has finalized all the web-based email boxes and will cut-over next Friday. Mrs. Childs will send a memo to all Department Heads to let them know as it may take a few days. ADS will be here October 3rd to manually change the settings on each computer. The email addresses will not be changing. Mrs. Childs stated that she also received a proposal from ADS to provide more IT services, so she will have an item put on the next agenda.

Mr. Bloyed asked Mrs. Childs about the requests the Sheriff has on the budget. Mrs. Childs stated that, to date, he is right on budget. She stated that she ran some numbers in regards to hiring another deputy and she estimates, with benefits, the cost to be \$73,540. She also wanted the Board to be aware that her office has not received any FMLA (Family Medical Leave Act) or Worker's Comp paperwork for the employee out on medical leave. Mrs. Wesner stated that it is under the old Worker's Comp claim. Mrs. Childs stated that he will have to update the paperwork. Mrs. Childs will pull the budget for the Sheriff's office's small equipment in regards to the other requests.

BRYCE SHIELDS, DISTRICT ATTORNEY – *Elizabeth Blondheim, Higher room rate request for conference in Las Vegas, NV:* Mr. Shields stated that Mrs. Blondheim is reluctant to stay at the hotel near the conference as one of her colleagues had a vehicle stolen from there last time. He also stated that 66% of this expense is reimbursed by the State.

Mrs. Shank made a motion to approve the higher room rate of \$109.87 for Elizabeth Blondheim to attend a conference in Las Vegas October 16-19, 2016. Motion seconded by Mr. Bloyed and passed.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered.

SALARY RESOLUTION: S. SILVA, CHILD SUPPORT/DA'S OFFICE – Mrs. Shank made a motion to approve the Salary Resolution for Sandra Silva moving her from an Administrative Clerk I, Range 23, Step 4 to an Administrative Clerk II, Range 26, Step 3 effective August 3, 2016. Motion seconded by Mr. Bloyed and passed.

CORRESPONDENCE: Correspondence was received from the Bureau of Land Management regarding some questions the Board had asked David Kempwerth, Humboldt River Field Office Manager, at the last meeting.

REPORT FROM ADMINISTRATIVE ASSISTANT: APPROVAL TO CHANGE THE SECOND COMMISSION MEETING ON NOVEMBER 16TH TO NOVEMBER 14TH, 2016, DUE TO THE 2016 NACO CONFERENCE – Mrs. Shank made a motion to approve changing the November 16, 2016 Commission meeting to November 14, 2016. Motion seconded by Mr. Bloyed and passed.

Mrs. Wesner stated that she worked with the auditors yesterday on the Imlay Firehouse grant and everything looks good. The Imlay Sewer project should be going out to bid by the end of the month. She did submit a request to CDBG (Community Development Block Grant) for another extension through December 31st.

DISCUSSION REGARDING STARTING PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:

Mr. Shields stated that he and Mr. Irwin haven't discussed an Ordinance as of yet. He hasn't been able to find any examples from other counties. Now that the Bill is moving forward he will start drafting an Ordinance. Mr. Shields also stated that he helped Mr. Irwin prepare his testimony for the Lands Bill and it will be entered on the record before the Energy and Natural Resources Committee tomorrow.

REPORT FROM LEGAL COUNSEL: Mr. Shields spoke about the BLM's Range Management Plan (RMP). He met with John Ruhs, the Nevada State Director for BLM a few months ago. There were also ranchers from Humboldt and Pershing Counties present at that meeting and the problems seen with the RMP were discussed. Mr. Shields stated he was supposed to have a meeting with Mr. Ruhs again this afternoon to discuss possible amendments, but that meeting has been cancelled. Mr. Shields stated that as soon as the meeting has been rescheduled he will inform the Board.

Meeting recessed at 9:09 a.m. and reconvened at 9:30 a.m.

GRASS VALLEY ADVISORY BOARD: Annette Stripe was present.

Mrs. Stripe thanked Mr. Handka for fixing the front door. She also asked about the well. Mrs. Shank stated that Mr. Evans has the kit for Mrs. Stripe to take and complete the test. Mrs. Stripe stated that the County had built the bulletin boards used to post their meeting agendas on and the one on Herschell is in bad shape. They would like it replaced. Martha Trost called Mrs. Stripe in regards to the hog farm issue. Mrs. Stripe asked her to submit a memo and she would relay the information to the Advisory Board.

SAFETY DEPARTMENT: Pam Munk was present.

Mrs. Munk stated that October 20th is the Great Nevada Shake Out. She is asking that the Board approve a Proclamation for the Shake Out. She also sent out a tail gate class to all the Departments Heads regarding preparing for earthquakes. There is an Accident Investigation class at the Community Center today at 1:00 p.m. It is being put on by POOL/PACT.

Mrs. Munk also requested an agenda item for the next Commission meeting asking for permission to apply for grants to purchase new playground equipment for the park. The cost of the equipment is way more than she anticipated.

Mrs. Munk stated that the Safety Committee meetings have been very productive. She also stated that Red Ribbon Week is next month, so they will be putting up ribbons and she will have a Proclamation for the next meeting.

PROCLAMATIONS AND AWARDS: Mrs. Shank made a motion and read a Proclamation declaring Pershing County's participation in the Great Nevada Shake Out on October 20, 2016. Motion seconded by Mr. Bloyed and passed.

CRAIG TIPPENS, PERSHING COUNTY JUVENILE DEPARTMENT, 11TH JUDICIAL DISTRICT: APPROVAL OF CONTRACT TO HOUSE JUVENILES AT THE CHURCHILL COUNTY DETENTION CENTER – It was noted that we do not currently have an agreement to house juveniles as our contract with Leighton Hall expired on September 9, 2016. Mr. Tippens stated that Lander County will be using a facility in Elko County and Mineral County will also use Churchill County. Mr. Shields stated that he did provide a copy of this agreement to Lander and Mineral counties so that everyone in the 11th Judicial District is on the same page. Mr. Shields also stated that this contract is considerably less than what we were paying to Humboldt County.

Mrs. Shank made a motion to approve the contract to house juvenile at the Churchill County Detention Center, Teurman Hall, which is a two year contract beginning January 1, 2016 and ending January 1, 2018 with an automatic renewal at that time unless terminated by either party with 30 days notice. Motion seconded by Mr. Bloyed and passed.

The meeting recessed at 9:52 a.m. and reconvened at 10:05 a.m.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans stated that he has been working with the City on a Master Plan amendment for Dartmouth Avenue. Approximately 200 notices need to be mailed.

IMLAY WATER: James Evans was present.

Mr. Evans did not have anything to report.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans stated that this side of the office has been steady, but he had nothing new to report. Mr. Bloyed asked about Code Enforcement. Mr. Evans stated that they are trying to stay on top of things. There have been no new complaints. There are two items still in the court system.

The Archive Building has been stuccoed and the crew is painting the inside of the building. Mrs. Shank asked about a finish date. Mr. Evans stated that it would be in October some time.

The meeting recessed at 10:11 a.m. and reconvened at 10:30 a.m.

JERRY ALLEN, SHERIFF: UPDATE – Sheriff Allen stated that there has been an uptick in graffiti and they are working with the City Police Department. They are also trying to deal with some squatters in Coal Canyon.

UPDATE ON 2016 BURNING MAN EVENT, AFTER ACTION REPORT & FINAL BUDGET – Sheriff Allen stated that he is still working on the After Action Report. He gave some preliminary numbers in regards to his budget. \$160,384.29 has been spent to date with \$154,347.16 spent on wages, \$2,500 for housing and \$3,537.13 for supplies. Sheriff Allen also gave the Board an invoice for services provided outside of the Settlement Agreement in the amount of \$39,959.20. Event patrol started early with the first citation being written on August 23rd and the first arrest being made on August 24th. There were 14 arrests made during the “pre-event” time period and three arrests post-event. Sheriff Allen stated that they are still getting reports of crime and as such, officers are still on the payroll. There were a total of 46 arrests made and they issued 142 citations.

Mr. Bloyed asked about a timeframe for the After Action Report. Sheriff Allen stated that he would try to have it ready by the October 19th meeting.

APPROVAL TO HIRE ADDITIONAL DEPUTY DUE TO DEPUTY ON MEDICAL LEAVE – Sheriff Allen stated that the Deputy had been released for desk duty, but is now back on leave and will have to have another surgery. He could be off for another year.

Sheriff Allen is estimating the cost for the remainder of the year to be approximately \$53,042. It was noted that the Deputy on medical leave will have 66% of his wages reimbursed by worker’s comp.

Sheriff Allen stated that he has four candidates for the vacant position and two of them are already Cat III Certified.

Mr. Bloyed asked if the estimated cost included benefits. Sheriff Allen stated that it does include benefits, as well as the cost of a background check and POST (Peace Officers Standards Training) training.

Mrs. Shank wanted to insure that the over-time within the Department would go down with the filling of this position. Sheriff Allen stated that he would be able to control it better, but there would still be some incurred due to training, etc.

Mr. Bloyed asked how many Reserve Deputies there are. Sheriff Allen stated that he has a couple in the applicant process.

Mrs. Shank made a motion to approve the hiring of an additional deputy due to one being on medical leave. Motion seconded by Mr. Bloyed and passed.

REPLACEMENT OF DAMAGED, UNREPAIRABLE LAPTOP COMPUTER – Sheriff Allen stated that the Board did approve purchasing four new laptops, but this would be over and above those. Mr. Bloyed stated that the four would have to do for now.

OUT OF STATE TRAVEL FOR 4 EMPLOYEES (FLANAGAN & BLONDHEIM TO KANSAS TO PROCURE K-9 & ALLEN & SEWARD TO SOUTH LAKE TAHOE FOR RIMS CONFERENCE) – Mrs. Shank made a motion to approve the out of state travel as presented. Motion seconded by Mr. Bloyed and passed.

REPLACEMENT OF 2 DEFECTIVE TASERS THAT CANNOT BE REPAIRED AT A COST OF \$2,922.56 – Sheriff Allen stated that these tasers were purchased without warranties. The replacements would have four year warranties. Mr. Bloyed asked if procedures could be changed for this budget year so that an officer would have to check a taser out at the start of their shift. These items could then be budgeted for next year. Sheriff Allen thought something could be worked out.

Mr. Bloyed thanked the Sheriff’s Department for their hard work at this year’s Burning Man event. He stated that he has received several compliments. Roger Vind from Burning Man agreed.

Roger Vind also stated that they will work with the Sheriff's Department and the BLM in regards to the upward trend of violence at this year's event.

The meeting recessed at 10:55 a.m. and reconvened at 11:00 a.m.

ROBERT TOWNE, ACTING DISTRICT MANAGER AND WILLIAM MACK, BLACK ROCK FIELD OFFICE MANAGER, BUREAU OF LAND MANAGEMENT: UPDATE ON MATTERS RELATING TO PERSHING COUNTY – Mr. Towne started by saying that he is the 5th Acting District Manager since the position was vacated. They have made the decision to fill the position permanently and hopefully that takes place by the first of the new year.

Mr. Towne also thanked the Sheriff's Department for their work at Burning Man and the Board for their support.

Mr. Mack spoke about the EIS (Environmental Impact Survey) for the Hycroft Mine expansion. The Board had requested a tour, but Mr. Mack was never given a date.

In regards to Burning Man, Mr. Mack stated that they receive great cooperation from the Sheriff's Department. All in all it was a successful year. In the off season they will be working with the Sheriff in regards to establishing better communication at the event. Their NEPA (National Environmental Policy Act) document is expiring this year. The BLM will do an EIS for future events. It was noted that the EIS will not be complete by next year's event, but they have spoken with their legal department and feel they can mirror past permits until a new document is ready.

Mrs. Shank asked about the early entrance and late exit. Mr. Mack stated that this option was already a part of the NEPA document, it just hadn't been used. It has been very successful with helping manage the traffic.

Mr. Bloyed asked how many days they classify as the event. The Board also wanted to know when the BLM has law enforcement on the playa. Mr. Towne stated that the actual event is 9 days with their ramp up and down being an additional 4 days for a total of 13. Mrs. Shank asked about the peak population number. Mr. Mack stated that they do two counts, one of all the participants and then another of everyone on playa, but the NEPA document only addresses paid participants.

Mr. Shields asked if they feel it is essential to have law enforcement on playa pre-event. Mr. Mack stated that it is their duty to enforce laws on public land, so if there are people there, it needs to be patrolled. Mr. Shields stated that there are some laws that BLM cannot enforce, so do they feel it is important to have local law enforcement on hand. He also asked how they arrive at the number of Law Enforcement they will have on playa. Mr. Mack stated that there was a lot of discussion at the Federal and State Levels. They draw staff for the event from all over the country, and with several vacancies in law enforcement positions, this is the number they felt could be spared.

Mrs. Shank asked if the BLM has oversight of the structures that are erected. Mr. Mack stated that as long as they are operating within the confines of the permit, they don't, but BRC and BLM both have a safety officer on site and they work very well together. They do make recommendations if they feel something may not be safe. Mr. Mack stated that it is not part of the permitting process, but it is in their Operating Plan. The liability is on BRC.

Robert MacDougal stated the importance of the Burning Man event being recognized as a 15 day event.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. Bloyed and passed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank and Mr. Bloyed did not have anything to report.

PUBLIC INPUT: There was no public input at this time.

As there was nothing further to come before the Board, the meeting adjourned at 12:16 p.m.

Approved: _____/s/_____
Darin Bloyed, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk